

**WARREN CITY COUNCIL
REGULAR MEETING
JUNE 18, 2018 – 7:30 PM**

OPENING OF MEETING

Mayor Cashman presided over the June 18, 2018 regular meeting of Warren City Council in Council Chambers of the Municipal Building and opened the meeting with the Pledge of Allegiance.

ROLL CALL

Members present and responding to roll call were: Mayor Maurice Cashman, Elissa Davis, Gregory Fraser, Paul Giannini, Philip Gilbert, Richard Kolcharno, James A. Zavinski, Sr., and Junior Council Member Ryan Zavinski. Members of City Staff present were Nancy Freenock, City Manager; Brandon Deppen, Chief of Police; Michael Holtz, DPW Director; Teena Leary, Assistant City Clerk; Sam Pascuzzi, Fire Chief; Terry Williams, Director of Codes, Permits, and Recreation Services; Chad Yuriscic, City Engineer; and Andrea Stapleford, City Solicitor.

APPROVAL OF MINUTES

Upon motion by Mr. Kolcharno and second by Mr. Zavinski, the minutes of the May 21, 2018 Regular Meeting were unanimously approved.

RECOGNITION OF VISITORS

Mayor Cashman welcomed all visitors. Present were:

- Marcy O'Brien: Struthers Library Theatre (Agenda Item)
- Wendy McCain: Struthers Library Theatre
- Kerry Karlson: Condition of South Carver Street
- Thomas Westfall: Condition of South Carver Street
- Andrew Morrison: Times Observer Reporter

Thomas Westfall, a resident of South Carver Street, presented a petition from residents which stated, "We the people on S. Carver St. want our street fixed and the No Parking sign from Here to Corner put back up. N.E. corner." Mr. Westfall stated that there are numerous deep potholes, cars drag when entering/exiting driveways, and there is a significant crown in the roadway.

Mr. Holtz stated that an income survey is being conducted to determine whether the street, or a portion thereof, qualifies for funding under the Community Development Block Grant Program (CDBG). He further stated that the street was not selected for a paving project in 2017 as the street scoring system utilized by the Department of Public Works indicated that other streets were in greater need of milling and paving. Mr. Holtz stated that he will visit the street to determine what immediate needs there might be and the possible corrective measures to be taken.

CORRESPONDENCE

Council members acknowledged receipt of correspondence from:

- Do Route 6: Note of thanks for the City's assistance with the recent 2018 Educational Summit and Annual Conference which was held in Warren.
- Jane Dunshie: Note of thanks regarding the Council resolution (No. 3057, 2-19-2018) passed in support of Fair Redistricting and also for the recent tour of the Municipal Building which was provided to members and guests of the League of Women Voters.

MARCY O'BRIEN ADDRESS TO COUNCIL

Marcy O'Brien, retiring Executive Director of the Struthers Library Theatre, addressed Council and expressed her appreciation to Council for sharing the Theatre's vision at the onset of its recently completed multi-million dollar renovation and expansion project. She also thanked members of City

staff for their expertise, cooperation, and patience in guiding the Theatre staff and the project contractors throughout the project.

ORDINANCE NO. 1908: AMENDING THE PROPERTY MAINTENANCE CODE

Mrs. Williams noted that the City previously adopted the International Property Maintenance Code (IPMC), with amendments, as the Property Maintenance Code of the City of Warren. She stated that it has become evident that it is necessary to further amend the Code as follows:

1. Amend the definition of “Clutter”; and
2. Add the definition of “Nuisance Motor Vehicle”; and
3. Amend Section 302.8 Motor Vehicles of the Code by inserting “nuisance”.

The amendments will strengthen the Property Maintenance Code by increasing clarity which will aid in enforcement actions.

Upon motion by Mr. Fraser and second by Miss Davis, Council members voted unanimously to adopt the ordinance amending Chapter 360 (Property Maintenance Code) of the Code of the City of Warren.

BID AWARD: 2018 UTILITY CUT ASPHALT STRIP PATCHING

Mr. Holtz noted that on Thursday, June 14, 2018, the City opened bids for Utility Cut Asphalt Strip Patching for 2018. Three bids were received with the apparent low bidder being the Huber Blacktop Company at the rate of \$2.20 per square foot.

Upon motion by Miss Davis and second by Mr. Gilbert, Council members voted unanimously to award the 2018 Asphalt Strip Patching Contract to Huber Blacktop Company at the rate of \$2.20 per square foot.

DEPARTMENT REPORTS – MAY, 2018

The following reports were presented for Council’s review:

Police Department
Fire Department
Department of Public Works
Building Codes Department

Mr. Kolcharno commended the Fire and Police Departments for their work at the scene of the recent catastrophic fire at Warren Tire located on the City’s east side. Mayor Cashman added his appreciation that the Fire Department was able to contain damage to the Warren Tire structure despite the proximity of residential structures.

APPROVED MINUTES OF BOARDS AND COMMISSIONS

Council acknowledged receipt of the following approved minutes:

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| Blighted Property Review Committee | – April 26, 2018 | Regular Meeting |
| Planning Commission | – April 18, 2018 | Regular Meeting |
| Street Landscape Committee | – April 24, 2018 | Regular Meeting |

ADJOURNMENT

There being no further business to come before Council, Mayor Cashman declared the meeting adjourned.