

**WARREN CITY COUNCIL  
SPECIAL MEETING  
NOVEMBER 4, 2024 – 6:00 PM**

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**OPENING OF MEETING**

Mayor David Wortman presided over the November 4, 2024, special meeting of Warren City Council in Council Chambers of the Municipal Building and opened the meeting with the Pledge of Allegiance.

**ROLL CALL**

Members present and responding to roll call were: Mayor David Wortman, Danielle Flasher, Philip Gilbert (via Zoom), Wendy McCain, Jared Villella, and Junior Council Members Lexi Paris and Bianca Villella. John Barbera and Maurice Cashman were absent. Members of City Staff present were Michael Holtz, City Manager; Jessicca Byler, Finance Officer; David Krogler, Fire Chief; Teena Leary, Assistant City Clerk; Randall Rossey, Codes and Planning Director; and Joseph Sproveri, Chief of Police.

**RECOGNITION OF VISITORS**

There were no members of the public in attendance.

**APPROVAL OF THE AGENDA**

Upon motion by Mr. Villella and second by Miss Flasher, the agenda was unanimously approved by the five members in attendance.

**RESOLUTIONS: MAIN STREET MATTERS GRANT APPLICATIONS**

Mr. Rossey stated that funding through the Department of Community and Economic Development's (DCED) Main Street Matters Program is made available for the purpose of supporting revitalization efforts. It was proposed that the City submit applications for the following grants:

1. City of Warren Business Assistance Microgrants: This application will be in the amount of \$100,000 which may be sub-granted as microgrants to established businesses located in the C-1 and C-2 Zoning Districts in amounts up to \$5,000. Sub-granted funds may be utilized for capital purchases; structural or interior improvements; hardware, software, and connectivity upgrades; and professional marketing and promotions activities. City administration and the RDA will co-administer the funds, if awarded.
2. City of Warren Commercial District Facades: This application will be in the amount of \$100,000 which may be sub-granted to businesses within the C-1 and C-2 Zoning Districts in amounts up to \$10,000. The funds may be utilized for primary street-facing exterior building improvements such as storefront signs, exterior façade painting, and design assistance. The funds may not be used for outbuildings located on the property, any interior work, or landscaping and general site improvements to sidewalks and paved areas. If awarded, this funding will be administered by the RDA in accord with its existing façade program guidelines, policies, and applications.

**Resolution No. 3267: City of Warren Business Assistance Microgrant**

Upon motion by Mr. Villella and second by Miss Flasher, the resolution authorizing an application for City of Warren Business Assistance Microgrant funding through the DCED Main Street Matters Program was unanimously approved by the five Council members in attendance.

**Resolution No. 3268: City of Warren Commercial District Facades**

Upon motion by Mr. Villella and second by Miss Flasher, the resolution authorizing an application for City of Warren Commercial District Facades funding through the DCED Main Street Matters Program was unanimously approved by the five Council members in attendance.

**ADJOURNMENT**

Upon motion by Miss Flasher and second by Mr. Villella, Mayor Wortman declared the meeting adjourned.

Council held a 2025 Budget Work Session immediately following this meeting.