

## REGULAR MEETING

**AUGUST 17, 2020**

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at the Sheffield Food Pantry at 7:00 by Chairman Jay Fitch with the pledge of allegiance with the following in attendance:

Supervisors: Jay Fitch, Robin Copley, and Nathan Lindberg  
Administrator: Kristi Kulka  
Roadmaster: Ian Lester  
Guests: Noreen Griffith, Rick Petruney, Patti and Ron Blum, Madyson Lindberg

Norene Griffith was present with complaints about her neighbor and his large dump truck idling in the mornings, the speed of traffic on Pickering Street and the need for a cop in Sheffield. Supervisor Copley stated that he had spoken with Mr. Bell regarding his truck and he informed Mr. Copley that he has purchased a piece of property on Route 6 for his business. Supervisor Fitch stated that we have been placing speed humps in the roads and perhaps one could be placed on Pickering Street, and asked her where she felt it would be best utilized. Patti Blum suggested in front of her one rental property on Pickering Street would be a good spot, because there are several young children living in this area. Supervisor Lindberg stated that the speed hump in front of his house on Foulkrod Street has helped immensely. Mrs. Griffith stated she is still contacting DEP with her complaint about Mr. Bell's truck since the township is not doing anything about it. Supervisor Fitch stated that the township will be placing a referendum on the ballot regarding a police officer, however this will also cost each taxpayer a 2-mil increase. Mrs. Griffith asked where has the money gone since we do not have a police officer now and had been paying for two at one time. The treasurer stated we received forestry earnings around \$147,000 a year when we had two police officers and we currently only receive \$40,000 a year in forestry earnings. She added that the year when Officer Madigan resigned the township was not sure how we were going to pay for him at that time due to the decrease amount received in forestry earnings.

Rick Petruney asked when the berming work on Keystone Avenue was going to get done. He stated it is sad when you meet another vehicle on the road, there is not enough room for both with the bad berms and potholes. Norene Griffith stated that Whipple Street is in bad shape as well. Supervisor Fitch reviewed the spring road inspection and the system he utilizes to rate the roads.

Much discussion on placing a stop sign at corner of Pickering Street and Whipple Street. Traffic study would have to be done in this area before one could be placed.

With a motion by Supervisor Copley, seconded by Supervisor Lindberg and duly carried the Minutes of the August 3, 2020 Supervisor Meeting and the Bills for Approval in the amount of \$12,600.38 were approved and placed on file at the township office.

The Township received the list of permits for Sheffield Township from Construction Code Inspectors, Inc for the month of July:

- Demolition permit for Bob and Theresa O'Donish
- Roof and Existing Deck for Becky Campbell

The Minutes from the July 21<sup>st</sup> Warren County Redevelopment Authority were received, and the following is information about our township:

4582 Route 6, Sheffield Township, Parcel No. SH-365-8913 - Ingersoll Financial No. 44 Land Trust (formerly Harbour Portfolio VIII LP) - declared blighted by BPRC on 3-17-16

Joe Whipp reported that he made a visit to the property and did a market analysis. He has determined the value is between \$3,000 - \$6,000. Phil Gilbert is still waiting for a check from the Fiscal Department to transfer the property to the RDA. The building was removed, and the property is vacant.

59 2<sup>nd</sup> Mill St., Sheffield Twp., Parcel #SH-354-9374 – Victor D. & Tamara L. Earle – declared blighted by BPRC on 11/21/19

This property is now in Repository. Per Dan Glotz, the lawn is being mowed and the windows are boarded up. Jeff Eggleston would like to include this property in the grant that is being applied for and asked the RDA if they would be willing to take control of the property and demolish the structure if the grant is approved. Chuck Barone made a motion that the RDA would take control of the property, with a second by Robert Hart. A vote was taken, and all were in favor. Motion carried.

The next meeting of the Redevelopment Authority is August 18<sup>th</sup> at 8am at the Commissioners Conference Room at the Warren County Courthouse.

We had a hearing scheduled for Monday, August 24 at 3:30PM at Honorable Raymond F. Zydonik office with Anzietta C. Dipierro (John Dipierro) for the property at 146 Saybrook Road. This property has been mowed according to John Dipierro. Hearing will be cancelled.

Jack Rice will be coming next week to finish up the work that he started, however this work was not included in our original bids. Back porch roofs on the outside entrances to the basement doors and gutters on the Maintenance garage.

Sports Boosters met last evening, and they still do not have an answer about fall sports. So, their contribution to the playground project is still up in the air. They wanted to know if this was something that we were planning on doing this year. If the funds are available, we will do it this year.

Working with B & N Trophies for a plaque to put on the bridge for Wendell W. McMillen. They quoted us a price for cast bronze \$800 or cast aluminum at a cost of \$500 for an 18 x 8" sign. Kristi will also contact Borland Memorials in Leeper to get a quote from them to compare.

A courtesy letter was sent to James Winschel for the condition of 336 Horton Avenue. Large amounts of garbage and debris remains on this property, pictures were presented to the supervisors showing them nothing has changed. Supervisor Fitch will speak to the tenant living at this property.

Kristi received complaints about Amy Bailey's property on the corner of Horton Avenue and Whipple Street concerned with the parking of the vehicles in front of her house. They are parked obstructing the view of on coming traffic. Also, the tree needs trimmed back on the corner. Kristi will send a courtesy letter.

Pending List:

-Monday August 24th at 7:00pm at the Sheffield Volunteer Fire Department hall. The focus of this meeting is to make the elected municipal official aware of the current condition of Emergency Medical Services (EMS) response. The three departments have agreed to jointly address the shortage of resources that they face. They have put in place a short-term plan and will provide input on the

results of this action. Plan to also discuss the long-term plans to assure a sustainable, viable and properly funded delivery of EMS to the community.

Supervisor Lindberg stated that there are large potholes at the bottom of Tionesta Street. Supervisor Fitch stated that potholes there and Alling Road as well. Also, berming will be done as soon as possible on Keystone Avenue.

Other matters discussed:

-Red light was out at the intersection, Mark Hoden was contacted to fix this for us. He will continue to carry these lights for us and repair when needed. This will eliminate utilizing Bruce Merrilles to fix minor problems.

-Sheffield, Cherry Grove, Elk, Eldred, and Columbus Townships are the only townships that are currently operating a recycling center.

-Municipal Authority Treasurer's Report for July and Minutes from the July 2, 2020 meeting are on hand for your review.

There being no further business the meeting was adjourned at 7:30 PM to an executive session to review the applications for seasonal maintenance worker. Scott Eck left the township to go to work for the Authority. His last day with the Township was August 13<sup>th</sup>.

Executive Session:

Jeff Labesky and Michael Anderson's applications were received for the seasonal maintenance position that was advertised in the Warren Times Observer. With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried Jeff Labesky will begin as soon as possible at \$13 an hour as the seasonal maintenance worker.

The next meeting of the Sheffield Township Supervisors will be Tuesday, September 8, 2020 at 7pm at the Sheffield Food Pantry.

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Administrator/Treasurer

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J. Jay Fitch, Chairman

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Robin Copley, Supervisor

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Nathan Lindberg, Supervisor  
SHEFFIELD TOWNSHIP SUPERVISORS