

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 7pm at the Sheffield Food Pantry by Chairman, Jay Fitch with the Pledge of Allegiance with the following in attendance:

Supervisors: Jay Fitch, Robin Copley, and Nathan Lindberg  
Administrator: Kristi Kulka  
Roadmaster: Ian Lester  
Guests: William and Luanne DeGretto, Kathy Geiger, Rick Petruney, Matt Bell, Christine, and John Lindsey, Patti and Ron Blume, Crystal VonHart

Christine Lindsey asked what the process for getting a police officer back in Sheffield Township, or on the ballot for elections? Supervisor Fitch agreed a cop is needed in Sheffield, however when the voters were asked to vote, it was voted down. Louanne DeGretto asked what happened to the money that was budgeted when we did have a cop. Kristi stated that the Forestry earnings have gone from \$147,000 a year to \$43,000 a year and therefore we cannot afford a police officer. Mr. Degretto stated that there is grant money available for cops in our township. He asked us to contact Rapp's office and to see what is available or our State Senator. Kathy Geiger stated that drugs are terrible in the area where she lives. Mr. DeGretto stated that his taxes are higher here in Sheffield than where he lives permanently. Supervisor Fitch stated that if we put it to vote for a police officer, the vote would include that taxes would need to be raised to have a police officer. Patti Blume stated that vehicles are traveling the wrong way on Pickering Street, a one-way street and nobody stops at stop signs. Rick Petruney asked about other municipalities covering our township. Supervisor Fitch stated that they were not interested from either, Kane or Conewango. Mr. DeGretto offered to contact Senator's Casey's office to see about funding for us.

Rick Petruney asked about repairing the potholes in front of the township maintenance garage, by the state store. Roadmaster stated that they will be fixed. Mr. Petruney also asked about the sports complex and why we continue to mow this property. Kristi reviewed the 25-year lease agreement with the school district.

Matt Bell of the Sheffield Volunteer Fire Department requesting funds for 3 radios for the trucks at a cost of \$7,712.00. Supervisor Fitch made a motion and Supervisor Copley seconded and duly carried for the fire department to purchase the radios, and if they would be reimbursed by the county, this money would be put back into the fire fund. Mr. Bell also informed the Supervisors that the dry hydrant behind the fire hall closest to Pitt Stop sucks up sand. He stated that this was poor placement and would like to see it possibly moved to the boat launch. He will contact the necessary people to see if this is possible, or what needs to be done to make this happen.

With a motion by Supervisor Copley, seconded by Supervisor Lindberg and duly carried the Minutes from the June 15<sup>th</sup> Supervisors Meeting, the June Treasurer's Report, and the Bills for Approval in the amount of \$45,526.03 were all approved and placed on file.

Grass Violations Courtesy letters were sent to:

- Joseph Toporzycki for 300 High Street-Constable to press charges
- Anzietta Dipierro for 55 Saybrook Road-Constable to press charges
- Amy Bailey for 200 Horton Avenue-mowed-Constable to press charges for back yard

- Mark A. Kiser, West Main Street-right. This property has been mowed.

Nuisance Violations Courtesy letters were sent to:

- Garley & Jody Blankenship for 13 1<sup>st</sup> Mill Street, trailer full of garbage. This trailer has been removed.

Road Bond amounts are set by PennDOT as follows:

Blacktopped Pavement:

1. 0-1/4 mile - \$3,000.00
2. 1/4-1/2 Mile - \$6,000.00
3. 1/2-3/4 Mile - \$9,000.00
4. 3/4 - 1 Mile - \$12,000.00

Dirt Road:

1. 0-1/4 mile - \$1,500.00
2. 1/4 - 1/2 mile - \$3,000.00
3. 1/2 - 3/4 mile - \$4,500.00
4. 3/4 - 1 mile - \$6,000.00

We will be opening bids on July 20<sup>th</sup> for the following streets: School Street including School Street Extension, Cemetery Road and Pickering Street from Whipple to School Street and the Tionesta Boat Launch Access parking area. All streets will be milled, except School Street Extension and we will be stockpiling the millings for our use. The original bid included ADA ramps, which added \$35,000 onto the bid packet. We will be implementing a plan for Sheffield Township for all our ADA ramps on all our streets soon. Keystone Avenue will not be done due to our PennDOT representative Jon Wilson advising us that we should not blacktop this this year with all the road cuts that we will be doing, these areas need at least a winter to settle. Estimated cost for this blacktopping project is \$216,000. The parking lot at the boat launch will have to be paid for out of General Fund, because we do not receive liquid fuels monies for this area. The rest of the project will be paid for out of the State Fund, which contains our liquid fuel monies. Those accounts have around \$275,125.00.

Mr. Schwartz of Aliquippa, owner of the old Lyle residents on Alling Road contacted the office asking that if we could just maintain the potholes in this road they would greatly appreciate it and would have no problem allowing us to vacate this Alling Road. If we fix potholes from time to time. I asked him to sign the letter and put that request on the letter.

