

REGULAR MEETING

JANUARY 19, 2021

Chairman, Nate Lindberg called the regularly scheduled meeting of the Sheffield Township Supervisors to order at 7pm at the Sheffield Food Pantry with the Pledge of Allegiance and the following in attendance:

Supervisors: Nate Lindberg, Jay Fitch, and Robin Copley
Administrator/Treasurer: Kristi Kulka
Guests: Rick Petruney

With a motion by Supervisor Fitch, seconded by Supervisor Copley the Minutes of the Organizational Meeting from January 4, 2021 and the Bills for Approval totaling \$11,681.45 were approved and placed on file at the township office.

We received a thank you from Township Librarian, Lexie McAvoy for the support of the supervisors of the library operations during the pandemic and for the Christmas present. She has put together a brochure outlining this for you. Also, the minutes of the January 12, 2021 Library Board meeting are on hand for your review.

Corey Copley has forwarded us a list of items that need to be addressed at the Sports Complex. This will be emailed to the supervisors for their review and discussion at our next meeting.

Tax Collector, Lorie Corbin is asking for a raise in pay. She has never received a pay raise in her 4 terms that she has held this elected office. She is up for re-election for 2022 and has been our tax collector since 2006. Her terms are 4 years. If a raise is to be given, we will need to pass a Resolution prior to February 15, 2021, per the Local Tax Collection Law. Currently she receives 5% of the total tax collected. Supervisor Fitch stated that she will get a raise this year since we raised taxes, this will bring more revenue for her to collect and then she will receive more compensation.

Complaints received from Kathy Geiger regarding 185 Cottage Avenue. Garbage and debris continue to be gathered out back of this property. A courtesy letter was sent to the owners Donald R. & Hilda Haehn of Pittsfield. The letter also included pictures circling what needs to be removed.

Warren County Board of Elections has prepared our ballot for the Municipal Election of 2021. Supervisor Copley's term is up in 2021 and will need to be voted on in May. Supervisor Copley has until February 5th to decide.

PennDOT has informed us that they will be collecting data from our roads, which will be utilized by the Department to complete a statewide network screening and prioritize locations for potential safety improvements. The traffic counters will be set in our town between January 2021 and April 2021 and are not being set for any road project or speed traps. Any questions or concerns please contact Jason Hershock, Manager of Safety Engineering and Risk Management Unit at 717-705-1437.

Drew Stanko's property on Center Street has become a nuisance situation. The roof has collapsed on the corner of the front of the vacant building. Pictures were on hand for review. Supervisors agreed to send a courtesy letter with a motion by Supervisor Copley, seconded by Supervisor Fitch and duly carried. The roadcrew is to put up caution tape around the structure.

Township Solicitor, Andrea Stapleford has forwarded to us the information that is needed for the referendum on police coverage in Sheffield Township along with a 3 Mil tax increase to cover the cost of police on the

ballot for the May 2021 Election Day. We will need to approve this for the solicitor to begin working on this in time for submission to the Board of Elections. Supervisor Fitch and Copley agreed to table this discussion for now, police coverage would require a lot more money than just 3 Mills. Supervisor Lindberg stated he feels there is a definite need for a police officer in Sheffield Township. Cherry Grove Township is willing to possibly share the expense of a local police officer. Supervisor Fitch stated that we had reached out to other municipalities that currently have police officer asking for them to share coverage and there was no response.

The secretary will be cancelling reservations to the 2021 PSATS Convention in Hershey, PA on Thursday, the 21st of January. PSATS feels that they will be able to have the convention this year, because most everyone should be vaccinated by this time. The local government is scheduled for the Phase1C group of vaccinations.

Ian has submitted a request to purchase 3 LED security lights for the front of the maintenance garage at a cost of \$300 from Lowes. Currently they are on sale for \$100 each. With a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried permission was granted to the roadmaster to purchase the lights. Ian also has submitted the cost of the 3 projects that he would like to complete in 2021. Honey Run Project, \$14,000, Bloss Hill Road \$6,000 and Dunham Street \$7,000. The projected cost is for pipes and catch basins.

Pending Items:

- Right-a-way Agreement with Mary Linda Goldthwaite
- 146 Saybrook Road, Blighted Property Resolution 1/24/2021
- Scuteri/Grubbs complaint needs to be hand delivered by Constable.
- Donald & Hilda Haehn has until February 6, 2021 to clean up property at 185 Cottage Avenue.

Other matters discussed:

-We received a list of permits still active with the City of Warren and their monthly report for the month of December.

-Pennhills Resources is drilling in Hamilton Township.

- We received the Municipal Authority minutes and operating report for December 2020.

-Supervisors met with Watson Township on Monday, January 19th at 5pm to discuss the ambulance coverage and is meeting with Howe Township on Thursday at 5pm at Howe Township building.

There being no further business the meeting was adjourned at 7:15pm with a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried until Monday, February 1, 2021 at 7pm at the Sheffield Food Pantry.

Administrator/Treasurer

Nate Lindberg, Chairman

J. Jay Fitch, Supervisor

Robin Copley, Supervisor

