

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 7pm at the Sheffield Food Pantry by Chairman, Jay Fitch with the Pledge of Allegiance, and the following in attendance:

Supervisors: Jay Fitch, Robin Copley, and Nathan Lindberg
Administrator: Kristi Kulka
Roadmaster: Ian Lester
Assistant Roadmaster: Chris Kyler
Seasonal Maintenance: Scott Eck

The first order of business was to open the bids for the 2020 Paving Project. The following bids were received:

- IA Construction \$136,121.95
- Glenn O. Hawbakers \$176,443.40
- Lindy Paving \$232,506.20

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the \$136,121.95 bid from IA Construction was accepted.

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the Minutes of the June 15, 2020 Supervisors Meeting and the Bills for Approval in the amount of \$31,105.68 were all accepted and placed on file at the township office.

We received the bill from Advanced Disposal for Spring Clean Up day. The bill is for \$3,697.80 and we collected \$3, 518.00 making the cost of Spring Clean-up day \$179.80 so far, however we have not received the bill from Fitch Disposal for the hauling of the tv's to Erie to Lincoln Recycling or the cost of the disposal of the TV's from Lincoln Recycling.

The secretary had a request from the Tom & Suzanne McNeal's for Snell Landscaping to take care of the shrubbery at the Epstein Memorial Sight. They have always taken care of this but can no longer do it and would like to see if the township would be willing to pay for this. Supervisor Fitch asked the roadcrew if they could please take care of this, trim the shrubs, and clean up the weeds.

We have received Sheffield Township's executed (Defined Benefit and Cash Balance) retirement non-uniform and uniform documents that were approved by the Pennsylvania Municipal Retirement Board (PMRS) in April 2020. The following documents are available for your review:

1. Defined Benefit and Cash Balance (non-uniform and uniform) Plan Adoption Agreements, **PERC#: 62-054-5 N/P**
2. Ordinance
3. Base Plan Document and Addendums A and B

Currently, all membership and financial procedures and methods remain the same. Nothing has changed at this point.

Spoke with Dan GLozt from the Blighted Property and he stated that if we purchased 59 2nd Mill Street for a \$1, we would own property and RDA would get funds to tear down and put a lien against this property. The RDA is not in the market for owning any properties.

The roadmaster reported that the roof of the playground building is losing shingle pieces and will need to be replaced perhaps next year. Supervisor Fitch stated that he was hoping to utilize the funds of the Lions Club Memorial Park fund for the rubberized surface and new pavers for playground, so this will be looked at next year. Kristi is to check on the age of the current roof.

The first responders of our local volunteer fire departments, Cherry Grove, Clarendon, and Sheffield Volunteer Fire Departments have been meeting over the past couple months to work out a response to what is now an EMS crisis. The COVID-19 virus has forced many of their most at-risk EMTs to no longer be available to respond. Many of these senior members have been our most active responders and this abrupt stand-down put the residents of our community at risk of not having a functioning BLS Ambulance. The agreed upon short term solution, implemented on July 1st, provides for a full three department dispatch for EMS calls from 5am to 5pm. This solution allows EMS personnel from all three departments to respond to the EMS calls for the rather vast geographic areas served by these departments. From the Glade bridge to the McKean County line and sections of Forest County, these departments are called upon 24/7/365 to render aid. The Chiefs and key officers of these three departments wish to schedule a meeting with the municipal leaders some evening in the month of August to review the efficiency of the short-term solution and discuss the inevitable long-term solution. Kristi has given Paul Pascuzzi the nights of our township meetings in August to possibly meet at 6pm prior to our meeting and will keep the supervisors up to date as to their meeting plans. Wednesday nights are also a good time for the Supervisors to meet.

Scott Eck wishing to purchase township property beside him on West Main Street, SH-355-915200. This is a vacant piece that township has done nothing with. With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the property will be sold to Mr. Eck for \$1. The Secretary will contact the solicitor to prepare the paperwork. Scott will take care of the transfer fees.

ADT Proposal for Sports Complex security was reviewed, and the supervisors agreed that this was too much money. Total cost for a security system at the sports complex was around \$2500.00.

Commissioner Eggleston sent the following email to us: He is writing to see if you have any blighted properties in Sheffield that the owners or the municipality would be willing to work with us on to get torn down. Basically, we are working on a blight remediation grant app and are looking for properties that would be easily demoed with the consent from the owner and a local match. He stated that he knows we have folks asking about stuff all the time and was wondering if our has any community members that are trying to remediate a blighted property they could work with? Kristi stated that Chris Kyler purchased the house beside him on Oak Street and has been asking if there is anything available to help him with the demolition of that house. With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried 109 Oak Street will be put on the blighted property list for Sheffield Township with the RDA.

Constable Young has picked up the 3 properties with Grass Violations:

- Joseph Toporzycki for 300 High Street-Constable to press charges
- Anzietta Dipierro for 146 Saybrook Road-Constable to press charges
- Amy Bailey for 200 Horton Avenue-mowed-Constable to press charges for back yard

He met with the Distract Magistrate Zydonik to discuss how this procedure will go now. He will provide citations for these properties and present them to Zydonik's office for charges. He has requested copies of the ordinances and the secretary will email them to him for his references during court hearings.

Other matters discussed:

-We received a list of permits still active with the City of Warren for building projects. There are 16 of them.

-We received a \$100 contribution for our playground program from Bethany Evangelical Lutheran Church. A thank you was sent on your behalf.

There being no further business the meeting was adjourned at 7:20 PM with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried until Monday, August 3, 2020 at 7pm at the Sheffield Food Pantry.

Administrator/Treasurer

J. Jay Fitch, Chairman

Robin Copley, Supervisor

Nathan Lindberg, Supervisor

SHEFFIELD TOWNSHIP SUPERVISORS