

Acting Chairman Jay Fitch called the re-organizational meeting of the Sheffield Township Supervisors to order at 7pm with the pledge of allegiance at the Sheffield Food Pantry with the following in attendance:

Supervisors: Jay Fitch, Robin Copley and Nathan Lindberg
Secretary: Kristi Kulka
Roadmaster: Ian Lester
Guests: Rick Petruney

Supervisor Copley made a motion, seconded by Supervisor Lindberg and duly carried naming Supervisor Fitch as Chairman of the Board of Supervisors for Sheffield Township. Chairman Fitch then casted a unanimous vote, which was seconded by Supervisor Copley for the list of offices in Sheffield Township for the year 2020. List of offices and appointment is on file at the township office. Prior to the meeting Nathan Lindberg was sworn in as Sheffield Township Supervisors for a 6-year term expiring in 2026.

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the Minutes of the December 16, 2019 Supervisors Meeting was approved and placed on file at the township office.

With a motion by Supervisor Copley, seconded by Supervisor Lindberg and duly carried the Treasurer's Report from December and the Bills for Approval in the amount of \$33,870.41 were all approved and placed on file.

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried Jamie Steffan was appointed to a 6-year term on the Parks and Recreation Committee. With a motion by Supervisor Copley, seconded by Supervisor Fitch and duly carried Nathan Lindberg will be serving on the Tree Commission of Sheffield Township.

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried Resolution No 494 Establishing the 2020 Taxes was approved.

Appointments to the Authority Board of Directors were as follows: Roger Dunham to another 6-year term on the Municipal Authority and Mark Leichtenberger to fulfill Jim Vile's position on the Authority Board which runs through 2023.

Appoint Jamie Steffan to a 6-year term on the Parks & Recreation Committee.

We received notification from our Solicitor, Andrea Stapleford that we will be billed for \$125 an hour for 2020. This is a \$10 an hour increased from 2019.

We received a thank you from the Library for our memorial contribution for Ian's dad, Donald Lester. The Librarian purchased two books, How Cars Work by Tom Newton and Auto Repair and Maintenance: Easy lessons in maintaining your car so it last longer by Dave Stribling.

The City of Warren forwards Resolution No 3106 which is the Resolution establishing fees for building codes permits application and inspections and policies related to the collection of such fees and their refund with such fees and policies being applicable to properties located within municipalities which have entered into agreements with the city of Warren for the performance of building code permit and inspection services.

We have received complaints about Terrance L. Allshouse, JR's property at the corner of Hall Street and Tionesta Street. Property is vacant and has a hole in the wall and is an eyesore. Pictures were on hand along with a Blighted Property Resolution No 495 ready for adoption. With a motion by Supervisor Copley, seconded by Supervisor Lindberg the Resolution No 495 was adopted and will be sent to Mr. Allshouse granting him 30 days to clean up this property or tear it down.

We received Resolution No 11.07.19 for the Municipal Authority Collection Policy. Any unpaid sewage accounts that have a balance exceeding \$500 will be subject to termination of sewage service.

The Township's John Deer 50G Compact Excavator from 5 Star Equipment is going to be delivered to their place on January 24th, so we can expect delivery to us before the end of January. Ian is looking into using a skid steer from them as

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a loaner. Supervisor Fitch stated that a skid steer would be great for now to utilize and asked the Roadmaster to move forward with this request, stay on Kevin Harvey until we get one.

Dick Eck was in the office today, January 6th and stated that he has paid for the property at 20 1st Mill Street and has cleaned up the property. He has spoken with somebody at the courthouse and wants to get this property removed from the blighted property list. They informed him that he would need to clean it up and work it out with the supervisors. Current pictures were on hand. Supervisors all agreed that this property will not be removed from the blighted property list

Secretary informed the Supervisors that our snow shoveler, Michael Anthony's father passed away and feels that a \$25 Memorial to the Library should be sent as we do with for all our employees. Supervisors agreed and asked the secretary to take care of this.

Rick Petruncy asked about the Constable position for the township. Supervisor Fitch stated that Mr. Hepinger was considering this position but has not got back in touch with him.

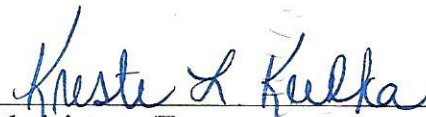
Supervisor Lindberg asked the Secretary to contact the solicitor and ask her about his employment with Northwest and if this will be a problem with them being the township's depository.




Supervisor Fitch stated that he has been in contact with the owner of 17 Center Street and informed her that her son is ruining the sidewalk and the curb in front of this property. He suggested a privacy fence to her. She stated that this was going to take some time but would get it cleaned up.

Other matters discussed:

- We received a thank you from Norma Bankoske for her gift card from Tops
- Bearcat Oil Company will be drilling in Mead Township.
- We received a UCC Recreational Cabin Affidavit for 49 Barnes Street owner s Joshua Reibar of Valent, PA
- We have received a subdivision for the property located at 114 & 116 West Main Street. This property is being subdivided with Pamela Johnson and Janet & James Marquis (Lauffenberger). This is the old Pastrick property.
- The next COG meeting is Wednesday, January 8th at 7pm at the 911 Center in Youngsville. Minutes and agenda were sent electronically to each supervisor.
- PennHills Resources will be drilling in McKean County.
- Warren County Conservation District requested a donation for the 2020 Envirothon. This request was declined as the township does not give to any organizations. Not a good use of tax dollars.
- Municipal Authority monthly reports are on hand for review. Minutes from the December meeting and the December Operating Report.

There being no further business the meeting was adjourned at 7:29pm with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried until Tuesday, January 21st at 7pm at the Sheffield Food Pantry. Supervisor Copley will be absent from this meeting.


 Administrator/Treasurer




 SHEFFIELD TOWNSHIP SUPERVISORS