

The Regularly scheduled meeting of the Sheffield Township Supervisors was called to order by Chairman, Jay Fitch with the pledge of allegiance at 7pm at the Sheffield Food Pantry with the following in attendance:

Supervisors: Jay Fitch, Robin Copley and Nathan Lindberg
Secretary: Kristi Kulka
Roadmaster: Ian Lester
Guests: Rick Petruney

Rick Petruney asked the Supervisors if they have read the 2nd Class Township book. All three supervisors have been reading their copies. He also asked about the trucks on 1st Mill Street that are sitting along the street. Supervisor Fitch stated that he spoke with Dick Eck and he will be removing the truck before spring. The problem was that they were possibly in the way of plowing but our roadcrew are not having any problems plowing with them there.

With a motion by Supervisor Lindberg, seconded by Supervisor Fitch and duly carried the Minutes of the Supervisors Meeting on February 3, 2020 were approved.

With a motion by Supervisor Copley, seconded by Supervisor Lindberg and duly carried the Bills for Approval in the amount of \$20,148.66 were reviewed and approved. Supervisor Lindberg reminded the secretary to email him the bills for approval for review prior to the meeting.

The following courtesy letters for Nuisance Ordinance No. 91 were sent granting the individual to clean up their properties by February 18th, 2020. Current pictures were not available.

Ed's Property Maintenance for 212 High Street

James Winschel for 336 Horton Avenue

John T. Whipple for 15 ½ Tan Street

Joshua Toporzycki for 300 High Street was granted until March 3rd to fix the front porch door that is kicked in. Supervisors agreed to give all properties until March 3rd to be cleaned up since the weather hasn't been nice.

We received a thank you from Michael Anthony and his mom for the memorial contribution to the library and we also received a thank you from the Library and they have purchased an Encyclopedia of American Indian published by National Geographic in his dad's memory.

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried Alicia Madigan was appointed as our township auditor. She will serve another 6-year term for us as Sheffield Township auditor.

The steering committee for the Warren County YMCA Annex at the Ruth M. Smith Center gymnasium met on Wednesday, February 6th and found that the Center is going to need right around \$20,000 to get the current gym into shape for this new annex. Supervisor Lindberg is representing the township on this committee. Supervisor Lindberg reported that the renovations are going to run between \$40,000-\$60,000. Bob Sokolski of Whirley's Industries has agreed to match the donations up to \$20,000. Equipment has already been purchased and came from a gym in State College that Northwest bought out and was only used for 3 months. Membership or scholarships are going to be given out to individuals in the township to promote the annex. If you have a YMCA membership for Warren it can also be used in Sheffield and Youngsville. Heating and Electric will run the Center around \$360 a month and will be an added expense for the Center. The YMCA

will be supervising all the activities. There will be no Ruth Smith Center employees employed by the YMCA. Supervisor Fitch is suggesting a donation of \$2500 for this project and then a yearly amount to the Smith Center of \$2500 to help offset the utilities from the general fund. The township in the past prior to 2016 gave an annual contribution to the Smith Center of \$2500 to help with their large water bills. With a motion by Supervisor Copley, seconded by Supervisor Lindberg and duly carried the \$2500 was approved once the project is in place.

Warren County Sheriff Chuck Fetzick contacted Supervisor Fitch and has requested permission to put up a new Crime Stoppers sign in our township. Permission was granted with a motion by Supervisor Copley, seconded by Supervisor Lindberg and duly carried. The Roadmaster mentioned that this was Rich and Denise Pierson's property and the old broken sign is still laying there.

City of Warren sends our January report of permits that were granted to property owners in Sheffield Township:

- 7384 Route 6 Electrical Reconnect-Larry Faull's property on 4 Mile Road
- 1657 Austin Hill Road-new electric service to garage at Robin Copley's property.

Building Permits (Stormwater Management Plan Application) that were approved from the township are as follows:

- Steven Littlefield of 1772 Route 666 for a 24 x 32 Pole Building
- Michael Donikowski for a 24 x 32 pole building at 1997 Austin Hill Road

Columbia Gas forwards us a copy of their Municipal Notification of Planned Land Development for Chapter 102 Permits. They are replacing 16,000 feet of existing natural gas pipeline with 6" plastic pipeline from 4 Mile Road to Weldbank

Sinkhole on Henrys Mill Road above new road and Kim Holden's driveway. Car was stuck in this hole on Wednesday, February 12 and Kim Holden contacted Ian to see what we were going to do about this. We have purchased "NO WINTER MAINTENANCE AHEAD" signs for this road.

The Green Light Go requirements involving the TSAMS has been satisfied and the application has been submitted in its entirety. There is about 80 other municipalities applying for the \$23 Million that is available.

Minutes from the January 21, 2020 RDA Meeting that relate to Sheffield Township:

20 1st Mill St., Sheffield Township, Parcel #SH-354-9358 – Bates, Carl F. & Vargas, Patricia – declared blighted by BPRC on 11/21/19 Dan Glotz reported that this property had previously come before the RDA but was removed and now is back on the Agenda. He said there is good news, it has been purchased by a neighbor, Eileen Kelly and her husband. Mrs. Kelly was in attendance and reported that they have a contract between themselves and the owner, and each party has an attorney. The owners have hired Mr. Borger as their attorney and Mrs. Kelly and her husband have hired Mr. Aranyos as their attorney. There is a contingency that the person that the owners previously had a land contract with must remove all his personal belongings from the property. She said a quit-claim deed will be prepared and the man that was previously purchasing on land contract will be nullified from the land contract because he did not commit to the contract. The owners will meet with this individual to remove his personal possessions. She said she paid her attorney for the property, back taxes, and all the fees that are owing. Pamela Matve made a motion to table this item with a second by Robert Hart. A vote was taken, and all were in favor. Motion carried.

SHEFFIELD TOWNSHIP SUPERVISORS