

REGULAR MEETING

APRIL 18, 2022

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 6pm by Chairman, Jay Fitch with the pledge of allegiance at the Sheffield Food Pantry with the following in attendance:

Supervisors: Jay Fitch, Nathan Lindberg, and Jeff Labesky
Administrator/Treasurer: Kristi Kulka
Roadmaster: Ian Lester
Guests: Scott Barr

Scott Barr was present for the WCYBSA representing the girls' softball team. He stated that a porta john was placed there for the use of the teams practicing and games and are locked up. He asked about permission to dig up the base lines and pitching mounds. Supervisors stated that whatever is needed to be done on the field is simply fine by then, that it has always been the responsibility of the teams who are using the field to fix them. He asked about dug out benches, Supervisor Labesky stated that there are six dug out benches at the sports complex and they will see if they can be unbolted and moved down to Memorial Park for now. Bleachers can also be brought over for spectators to watch the games. Mr. Barr stated that would be fine but understands that they are hard to mow around and if they did not want to do that that would be fine too, spectators can bring chairs to sit on.

With a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried the Minutes of the April 4th Supervisors Meeting, the Bills for Approval in the amount of \$8,426.98 were approved and placed on file at the township office.

Ordinance No. 170 Intergovernmental Cooperation Agreement with the Borough of Clarendon, Mead Township, Cherry Grove Township, Pleasant Township and Sheffield for the creation of a multi-municipal emergency services commission to ensure the long-term sustainability of fire and emergency medical services for each municipality was adopted with a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried.

Dirt, Gravel, and Low Volume Roads Program Application Deadlines are May 6, 2022, and November 4, 2022, The Warren County Conservation District is currently accepting Dirt, Gravel, and Low Volume Road project applications. Due to the significant changes that are pending with the stream crossing policy, the district will only be funding drainage and fill projects until further notice. Jeff has scheduled a meeting with Heather Wilcox for the road to the sewage plant on Cottage Avenue to see if this would be a fit for this program.

Dan Glotz contacted the office regarding our letter to the Blighted Property Committee, he stated we should have sent this letter to the Redevelopment Authority but stated that Mr. Dipierro stated that the house is now inhabited by his former tenant, and therefore it was taken off the list. Mr. Dipierro also informed them that he is aware of foundation issues and will fix this soon. But the main reason that it was taken off the list is because Mr. Dipierro stated that his tenant is now living there again. The Roadmaster stated that nobody is living there, and Mr. Glotz has been informed of this and it will be brought up tomorrow at the Redevelopment Authority Meeting. Supervisor Labesky asked that the letter be sent to the Redevelopment Authority.

Jenny Olson of 489 Utah Road contacted the office asking that the ditches be cleaned out across from her house. She said the springs coming off the hill are coming underneath the road and will eventually collapse the road if the ditch is not cleaned it giving the water a place to go. Secretary is to send a letter to Mrs. Olson informing her that the ditches are on the schedule for cleaning out this summer some time.

Sheffield Container tractor trailer road signs for their business. They cost the township over \$1,000 and did not get put up because of PennDOT not allowing us, stating that they were advertisement for Container. We have

the signs in our possession and we did not get reimbursed from the Container for them. It was suggested that we contact Rapp or Hutchinson's office for assistance in putting these up. Supervisor Labesky will speak with John Sixt and ask for ½ of the money and give them the signs.

We will be working with Jarred Neal, PE for Traffic Planning and Design Inc on the Green Light Go project. E & M Engineers highly recommended this firm and individual for assistance in completing the necessary paperwork that is required by the grant.

Friday, May 6th is the Arbor Day Celebration, the kids were not available on Friday, April 29th due to testing so the teacher asked to have it on Friday May 6th. Supervisor Lindberg stated that he will be present as well as Supervisor Labesky.

Construction Code Inspectors monthly report is as follows: Demolition Permits to the following individuals
: Jesse Parsons for two houses on 2nd Mill Street and Albert & Carla Ace for 28 Foulkrod Street property

April 6th Minutes of the Parks & Recreation Committee and Tree Commission meeting were reviewed and approved with a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried. Supervisor Fitch stated that he has spoken with Chris Cochran regarding the log and the pavilion. Chris stated that he is responsible for removing the log and upkeep of the pavilion and he will look at it and get back to Jay. He suggested sawing up the log and utilizing it for something to be used at the park, a swing or picnic tables underneath the pavilion.

Columbia Gas line pre project meeting was held and the roadcrew attended this meeting along with water and sewage guys. Supervisor Labesky stated he volunteered the use of our Tan Street lot for their use to stage their equipment for project in return they would gravel the lot and roll it out with one of their heavier rollers when they are done using it. They will also have several loads of fill that they need to get rid of and they will be filling up the low spots along the banks at the playground making a more level area rather than steep slopes. Supervisors Lindberg and Supervisor Fitch agreed with these arrangements.

