

## REGULAR MEETING

DECEMBER 20, 2021

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order by Chairman, Nathan Lindberg with the pledge of allegiance at 7pm at the Sheffield Food Pantry with the following in attendance:

Supervisors: Nathan Lindberg, Jay Fitch, and Robin Copley  
Administrator/Treasurer: Kristi Kulka  
Roadmaster: Ian Lester  
Guests: Warren County Public Safety Director Ken McCorrison, Director of Emergycare Todd Steele, Rick Petruney and Jeff Labesky, incoming Supervisor

Todd Steele of Emergycare was present expressing that he is happy to help with the ambulance services for Sheffield Township ambulance is 20 minutes away. He said that the county has things in the works with Kane UPMC and other avenues, but it is too early, and they are happy to be a solution solver. He stated he was happy to hear that the ambulance will not be sold, he said it would be extremely hard to find another ambulance like Sheffield's, hang on to that. Jeff Labesky stated that the fire department is not getting to calls now, and what is to say that they are going to get to these QRS calls. Supervisor Copley said he wants to do a campaign either on Sheffield Happenings on Facebook or letters to the public trying to get people to become volunteer. Todd stated that there is legislation in Lancaster County trying to pass a 1% sales tax that will cover public safety. It is House Bill 968. If this were done in Warren County, it would raise \$6.5 million dollars. Local municipalities could opt in if they wanted. Jeff stated that we are giving up and EMT for 16 hours a day and hopefully QRS will answer calls. It was discussed to have emergycare for 8 hours instead of the 16 hours. Todd stated that the EMT classes are virtual, and they a firsthand class starts in January with classes every Tuesday and Thursday and every Saturday through April. Deadline to sign up is this Thursday, December 23<sup>rd</sup>. Kristi asked what a membership to Emergycare would cost. Todd stated it is \$45 for a year membership for individual and \$50 for household. Ken McCorrison stated working with our neighboring departments is necessary as well, Cherry Grove and Clarendon. Resolution No 513 Establishing Our Relationship with Emergycare as our Ambulance Service for Sheffield Township was adopted with a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried.

With a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried the Minutes of the November 15, 2021, Supervisors Meeting, November Treasures Report and Bills for Approval in the amount of \$72,580.10 were all approved and placed on file at the township office.

2022 Budget is ready for public view. A raise for our snow shoveler Mike Anthony currently making \$8.00 was discussed since it was not addressed during budget session. With a motion by Supervisor Fitch, seconded by Supervisor Copley and duly carried a \$1.00 an hour raise will be put into the budget for Mr. Anthony and the budget was passed.

28 Foulkrod Street is now owned by Michele Bonavita with the recent deed transfers. Shall we re-send the blighted property resolution to her, originally it went to Fazel Enterprise. Supervisor Lindberg stated that a roll off has been moved on this property and it seems to be getting full, so let us table this until February.

320 Church Street (house burned in summer of 2021): Benjamin and Amanda Lindemuth had informed the office that they were planning to purchase the property and tear the house down and build on the property. We have been informed that the Lindemuths have decided to not take responsibility for this property. Supervisors decided to table this until February as well. Property owners, Rodney L and Alice M Nicholson are currently residing at 35 Brown Avenue, Clarendon, PA.

Jake Spencer was found guilty of the accumulation of garage and debris and the lawn not being mowed. He has \$1800 in fines. Zydonik and Constable Young are going to collaborate with him because the debris is now picked up and the place is mowed. However, there is still the issue of the burned down house that needs to be torn down. Constable Young stated that the place is up for tax sale in another month. He also stated that he did not charge Jake for his time.

Anzietta Dipierro, 146 Saybrook Rd property has been declared blight by the Warren County blighted property review committee and invited him to attend the January 4<sup>th</sup>. Roadmaster Lester stated that someone has moved into this property. This will be discussed during their meeting with the owner, John Dipierro at their meeting.

We received the results of the election for 2021 and the terms of all the offices in Sheffield Township. David Baker has become our constable for a 6-year term 2022-2028. We have a vacant auditor's position; I will contact Alicia Madigan to see if she will step into this for a 6-year term. Lorie Corbin is our tax collector for another 4-year term. Jay's term is up in 2024, Nate will be up in 2026 and Jeff's term is until 2028.

Christmas bonuses for staff has always been a \$30 Tops Gift Card and staff includes: librarians, housekeeper, snow shoveler, tax collector, roadcrew and secretary; ten staff total. With a motion by Supervisor Lindberg, seconded by Supervisor Copley and duly carried \$50 Tops gift cards will be given to staff for Christmas 2021.

Resolution No 514 Single Residential Sewage Treatment Plan for Nadine Pollock was adopted with a motion by Supervisor Copley, seconded by Supervisor Fitch and duly carried. Ms. Pollock can move forward with her new system now.

