

## REGULAR MEETING

JUNE 1, 2020

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order by Chairman Jay Fitch with the Pledge of Allegiance at 7pm at the Sheffield Food Pantry with the following in attendance:

Supervisors: Jay Fitch, Robin Copley, and Nathan Lindberg  
Administrator/Treasurer: Kristi Kulka  
Roadmaster: Ian Lester  
Guests: Madysen Lindberg

Minutes from the May 18, 2020 Supervisors Meeting, May Treasurer's Report, and the Bills for Approval in the amount of \$9,909.85 were all approved with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried.

The Mortgage Company in charge of 102 Van Ettan Avenue is scheduling a contractor to remove the trees out front of this property. Their violation letter was sent out on May 21<sup>st</sup>.

CDBG 2020- Community Development Block Grant Program applications are going to be excepted until July 31, 2020. They have \$245,852 available. Kristi asked about the playground surface and Lorri Dunlap, Grant Administrator stated the 2010 Census showed that only 40.68% of Sheffield Twp residents are "low income" (according to the limits by HUD and CDBG program) To qualify for a municipal-wide CDBG funded project, at least 51% of the benefitting residents need to be "low income".

Progressive Energy Consultants has signed us onto AEP Energy for a 36 Month period beginning December 2020 at a rate of \$0.05274 our current rate is \$0.05507; this will be a saving of \$716.56 over the term of 36 months. 11 accounts are affected by this rate decrease. Progressive Energy has also shopped our Gas supplier and Snyder Brothers has once again provided the lower rate.

We have received information from the county regarding Warren County Hazard Mitigation Plan. Each count and municipality are required under the Federal Disaster Mitigation Act of 2000 to have a current and adopted hazard mitigation plan. The County Commissioners have secured a grant to complete the 2021 mitigation plan update. Warren county hired MCM Consulting Group, Inc of State College to assist with the plan update. The plan update will be completed by Warren County with involvement and input from all the municipalities. Municipalities will be requested to participate in meetings and to complete surveys and worksheets over the next twelve months. With municipal participation, the updated plan will be available for the municipalities to adopt as the municipal hazard mitigation plan. The initial Warren County Municipality planning meetings will be held on June 30, 2020 at Youngsville Borough Building 40 Railroad Street, Youngsville. There will be a 4:00 pm session and a 6:30pm session that you can pick from. Our municipality only needs to attend one Supervisor Copley will attend the 4pm session. The secretary will make his reservations.

List of properties for possible Grass Violation:

- 15 ½ Tan Street Jessica Camp and Jonathon Whipple
- 14 Tan Street Theresa Green of Warren, PA
- 63 2<sup>nd</sup> Mill Street, Robert Doyle property
- 212 W. Main Street, Kim Darr of Frewsburg, NY property
- 502 West Main Street, Patrick Kiser property
- 226 & 236 Saybrook Road, Tom Smith's property
- Off Route 6, Anzietta Dipierro property
- 28 Tionesta Street, TJ Allshouse's property
- 23 Willow Street, David, and Kellie Farnsworth property

Properties with accumulation of garbage and debris, Nuisance Ordinance Violation

- 109 Wet Main Street, Anthony Antonuccio property accumulation of wood and debris
- 227 Saybrook Road, Larry M. Heeter property
- 179 Saybrook Road, Larry E. & Hazel Heeter accumulation of debris beside garage

30 Foulkrod Street, Scott Whitney's property has broken windows, vacant property, no utilities, on current list for judicial sale. Pictures are on hand for review. Supervisor Lindberg stated that this house was recently purchased at judicial sale and there is contractor's truck at the property. He stated it looks like it may be being fixed up. He will keep us posted on the condition of this property.

Matson Insurance Company has prepared our Township Insurance proposal for approval. Our date for renewal is July 1, 2020 the premium has increased from \$23,996 to \$26,377. A breakdown of our policy is on hand for your review. The major increase is with the Worker's Compensation and remember this is paid by the Fire Fund to cover the fire department. It is about \$12,000 a year for the worker's comp for the fire department. We also added a new piece of equipment adding around \$500 a year. Supervisors wished to review the proposal and will be ready for acceptance at our next meeting on the 15<sup>th</sup> of June.

PennDOT has informed us that the 2019 Green Light-Go Program for the Route 6/948/666 Intersection Electrical Upgrade/ADA Compliant Project will be unable to be awarded Due to the impacts of COVID-19 on Motor License Fund revenue, PennDOT will be unable to award new funding for this application period. PennDOT is asking if we want our application retained for consideration when funding is available prior to soliciting new applications and the supervisors agreed to keep our application on file so when funding comes available it will be there.

Supervisor Lindberg recently dealt with several calls over the weekend regarding speed limit signs on township roads. State Police cannot write tickets for streets with no speed limit sign. Recently there was an individual speeding up Foulkrod Street and beeping their horn. After much discussion with issues of speeding on our streets, it was decided to put speed humps on Foulkrod and Dunham Streets. One in front of Supervisor Lindberg's house.

Cottage Avenue speed hump is in place. Linda Gregerson called and asked for one in front of her house too.

Kristi asked about paying seasonal maintenance workers for holiday pay. In the past we have not been paid for holidays. With a motion by Supervisor Copley, seconded by Supervisor Lindberg seasonal workers will be paid for holidays, Supervisor Fitch was apposed to this motion. The Employment Policy will be updated to reflect this amendment.

Roadmaster Lester reported that they have been working on Cemetery Road taking care of the ditching. He asked about working 4 -10-hour days, rather than overtime. Supervisors agreed that overtime is not an issue when you are working on these projects.

The summer playground program will open on June 8<sup>th</sup>, Kristi is to contact Julia and Ryan.

Supervisor Lindberg reported that little league baseball is cancelled for this year.

Pending List of properties:

-27 1<sup>st</sup> Mill Street-grass needed mowed by today, back yard was mowed, but front yard still high grass. This property is not in violation at present time.

-12 Willow Street, Sharon Woge-grass violation had until today to mow. Grass is not mowed; Kristi will inform District Magistrate Zydonick to proceed with the fining process.

-319 West Main Street-Dennis Snyder had until today to have all the tires removed. Kristi is to inform District Magistrate Zydonick to proceed with the fining process.

-57 Deerlick Street-Raymond Raflaski had until today to have garbage removed from front porch and back yard, this property is cleaned up.

-Huckabone property -David Farnsworth-contacted the office and stated that he has begun to tear down the burned portion of this trailer but plans on rebuilding this part and will be contacting CCI for a building permit.

-Alling Road vacation letter was sent to property owners Schwartz of Aliquippa.

There being no further business the meeting was adjourned at 7:50 with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried until Monday, June 15, 2020 at 7pm at the Sheffield Food Pantry.

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Administrator/Treasurer

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J. Jay Fitch, Chairman

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Robin Copley, Supervisor

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Nathan Lindberg, Supervisor

**SHEFFIELD TOWNSHIP SUPERVISORS**