Corey Copley, Athletic Director of the Sheffield Area Middle High School submits a list of thirteen items that he would like to see done by August 1st at the sports complex. I have forwarded this list to the Sports Boosters as well. The Sport Boosters have informed us that they will have ½ the amount to pay for the re-surfacing and lining that Corey is requesting. Roger Dunham has reached out to Vasco, and they are saying that they can put us on the schedule for Fall but would have to work around football games. They schedule it for 2 weeks in the event of weather conditions. This list was sent to Chris Cochran as well. Supervisor Lindberg suggested the javelin runways be done asap because this area is unsafe for the athletes running and throwing in the mud.

Art Lane of the Music on the Mountain committee is asking for a cost of lining the field for them and would like to know if they can use the softball field for handi cap parking for the event on July 22nd. Of course, if it is too wet, they would not utilize it. Supervisors stated it would cost \$1,000 to line the field and the softball field is not to be used wet or not, no cars to be parked on this area. Secretary will inform Mr. Lane.

Chris Bowes and Dave Pierson of Calvert Insurance Agency will be coming out to meet with Kristi to discuss our Township Insurance policy to give us a quote before our July 1st renewal date. Matson Insurance has the information that they need to quote us for another year and will provide with a quote at our June 6th meeting.

Road Inspection recommendations:

- First Option: Spicer and Barnes cemetery road project go to bid process.
- Second Option: Whipple to Pickering with shoulder back up with 2A
- Third Option: Whipple and Van Ettan with shoulder back up with 2a
- Fourth Option: Bloss Hill from Keystone to just above 2nd Mill
- Fifth Option: Four Mile Road (Just 2 areas where road is in disarray)
- Sixth Option: Church Street from School Street to Whipple Street
- Purchase of benches for two dugouts at playground dugouts, using sports complex benches

Supervisors decided to go to bid for the first three options and see where the cost falls. Daylighting of 4 Mile Road will be done this summer with the new boom mower and then possibly paving that next year. The bad spots will be fixed using millings.

Letter received from Robert Laskowski of 613 Four Mile Road regarding condition of 4 Mile Road and a ditch in his yard that the township dug several years ago. Supervisor Labesky and Roadmaster Lester visited this property to see what this property owner is asking for. Pictures were on hand for review. Roadmaster Lester will contact the property owner and meet with him.

Resolution No 521 Local Match for TAWC Contribution of \$750 for 2022 was adopted with a motion by Supervisor Labesky, seconded by Supervisor Lindberg and duly carried.

Other matters discussed:

- Jeff Labesky had an accident with the 2009 F550 backing into Mark Leach's 2006 Chevrolet Silverado. Our insurance agent is taking care of this claim.
- Municipal Authority minutes of their March 3rd meeting and March Treasurer's Reports are on hand for your review.
- We received a thank you from the girls at Northwest for the sandwich trays for their last 3 days in Sheffield from Kondaks.
- Game Schedule received from the WCYBSA
- Letter to Norman Hornburg from Construction Code Inspector, Mike Grill regarding Mr. Hornburg residing in a commercial property.
- Doddie Casasanta of 429 Utah Road is asking that we move a "Walkers Sign" from their driveway area, it is in the way of a new construction project they are doing.
- Penn Hills Resource is drilling in Wetmore Township, Curtis Oil is drilling in Howe Township and Snyder Brothers is drilling in Hamilton Township.
- C & S Allio Tree Services submits a quote for the removal of five trees in Cemetery and stumps ground and hauled away for \$5,800. Lonny Heeter is also submitting a quote.
- Maria Koza of 213 Pickering Street is asking for a new driveway pipe, hers in bad shape and needs replaced.
- There will be no Spring Clean-up this year, as we decided last year that we would do it every other year.

With a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried the meeting was adjourned at 7 pm to an executive session to discuss billing for township work and personnel issues. Also discussed the list of items that Mr. Copley would like to see done at the sports complex. Cemetery is wishing for the township to cut down trees that are in the cemetery but also along our right-of-way. Supervisors agreed to pay ½ of cost and Cemetery will pay the other cost for removal and clean up of these trees. Supervisor Fitch is the Vice President of the cemetery and Kristi is secretary/treasurer of cemetery.

Kristi will be getting married and going off township health benefits and will be given an \$1 more an hour in lieu of benefits affective June 1, 2022. We will be advertising for a seasonal worker at \$12.00 to help the roadcrew with all the work that needs done. With the savings from Kristi's health benefits, we can afford to hire another individual for the summer months. An ad will be placed in the times observer.

There being no further business the executive session was adjourned at 7:25 with a motion by Supervisor Labesky, seconded by Supervisor Lindberg and duly carried until Monday, May 2, 2022, at 6pm at the Sheffield Food Pantry.

Administrator/Treasurer

J. Jay Fitch, Chairman

Nathan Lindberg, Supervisor

Jeff Labesky, Supervisor