

REGULAR MEETING

SEPTEMBER 21, 2020

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 7pm at the Sheffield Food Pantry with the pledge of allegiance by Chairman Jay Fitch with the following in attendance:

Supervisors: Jay Fitch and Robin Copley
Administrator: Kristi Kulka
Roadmaster: Ian Lester
Guests: Rick Petruney

With a motion by Supervisor Copley seconded by Supervisor Fitch and duly carried the Minutes of the September 8, 2020 Supervisors Meeting and the Bills for Approval in the amount of \$23,426.36 were all approved and placed on file at the township office.

Amy Bailey of 200 Horton Avenue was found guilty at the hearing on Monday, September 14th at District Magistrate Zydonik's office. Constable Young represented Sheffield Township. Mr. Zydonik gave her ARD and gave her 60 days to clean up the property. She has been fined \$400.

Warren County Board of Appeals sends us a notification that Veronica English of 27 Willow Street and Christine Burrows of 6124 Route 666 are scheduled on October 7th for an appeal's hearing for their property assessments.

National Fuel Gas had two road opening that they did not file the necessary application for: 204 Tionesta Street and the corner of Foulkrod Street and Tionesta Street. Ian notified the office and Kristi contacted NFG in Youngsville and the permits have been filed and \$800 fee (\$400 per opening) is being collected.

Halloween in Sheffield Township was set for Saturday, October 31 from 6-8 with a motion by Supervisor Copley, seconded by Supervisor Fitch and duly carried.

Dan Parsons and Len Erzen both have helped themselves to our millings.... Dan contacted one of the drivers from IA Construction to dump a load at his property and Len just helped himself to some to fix his driveway around the Cedar Apts., he did however fix some potholes of ours at Tionesta Park. Ian has spoken with IA regarding the driver giving away something he had no right to give and they are addressing this issue. With a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried the township will bill \$10 a ton for anybody wishing to purchase the millings from the township. There will be a \$50 charge for loading anything over 20 ton along with a \$10 a ton charge for the millings if someone wants it loaded. Supervisor Fitch has spoke with both Mr. Parsons and Mr. Erzen and both are willing to pay for the millings that they took.

Spicer Road Project will go to bid this fall for construction next year. Maria from Center for Dirt and Gravel Roads at Penn State, Heather Wilcox of Warren County Conservation District and Township Engineer Jeff Holcomb will be holding a zoom meeting to finalize the bid packet on September 22nd. Supervisor Fitch would like to be part of the zoom meeting. Kristi will see that he gets the link for the meeting.

Supervisor Fitch reported that he did not attend the sports boosters meeting on Sunday and has been informed that \$10,000 will be donated to the playground program from the Sports Boosters. This will be placed in the saving account until next spring when this project will be completed. It was

decided that it is too late in the season to do this project. Supervisor Fitch would like to be able to have a company install the rubberized product along with the pavers.

Roadmaster Lester reported that 2 more pipes have been installed on Keystone Avenue with 6 more to go. The large of the pipes will be installed with the help of Steve McNeal. Supervisor Fitch reminded him that Chapel Lane needs to be done this year as well.

Supervisor Fitch asked the roadmaster to utilize some of the millings to fill the potholes on Alling Road. We have not received the signed paper from the property owner to abandon this road and he felt it was because the potholes have not been addressed by us yet.

Roadmaster Lester asked if we could utilize a paving company to fix the roadcuts on Keystone Avenue, 1st Mill Street and Dunham and Cherry Streets as well. Supervisor Fitch felt that we could utilize the millings to fix these cuts and build them up rather than pave them.

Other Matters discussed:

-IA Construction will be paving Wednesday, September 23rd, or Thursday, the 24th or Thursday and Friday.

-September 24th is the Secretary's COG meeting at the Warren County Visitors Bureau Center, Kristi will be attending.

-A letter was sent to Heather Maher of 154 Keystone Avenue for her Ford Escape parked on blocks in the township right-a-way.

-Penn hills Resource, LLC is re-permitting 4 well permits in Howe Township.

- Kristi will be on vacation the week of September 28-October 2nd.

- September 8, 2020 minutes of the library board were on hand for review.

There being no further business the meeting was adjourned at 7:16pm with a motion by Supervisor Copley, seconded by Supervisor Fitch and duly carried until Monday, October 5, 2020 at 7pm at the Sheffield Food Pantry.

Administrator/Treasurer

J. Jay Fitch, Chairman

Robin Copley, Supervisor

Nathan Lindberg, Supervisor

SHEFFIELD TOWNSHIP SUPERVISORS