

## REGULAR MEETING

AUGUST 16, 2021

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 7pm at the Sheffield Food Pantry by Chairman Lindberg with the Pledge of Allegiance with the following in attendance:

Supervisors: Nathan Lindberg, Jay Fitch, and Robin Copley  
Administrator: Kristi Kulka  
Guests: Jeff Labesky, Roadcrew, Rick Petruney and Scott Paris

Scott Paris recommended that the township equipment all be installed with GPS units. This will save the township money on their insurance and add tracking and aid in theft.

With a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried the Minutes of the August 2, 2021, Supervisors Meeting and the Bills for Approval totaling \$64,835.86 were all approved and placed on file.

With a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried the repository bid for SH355-885400-00 located on Keystone Avenue right across from Mrs. Wilder's house on Keystone Avenue for \$550 from a Josh Speiss as agent or El Porto, LLC. He is using this property for a real estate investment was approved. It's a vacant property currently owned by Maurice R. Dickey.

On Thursday, August 5<sup>th</sup> a JB Hunt truck took out the stairs to Rotary Park. I have contacted our insurance agent and they are telling me the following "This damage should really be paid by the trucking company's commercial auto insurance policy. She could submit a claim under our property policy; however, if the claim is accepted, a \$1,000 deductible will apply. She suggests calling JB Hunt Trucking to report the incident to them and tell them you would like your property damage paid for due to the negligence of their driver. Provide the photo to them. Kristi has contacted the company and is waiting a call back.

We received bids for the complete removal and stumps grind for 2 trees on Leather Street and 1 at the Playground across from the fire hall from the following individuals: Lonny Heeter; \$3,400- Winning bid notified and trees are down stumps to be ground after fireman's festival.; C&S Allio Tree Service \$4,400 and Bryon Thomas \$3,000, no stump grinder.

Report on the TASA, Transportation Alternative Set-Aside Program. Application was submitted today for \$999,912 construction total. Jeff Labesky reported that he met with Township Engineers, Jeff Holcomb, and David vonArx. David has lots of expertise with these types of projects, he worked with Mt. Jewett for a downtown enhancement project recently. The project will go from the railroad tracks down to old Nando's restaurant with new sidewalks and curbing, along with ADA compliant cross walks, extends up Epstein Loop to the Lee House parking lot, then down Leather Street in front of the township office with the correct height of curbing in front of the township office. Currently the curb is 8" and should only be 4" like in front of the food pantry. New sidewalks and ADA compliant crosswalks will go all the way down to Erie Insurance on the corner of Leather Street. Then continue from Center Street Bridge to Horton Avenue with sidewalk and curbing as well, also in front of the thrift shop to the bridge will have new sidewalks, curbing and ADA compliant crosswalks. This project is a project for the TASA funding. In Warren County the past 2 go arounds, with this set aside funding, there were no money awarded. A sidewalk ordinance will need to be passed by us township since one is not in place. Jeff stated that the time frame will be as follows, pre- applications received today by 4pm and then a District 1 PennDOT representative will contact the township to discuss our project and meet and review the application, the final application is due to them on October 15, 2021. The time frame for construction would not be until 2023 Kristi stated and that this is a reimbursable funding. We pay up front and then get reimbursed from PennDOT.

Parks and Recreation and Tree Commission Report: Jeff stated that the 3 trees have been removed from the downtown and playground, 1 red maple and 2 little leaf lindens. Melody Mead, committee member is soliciting funds from the downtown merchants to purchase new pottery boxes for the planters out front of each business, with the stipulations that if they put one there, they will be responsible for taking care of it. Niki Fiscus asked

about the statue of her daughter, Mary at the park that is covered by overgrown bushes. Supervisors asked that they be completely removed and something else placed there, that would not cover up the statue.

Equipment Report: Jeff thanked the supervisors for the purchase of a new Stihl chainsaw, it helped with the daylighting of Bloss Hill Road. He reported that 800' of pipe and 5 catch basins were installed, next they will seed and hay the area. He also thanked the supervisors for the new mower, it has cut down mowing in 1/2. 5Star Equipment reports that our backhoe is scheduled for delivery in September, it's on time, no delays.

Act 33 of 2021 amending the Real Estate Tax Sale Law of 1937 was signed into law by Gov. Wolf on June 30, 2021. This act requires bidders to register at least 10 days in advance for any tax sale held by the Warren County Tax Claim Bureau. The Tax Claim Bureau is therefore required prior to the sale to provide the municipalities with a list of all registered bidders. As a municipality, we will then verify that the bidders who have applied to bid are not disqualified under Act 33, for example due to having any outstanding code violations or municipal taxes or utility bills. Copy of Act 33 is on hand.

Sunshine Law changes effective for any meeting held on or after August 29, 2021: Posting the meeting agenda on the agency's website at least 24 hours prior to a meeting, physically post the agenda at the meeting location, as well as the principle office location-this provision does not include a time deadline-our solicitor recommend doing so at least 24 hours prior to the meeting, to be consistent with the website postings and have copies of the agenda available to members of the public in attendance at the meetings.

Conservation District has been contacted for possible Dirt and Gravel Road funding for the road to the sewage plant at the end of Cottage Avenue. Jeff Labesky stated that Shawn Young is the new owner of the Scuteri property. We don't own the road from black top to sewage plant, but Jeff was asking for permission to attend the authority meeting to ask them for permission for Heather Wilcox of the Conservation District to come a look at it. Supervisors thanked Jeff for going to meeting and looking into this for the township.

Kurt Lyle, of the Ruth M. Smith Center Board of Directors contacted the office wishing to speak with our engineer with the recent flood at the day care. He stated that the storm lines were the cause and are need of clean out. Supervisor Lindberg will get more information on this.

Other matters discussed:

-Library Board met on July 13<sup>th</sup>; the minutes are on hand for your review.

-A courtesy letter has been sent to Dwayne Straziser for his property at 1223 Austin Hill Road for a grass ordinance violation. He had until today to mow, and the property is mowed per Supervisor Copley.

-Linda Goldthwaite has removed the façade on her building at 5-13 Center Street, complying with our courtesy nuisance letter that was sent to her.

There being no further business the meeting was adjourned at 7:20 with a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried to an executive session to discuss ARAP funds, Sports Complex Agreement, ambulance pay for roadcrew and \$500 deductibles.

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Administrator/Treasurer

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Nathan Lindberg, Chairman

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J. Jay Fitch, Supervisor

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Robin Copley, Supervisor

