

## REGULAR MEETING

DECEMBER 21, 2020

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 7pm by Chairman, Jay Fitch with the pledge of allegiance at the Sheffield Food Pantry with the following in attendance:

Supervisors: Jay Fitch, Robin Copley, and Nathan Lindberg  
Administrator/Treasurer: Kristi Kulka  
Roadmaster: Ian Lester

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the Minutes of the December 7, 2020 Supervisors Meeting and the Bills for Approval totaling \$10,598.70 were all approved and placed on file at the township office.

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the 2021 Budget with a 1 Mill tax increase for general purpose was passed.

With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried the Blighted Property Resolution No 505 is ready for adoption for 146 Saybrook Road. This will grant them 30 days to fix the problems with this house, new roof, and windows in basement instead of tarps covering roof and stuffed in windows. This property is currently vacant. This will be sent certified mail.

Lexi McAvoy, Township Librarian has asked about the possibility of having a town newspaper again, maybe just one sheet of paper front and back of the happenings around town. She offered up the printer at the library to print it off and maybe distribute it around town at the local stores. Supervisors wished Lexi good luck in putting this out there.

Kelly Robinson on 210 West Main Street is complaining that her neighbors German Shepard is running at large and would like it to stop. I have prepared an animal control courtesy letter to be sent to the neighbor, Joyce Frantz at 302 West Main Street. She also complained about the large white vehicle that sits at the house next door to her at 212 West Main Street, she stated it is full of garbage. Roadcrew said it looks like recyclable, not garbage. A courtesy letter for Mrs. Frantz was signed.

Michelle Grubbs & Cheryl Scuteri failed to pick up the packet regarding the condition of their property. Should I contact the Constable to hand deliver, or is this no longer happening due to the pandemic?

We have not received payment from Dan Parsons for his load of road millings. A bill is sent each month to him, first one was September 22, 2020. Supervisor Fitch will speak with Mr. Parsons.

The roadmaster reported that he and the assistant roadmasters applications for EMT were submitted to the ambulance service of Sheffield for acceptance at their meeting tonight. They have received their books for the EMT class, and they will begin in January and run through April. Every Tuesday and Thursday from 6-10pm and every Saturday from 8 am to 5pm. The Supervisors agreed to pay them comp time for attending these classes upon completion and certification of the course.

Supervisor Copley stated that the EmergaCare contract will be signed tonight. All the changes that the solicitor requested were worked out and it will be for 16 hours of coverage. Contract with Cherry Grove, Clarendon and Mead township are all also being addressed. It will cost around \$90 per call.

Supervisor Lindberg had the secretary prepare a letter of support recognizing our \$2500 budgeted amount to the Ruth M. Smith Center for the YMCA Annex.

Supervisor Fitch reported on the recycling center and his contact with the Solid Waste Authority. He informed us that he sits on the board, himself, and Bob Carlson. He has been looking into possible grant monies through the county to keep our recycling center going. He does not want to see it closed but would also like to see us benefit from it. In 2009 we received our last funds from the recycling center, which is how it originated. Solid Waste Authority put the recycling center in Sheffield Township, paid for all the fencing and the signage and paid the township \$240 a month along with the proceeds from the recycling products. Now we pay ½ the cost to haul it away and receive no proceeds. DEP has grant money available, but this is through the county since they are the ones who contract the hauling away of the recycling products. It was discussed to give township taxpayers a key fob to enter the center to recycle and only township taxpayers, but then those who do not have a key would leave their mess outside the area and more work for our employees to clean up.

Other matters discussed:

- The pavilion at Rotary Park has been added to our insurance policy at no additional charge.
- Transit Authority forwards their Report on Financial Statements for the fiscal year ending June 30, 2020.
- Right-a-way agreement with Mary Linda Goldthwaite was signed and ready to send to her. If this property would sell the agreement is void.
- Howe Township Fire Agreement was signed and copy will be sent back to Howe Township for their records.

There being no further business the meeting was adjourned at 7:17pm with a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried until Monday, January 4, 2021 at 7pm at the Sheffield Food Pantry for the Re-Organizational meeting of 2021.

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Administrator/Treasurer

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J. Jay Fitch, Chairman

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Robin Copley, Supervisor

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Nathan Lindberg, Supervisor  
SHEFFIELD TOWNSHIP SUPERVISORS