Robbie Hart of the Redevelopment Authority was in discussing 59 2<sup>nd</sup> Mill Street, the Earle property. He informed me that we can buy this property for \$1, because it did not sell at tax sale, and then turn it over to the RDA and they will tear it down. Feelings on this? I spoke with Pam Matve, Administrative Assistant to the Commissioners to clarify this and here is what she said: If the township can purchase it for \$1 they would own the property and Sheffield would have to apply for CDBG funds for demolition, not the RDA. (If the RDA wanted it, they could also purchase it for \$1). Robbie Hart said that Clarendon Borough has been purchasing these properties for a \$1 and turning them over to the RDA as well. Supervisors asked for clarification from the RDA before making any decisions.

Did not need to contact the Constable regarding the Kiser property at 502 West Main Street, this has been mowed. Theresa Green at 14 Tan Street, she is in Florida with her mother, George Jashurek is working on an address for me.

Scott McClellan was in the office complaining about the 6 roosters that are crowing always of the day at Blankenship's property at 13 1<sup>st</sup> Mill Street. Consensus of the supervisors was to not send a letter; they are roosters, and this is what they do. Scott returned to the office and I informed him that a letter was not going to be sent and he said well do not send me a letter either then, he is going to shoot the roosters.

Jeff Zankel of 174 Cottage Avenue works with security and surveillance and has asked about giving us a quote for a security system at the Sport Complex. He works for ADT Security and this is his business territory. The Supervisors would like to look at a quote.

Township employees can carry over 8 sick days a year until they reach a total of 20 sick days, but once you reach 20 days, you cannot carry anymore over. Jay wanted to discuss the potential of allowing employees to carry more days a year for additional sick time if an employee would need more for a major surgery for example.

Received numerous complaints from Steve Germonto as follows:

- Michele Bonavita/Skylar McClees property at 28 Foulkrod Street for accumulation of garbage and debris. Supervisor Lindberg stated that they are burning garbage at this house. With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried a letter will be sent to them.
- Scott McClellan's property at 15 1<sup>st</sup> Mill Street for accumulation of garbage and debris
- Scuteri's junkyard, continues to get bigger and bigger with junk. Mr. Germonto was contacting DEP.
- Requesting the township to investigate a sidewalk ordinance. He complained about property owners who refuse to take care of the sidewalks in front of their properties on South Main Street.
- Lorin Champlin's property was also added to this list.

Spicer Road Update: Jeff Holcomb, Township Engineer, Maria of the Dirt and Gravels Road Dept and Heather Wilcox recently had a 2-hour phone conference regarding the bid specifications for this project. It is looking like this project will start in September. Maria will contact the Boat and Fish Commission for an extension to access to the stream during time of construction, because we will more than likely be in the stream after October 1<sup>st</sup>. This will push our paving of Spicer Road into 2021, which works for our budget.

Virginia Adams and Robert Bunting have requested information about Ordinance No 162 Sheffield Township Floodplain Ordinance. Their question was about placing a mobile home on Tan Street, which is in the flood zone. In 2016 the new floodplain maps were passed along with Ordinance No 162. This ordinance prohibits mobile homes being placed in the flood zone. They are wishing to tear down a home and place a mobile home on the lot. They were made aware that this cannot be done and received copies of the Ordinance for their reference.

Stiffler, McGraw & Associations Inc. has performed our annual bridge inspection on the Saybrook Bridge and found the following problems with a priority 2 Install piles or concrete abutments at each end of the structure to support the superstructure at an estimated cost of \$30,000. Priority 3 is to remove old abutments and install proper scour protection at an estimate cost of \$10,000 and 4 Priority is to sand, prime and paint superstructure at an estimate cost of \$7,000.

Damages to the flowers along West Main Street were fixed by Mary Anne of Presents and Posies, and she also put flags out in the planters for the 4<sup>th</sup> of July weekend. Not sure who the individual was that pulled flowers out, but the cops were called. Also, somebody punched a hole in the display case in front of the bank. The

Supervisors asked the secretary to send a thank you to Mary Anne and see if Gary from Peterson's would be willing to repair that case.

Warren County Tax Claim Bureau forwards a bid of \$900 for the Lawrence & Dorothy Griffith property at 144 Griffith Lane by Staci Faulhaber of Union City. She intends to use this property as an extension to her adjacent property. With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the bid was accepted by the Supervisors.

Pending

-Sports Boosters Meeting on July 19, 2020 at 6pm, Jay and Kristi to attend

Other matters discussed:

- Building permit for John Stino of 144 Cottage Avenue for carport/garage and Jodi Schmader of 410 Horton Avenue for a garage.

- Ford Bean contacted the office on June 19, 2020 complaining about the trailer full of garbage in front of Garley Blankenship's house at 13 1<sup>st</sup> Mill Street and the need for speed humps on 1<sup>st</sup> Mill Street.

- We received a thank you from the library for the memorial we placed in the library for Rob's dad, Larry. James Patterson's Texas Outlaw was purchased for the library in his memory.

-Chris Kyler has lost his township cell phone.

There being no further business the meeting was adjourned at 7:50 with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried until Monday, July 20, 2020 at 7pm at the Sheffield Food Pantry.

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Administrator/Treasurer

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J. Jay Fitch, Chairman

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Robin Copley, Supervisor

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Nathan Lindberg, Supervisor

SHEFFIELD TOWNSHIP SUPERVISOR