

REGULAR MEETING

NOVEMBER 16, 2020

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 7pm with the pledge of allegiance by Chairman, Jay Fitch at the Sheffield Ecumenical Food Pantry with the following in attendance:

Supervisors: Jay Fitch, Robin Copley, and Nate Lindberg
Administrator: Kristi Kulka
Guests: Tom Bulicz

With a motion by Supervisor Copley, seconded by Supervisor Lindberg and duly carried the Minutes of the November 2, 2020 Supervisors Meeting and the Bills for Approval in the amount of \$35,556.27 were all approved and placed on file at the township office.

We received a repository bid for property on Austin Hill Road from Charles Meeker for \$401.51. He will be using this property for recreation. With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the bid was accepted.

We have received \$759.30 from Progressive Insurance for the damages done to our bench and property at Memorial park by Patti Blum. A new bench will be ordered.

Howe Township Fire Agreement has been sent to Howe Township for their signature. We have a fire agreement with Howe Township for fire coverage in the amount of \$4,400.00.

James Winschel has plead guilty to the charges of our nuisance ordinance violation for his property at 336 Horton Avenue. He will pay fines and has 10 days to clean up the mess. Today was the end of his 10 days and a dumpster was moved in today. Supervisors agreed to give him 2 more weeks to clean up property. Thank you to Fitch Disposal for removing 52 bags of garbage at no charge.

The assessed value of 27 Willow Street was reduced from 27,000 to 11,350 at the October 7, 2020 appeals hearing, however the property at 6124 Route 6 was not changed during the hearing on October 7, 2020.

Blighted Property Committee met on October 20, 2020 and the following are the minutes that refer to Sheffield Township properties:

4582 Route 6, Sheffield Township, Parcel No. SH-365-8913 - Ingersoll Financial No. 44 Land Trust (formerly Harbour Portfolio VIII LP) - declared blighted by BPRC on 3-17-16

Building was removed. Property is being purchased but the deed has not yet processed. Due to this property now being vacant and no longer containing a blighted structure, Robert Hart made a motion to remove this item from the Agenda, with a second by Phil Gilbert. A vote was taken, and all were in favor. Motion carried.

59 2nd Mill St., Sheffield Twp., Parcel #SH-354-9374 – Victor D. & Tamara L. Earle – declared blighted by BPRC on 11/21/19 This item is on the Repository sale list. Further, property will be included in the blighted remediation grant application.

The next Secretary COG Meeting was going to be Wednesday, December 2nd at Youngsville Borough and we were going to be providing lunch, however this has been cancelled due to the increased numbers of COVID 19 in Warren County.

Boots for roadcrew and seasonal maintenance needs to be added to the personnel policy. We have been allotting each member of the roadcrew including the seasonal maintenance worker one pair of boots per year. With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried this will be added to our personnel policy.

We have a hearing set for Donald Salter of Austin Hill Road on Wednesday, January 6 at 9am. The Constable will be asked to attend this, because all three supervisors will be working.

Sewage has been disconnected at Jared & Crystal Mueller's at 4005 Route 6 and Larry Faul's at 7384 Route 6. Todd Fantaskey, Sewage Enforcement Officer for Sheffield Township has been notified.

We received a complaint of the barking dog at Joyce Pollocks house at 325 Four Mile Road. A letter has been sent to her and the camper that complained will keep us updated.

Supervisor Lindberg reported on the YMCA Annex at the Ruth M. Smith Center. He stated that the work is being done and hopefully it will be up and running early January 2021. The equipment is being shipped in this week.

Supervisor Copley reported on a new proposal for EMS coverage in Sheffield, Cherry Grove, Clarendon, and Mead Township. If we provide our own equipment the cost would be \$97,000 for seven days a week and 24 hours a day coverage. This cost would be divided between the 4 coverage areas based on usage or percentages of calls. We are obligated to pay a portion of this cost. Watson Township is going to be discussing this at their meeting on Wednesday and Rob will be attending a meeting tomorrow night. This is critical and something needs to be done.

Supervisor Fitch spoke with Ian for his report tonight. He stated that crack sealing has been done on Center Street side of town. Church street will need to be tar and chipped next year along with the blacktopping of Barnes Cemetery, Spicer Road and Keystone avenue and 1st Mill Street.

Supervisor Fitch talked with Linda Goldthwaite regarding her purchase of a portion of 8 Leather Street. She is willing to pay the appraisal for this piece and Kristi will contact the solicitor to work out the details with the bidding process. Tom Bulicz stated that we should include the right of refusal in the wording of the bid.

Signature Paving has paved all the road cuts in our township.

Other matters discussed:

- Blackhawk Energy LLC will be drilling in Wetmore Township.
- Our 2020 Warrant Sheet was received from the Chief Assessor of Warren County.
- Furnace in maintenance garage was discussed. Jay will talk with Ian.

There being no further business the meeting was adjourned at 7:20pm to a Budget Session with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried.

Budget Session:

Supervisors:	Jay Fitch and Nate Lindberg
Treasurer	Kristi Kulka
Guests:	Tom Bulicz

General Fund Profit and Loss statement was utilized for the period of November 2019 to October 2020 to show the projection amounts for the 2021 Budget. A new boom mower and chainsaw were added to the equipment of the roadcrew. The \$15,000 payment for the John Deer 50G Compactor Excavator under capital purchase for roads department. The payment of \$8,666.67 to Lanes for the purchase of 8 Leather Street was placed under capital purchases under buildings. The general fund was completed except for raises. Meeting was adjourned at 9pm and will reconvene on Monday, November 23 at 7pm. The next Supervisors meeting will be Monday, December 7, 2020 at 7pm at the Sheffield Food Pantry.

Administrator/Treasurer

J. Jay Fitch, Chairman

Robin Copley, Supervisor

Nathan Lindberg, Supervisor
SHEFFIELD TOWNSHIP SUPERVISORS