PennDOT asks the following question: Would the township have any interest in taking ownership of Horton Avenue (SR 2004) through the Highway Transfer Program (Turnback Program)? PennDOT would communicate with the township to invest funds to bring the road up to a condition that would be acceptable to the township. State funds would pay for such items as drainage, resurfacing, ADA along with work associated with bridge maintenance if applicable through a contract that would be put out to bid. The county brought this road to my attention as a candidate due to its geographic location and low priority. The road was last paved in 2004. This road would then be added to the township's inventory, thus receiving annual funding. Under the current calculations, this would result in an annual payment of \$2,596.00 that could be used for future maintenance on this road or could be used on other roads in the township. Supervisors all agreed that they did not want to take on Horton Avenue as a township street. PennDOT will be thanked for the offer, but no thank you.

Blighted Property meeting is Tuesday, December 21<sup>st</sup> at 8am at the Commissioners Conference Room, minutes from the November 16<sup>th</sup> meeting and the agenda are on hand for review. We have two properties on the agenda 61 2<sup>nd</sup> Mill Street owned by Jesse Parson and 59 2<sup>nd</sup> Mill Street also owned by Jesse Parsons, both are planning to be torn down.

We have received our Attorneys Code of Ethics letter from Stapleford & Byham, LLC requesting that we obtain them as our solicitor for 2022 at a slight increase to the rate from 2021, new rate is \$135 per hour. With a motion by Supervisor Copley, seconded by Supervisor Fitch and duly carried Stapleford & Byham, LLC will be our solicitor for 2022.

Complaints received for noise nuisance with Jake Spencer, operating a chainsaw in the middle of the night at 89 Cottage Avenue and for Randy Haehn of 93 3<sup>rd</sup> Mill Street for revving an engine up and speeding down 3<sup>rd</sup> Mill Street. Courtesy letters are ready for signature and Constable Young will hand deliver them.

Howe Township Fire Agreement was signed and will be sent onto Howe Township for signature and payment to the fire department in the amount of \$4,400.00.

Jeff Labesky reported that four new metal roofs have been installed on township buildings and Dustin of Shell Restoration reports that the memorial park concession stand roof and pavilion roof will be done next week. He also asked for permission to remove the flagpole on the concession building. He stated that there is a flag flying at the veteran's memorial sight at the field already and the flagpole needs a new pulley system. He recommends that it just get taken down while the roofers are there applying a new roof. Supervisors agreed to have it removed. PennDOT has replaced the grate on the corner of Pickering Street and South Main Street with a new one and new blacktop around it. Lonny Heeter will be submitting a bid for the removal of the maple trees that need to be taken down. Jeff also stated that the Building and Grounds Committee of the Warren County School Board is once again offering the Sheffield Elementary School to us for \$1. They will be tearing this down soon but wanted to offer it to us once last time. The Supervisor will ponder this one.

Roadmaster Lester stated that he and Chris attended the classes for certification for the Dirt and Gravel Roads. This certification expires in 5 years.

Supervisor Lindberg Thanked Supervisor Copley for stepping in to fill a resignation. We appreciate also all your work with the Fire Department and Ambulance Service issues.

Supervisor Fitch thanked Jeff and Ian for the work being done at the concession stand at Memorial Park. Jeff stated that new sink, freezer, and cabinets have been purchased. Mark Hoden will install new light fixtures and electric box. They have been collaborating with Tom and Alex Grubbs of the Lions Club for their input as to how to set up the new layout.

Other matters discussed:

- Sheffield Township Library Board minutes are on hand for their November 9, 2021, meeting. These were emailed to the supervisors for review.
- The township received two copies of the Off-site Response Plan for the Sheffield Township Sewage Treatment Plan, one copy for us and the second copy for Doug Repine, EMC.
- We received a thank you from the Food Pantry for our annual contribution to them of \$2,000.
- The PSATS 2021 Salary Survey is on hand for review.
- Curtis Oil Inc is drilling in Howe Township.
- National Fuel Gas is applying to DEP Air Quality Program for the renewal of its Title V Operating Permit for continued operations of existing equipment at its Roystone Compressor Station located in Sheffield Township.
- Minutes of the Municipal Authority November 4<sup>th</sup> meeting and the November Treasurer's Report are on hand for your review.
- Mark Heeter at 4329 Route 6 is installing solar panels for his electric service. Our building codes agent, Construction Code Inspectors, Inc will be managing the permit process for this.
- Donald and Hilda Haehn owners of 185 Cottage Avenue will be having charges brought on them for the accumulation of garbage and rubbish on their property.
- Music on the Mountain is being planned for Friday, July 29, 2022, at 7pm at the sport's complex facilities. Permission was granted by the Supervisors via an email for the use of the sports complex.

There being no further business the meeting was adjourned at 7:50pm with a motion by Supervisor Copley, seconded by Supervisor Fitch and duly carried until Monday, January 3, 2022, at the Sheffield Food Pantry.

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Nathan Lindberg, Chairman

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J. Jay Fitch, Supervisor

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Robin Copley, Supervisor

SHEFFIELD TOWNSHIP SUPERVISORS