

REGULAR MEETING

MAY 2, 2022

The regularly scheduled meeting of the Sheffield Township Supervisor Supervisors was called to order at 6pm at the Sheffield Food Pantry by Chairman Jay Fitch with the pledge of allegiance and the following in attendance:

Supervisors:	Jay Fitch and Jeff Labesky
Administrator/Treasurer:	Kristi Kulka
Roadmaster:	Ian Lester

With a motion by Supervisor Labesky, seconded by Supervisor Fitch and duly carried the Minutes of the April 18, 2022, Supervisors Meeting, the April Treasurer's Report, and the Bills for Approval in the amount of \$19,483.23 were all approved and placed on file at the township office.

With a motion by Supervisor Labesky, seconded by Supervisor Fitch Blighted Property Resolution No. 522 for 14 West Main Street, Veto L. Andrea Et Al property was adopted. Pictures are on hand for this house that is vacant and no water or sewage to it and is falling.

There were changes to the Intergovernmental Cooperation Agreement Establishing a Multi-Municipal Emergency Services Commission agreement, so the correct one needs to be signed tonight.

Dan Glotz of Planning and Zoning visiting 146 Saybrook Road and found the property to have a padlock on the front door and when he knocked on the door, he found nobody to be living there. Mr. John Dipierro is being invited to the next Re-development Authority meeting.

Warren County Assessment Office has notified us that Kathy Geiger of 197 Cottage Avenue and Dave Dunham of 3751 Route 6 have been approved for tax exemption on their real estate property in Sheffield Township per the Pennsylvania Department of Military and Veterans Affairs.

Arbor Day Proclamation is ready for signatures for the celebration on Friday, May 6th at 1pm at the Sheffield Elementary School. Tree will be planted at Memorial Park.

We did not receive the TA Set Aside funds for the sidewalk replacement project in Sheffield Township. We can re-apply when it comes available again and David Vonarx of E & M Engineers said they would work with on the amount that they charge us for helping with it again. We spent \$4,310 in engineering fees and E & M donated \$2,320.70 to us in engineering fees for this project.

Cameron Energy will be constructing a permanent access road including a bridge over the East Branch Tionesta Creek in Barnes, just pass the Barb Leichtenberger property on Route 948. The access road will accommodate a work area that will be used to plug abandoned natural gas wells. We received the Act 14 notification that is submitted to DEP.

Warren County Spring Convention was cancelled due to lack of reservations, this may be cancelled for good.

2022 Paving bid has been advertised and we will open bids on May 16th. Spicer Road and Barnes Cemetery was one option and Spicer Road, Barnes Cemetery and Whipple Street was the second option. Glenn O. Hawbaker has requested a bid packet.

The slide at Memorial Park was damaged by vandalism, the insurance company has been contacted and a claim has been started. We received a quote from Game Time for a replacement slide at a cost of \$4,727.25. Equipment/new playground equipment was discussed and the representative for Game Time will be contacted to come and give our playground an inspection for worn out pieces and etc.

We received two bids for the removal of five trees at the Cemetery:

- C & S Allio \$5800
- Mike Lindell Tree Service \$9000

With a motion by Supervisor Labesky, seconded by Supervisor Fitch C & S Allio's bid for \$5800 was accepted and this will be split with the cemetery when payment is made.

Mealy Excavating and Construction, Inc of Tionesta, PA will be doing the Pratt Street sewer line work and are going to be having fill that they need to get rid of. The form was signed for the Township to receive the fill.

\$83,461.90 was reported to the Treasury Department for our expenses thus far with the Coronavirus State and Local Fiscal Recovery Funds (SLFRP) Compliance reporting system.

Columbia Gas Willow Street project

Approval for letters to be given to Constable Young for filing citations on the following properties:

- 4031 Route 6, Michael Akers property
- 319 West Main Street Dennis Snyder's property
- 23 Willow Street, Kellie, and David Farnsworth
- 509 Cherry Street, Ashley Abraham property
- 209 Second Street, James Martin Richwalsky property, property to be blighted. Resolution for next meeting will be completed.
- 109 First Street, Arthur, and Lorrie Littlefield Property

Larry Griffith's property at 144 Griffith Lane Blighted Property Resolution No. 523 is prepared for approval

Trailers across from Barb Leichtenberger house on Route 948, debris flying all over the area. Trees were removed but trailers have never been cleaned up. I have prepared a letter granting him 15 days to clean up the property.

Warren County Planning and Zoning is informing us that they have \$245,000 in CDBG grant funds for 2022. These funds can be utilized to address a wide array of community development activities that meet one of the 3 National Objectives of the CDBG program:

- Benefiting primarily low -and moderate-income persons,
- Preventing or eliminating blight, or
- Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs.

The Supervisors asked the secretary to contact Lorri Dunlap, Grant Administrator if our playground could qualify for upgrades.

With a motion by Supervisor Labesky, seconded by Supervisor Fitch and duly carried the Resolution No 524 Approving the acceptance of Cottage Avenue as a Township Road.

Amy Bailey's property at 200 Horton Avenue will begin the blighted property process.

With the mowing season in front of us and numerous properties not being mowed, the fee for township mowing is \$200 and liens will be placed on the properties that we mow with our solicitor.

Supervisor Labesky spoke about the Willow Street gas project. This project is in the design phase currently and will run up along Rte. 6 from High School to Willow Street, over Tionesta Street and then to Miller Street and not on Rte. 6 but utilizing our right of ways for construction. Supervisors agreed that this cannot happen, our streets will be cut and why cannot they just go along Route 6 the entire way. Supervisor Labesky will contact Columbia Gas informing them of our concerns.

Supervisor Labesky discussed 4 Mile Road and the bad areas of the roads. Both sections marked that need replaced would take around twenty-four ½ tons of hot patch. Roadmaster Lester is to contact the Driveway Company for a price, or it was discussed to get Matt Bell to haul some hot patch for us and fix the areas ourselves. Kristi will ask her brother about daylighting 4 Mile Road from the spring to the end of paved road.

Supervisors met with a Game Time representative at Hershey and discussed the cost of the rubberized mulch, it was decided to move the smaller playground over into the bigger playground and eliminating the little one to cut the cost of the mulch. Kristi informed the supervisors that only one application has been received from Susan Isaaco for the playground position and no applications have been received for the seasonal maintenance position. She also asked about sending out the solicitation's letters for playground contributions.

There being no further business the meeting was adjourned at 6:50 with a motion by Supervisor Fitch, seconded by Supervisor Labesky and duly carried until Monday, May 16th at 6pm at the Sheffield Food Pantry.

Administrator/Treasurer

J. Jay Fitch, Chairman

Nathan Lindberg, Supervisor

Jeff Labesky, Supervisor

SHEFFIELD TOWNSHIP SUPERVISORS

