

REGULAR MEETING

MAY 18, 2020

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 7PM by Chairman, Jay Fitch with the Pledge of Allegiance at the Sheffield Food Pantry with the following in attendance:

Supervisors:	Jay Fitch, Robin Copley, and Nathan Lindberg
Administrator/Treasurer:	Kristi Kulka
Roadmaster:	Ian Lester
Guests:	Madysen Lindberg and Rick Petruney

With a motion by Supervisor Lindberg, seconded by Supervisor Fitch and duly carried the Minutes of May 5, 2020 Supervisors Meeting and the Bills for Approval in the amount of \$17,791.28 were approved and placed on file at the township office.

Kristi suggested that with the playgrounds closed indefinitely, this be a good opportunity to get the surface of the playground dug up and a new service laid down. If we do not open the summer playground program, we are saving \$6,000 by not paying the playground workers. The memorial playground funds that the Lions Club holds is around \$10,000 and what if we utilized some of the sports complex funds and put down the rubberized surface at the playground. Utilize the time of shut down and get our playground and basketball courts spruced up. Kristi reviewed the sports complex funds and agreement with the sports boosters for the re-surfacing of the track.

Kristi would like to contact Jerry Morely of Warren Fence to repair the fence at the recycling center. Supervisor Fitch stated that the Solid Waste Authority may have funds available to fix this and asked her to contact Bob Carlson, president of the board of directors.

With the passing of Robin's dad Larry, should we place a book in the library in his memory for \$25. With a motion by Supervisor Lindberg, seconded by Supervisor Fitch and duly carried a memorial to the library will be made in Larry Copley's memory. Supervisor Copley suggested a western book.

Township will be receiving \$3,978 from County Liquid Fuels. The secretary stated that we need to decide where we want to use this money and then pass a Resolution designating it. In the past we have used it for anti-skid and road salt. With a motion by Supervisor Copley, seconded by Supervisor Lindberg and duly carried Resolution No 502 was passed designating County Liquid Fuels money for anti-skid and road salt. We have purchased over \$8,000 in road salt.

We received notification that we will be receiving \$48,660.32 for forestry earnings. This is increased from last year's receipts of \$44,610.81 and we budgeted \$43,000.

Vacating Alling Road. This is what the Township Codes book states: Section 2304. Power to Lay Out, Open, Widen, Vacate, Et Cetera.--(a) The board of supervisors may by ordinance enact, ordain, survey, lay out, open, widen, straighten, vacate and relay all roads and bridges and parts thereof which are located wholly or partially within the township.

(b) The board of supervisors may by ordinance provide for the widening, straightening or improvement of a State highway, with the consent of the Department of Transportation, and may spend township funds in connection therewith.

(c) When any petition is presented to the board of supervisors requesting the board of supervisors to open or vacate a specific road in the township and the board of supervisors fails to act on the petition

within sixty days, the petitioners may present their petition to the court of common pleas which shall proceed thereon under the act of June 13, 1836 (P.L.551, No.169), referred to as the General Road Law. If the board of supervisors acts on the petition but denies the request of the petition, the board of supervisors shall notify the person designated in the petition of its denial. If the request of the petition is denied, the petitioners, or a majority of them, may within thirty days after receipt of the notice petition the court of common pleas for the appointment of viewers and proceedings shall be taken thereon under the General Road Law.

(d) No road shall be laid out and opened through any burial ground or cemetery, nor through any grounds occupied by a building used as a place for public worship or as a public or parochial school, educational or charitable institution or seminary, unless the consent of the owner of the premises is first secured. If the owner is unknown, this prohibition does not apply.

Section 2305. Hearing; Report; Exceptions Thereto; View and Notice.--(a) Before the passage of any ordinance for the laying out, opening, changing or vacating of any road or highway or section thereof, the board of supervisors shall give ten days' written notice to the owners of property adjacent to the road or portions thereof involved of the time and place set for a hearing on the proposed ordinance.

(b) If the board of supervisors votes in favor of exercising the power, it shall enact the necessary ordinance and file a copy of the ordinance, together with a draft or survey of the road showing the location and width thereof, in the office of the clerk of the court of common pleas.

(c) Any resident or property owner affected by the ordinance may within thirty days after the enactment of the ordinance of the board of supervisors, upon entering in the court sufficient surety to indemnify the board of supervisors for all costs incurred in the proceedings, file exceptions to the ordinance together with a petition for a review. Upon receipt of the exception and surety, the court of common pleas shall appoint viewers from the county board of viewers for the purpose of reviewing the ordinance and exceptions thereto.

(d) After the expiration of the term allowed for filing exceptions or upon the order of the court upon disposition of any exceptions, the court of common pleas, on application by petition by the board of supervisors or any person interested, shall appoint three viewers from the county board of viewers to assess the damages and benefits occasioned by the proceeding unless the damages and benefits are otherwise agreed upon.

Section 2311. Relocating or Vacating Roads by Agreement.--(a) When the board of supervisors relocates or vacates any part of any public road under its supervision and can agree with the property owners affected by the relocation or vacation, it may relocate or vacate the public road without the formality of a view. The Supervisors asked the secretary to send a letter to the property owners of 38 Alling Road informing them that the township is wishing to vacate Alling Road and see what their response is.

Kristi stated that we paid \$1,770 to Corry Peat in February for softball field dirt and she wanted to know if this has this been delivered or will we receive a refund, since the softball season was cancelled due to Covid 19. Supervisor Copley will speak with DJ Rose, the softball coach and see about a possible refund.

Pictures of properties with potential violations were on hand for review:

27 1st Mill Street, Stephen Barth, Grass violation

57 Deerlick Street, Raymond Rafalski, accumulation of garbage and rubbish

Huckabone Road, David Farnsworth, trailer fire nuisance violation

Courtesy letters will be sent to the above-mentioned properties with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried.

Supervisor Fitch stated that Keystone Avenue work will be done during the nighttime to help with traffic flow. Once the pipe is received the roadcrew will be working at night to get this road ready for paving.

Ian noted that they are getting all roads ready for paving. The list of streets was given to our Municipal Representative at PennDOT for measurements and then he will prepare our bid packets.

Supervisor Lindberg reported that baseball is on hold until middle of June, if they have it at all. He also reported that the YMCA project at the Ruth M. Smith Center has been put to a stop due to Covid 19.

Other matters discussed:

- We received a building permit for Andrew and Jamie O'Donnell of 609 Whipple Street for a 960sq ft pole building garage.
- Building permit for a shed was received for Kyle Coons at 31 School Street.
- Minutes from the Municipal Authority and Treasurer's Report for March were on hand for review.

There being no further business the meeting was adjourned at 7:20PM with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried until Monday, June 1, 2020 at 7pm at the Sheffield Food Pantry.

Administrator/Treasurer

J. Jay Fitch, Chairman

Robin Copley, Supervisor

Nathan Lindberg, Supervisor
SHEFFIELD TOWNSHIP SUPERVISORS