

REGULAR MEETING

MAY 16, 2022

Chairman Jay Fitch called the meeting to order at 6pm at the Sheffield Food Pantry of the Sheffield Township Supervisors with the pledge of allegiance and the following were in attendance:

Supervisors:	Jay Fitch, Nathan Lindberg, and Jeff Labesky
Administrator/Treasurer:	Kristi Kulka-Leichtenberger
Roadmaster:	Ian Lester
Guests:	Rowan Lester, Kathy Geiger, Denny Snyder, Kim Holden, Debbie Notoro, Mike Notoro, Jenna Albaugh, Matt Bell, SVFD, Denise Pierson, Ed Wernaki, Constable Shawn Young

Mike Notoro was present asking why both he and his wife, Debbie were mailed citations for the old camper on their property? Constable Young stated this is how it is done, both are cited, but at time of either pleading not guilty or paying the fines if you are a married couple then the other fine is dropped. Mr. Notoro stated his property is not the best, but his wife uses that camper trailer for a storage shed. Ms. Notoro stated that she paid the fines and is not going to remove the camper it is full of her Christmas decorations, and she uses it for storage. The supervisors asked her to please clean up around it and build around it. Mr. Notoro stated that he will get right on that.

Kim Holden was asking for a period for getting the top part of Henry's Mills Road fixed. She has lived there for 37 years, and she has never seen this road in such bad shape as it is in now. She must use 4-wheel drive to get home and still gets stuck. She cannot have any deliveries to her house because they could never get in there. She stated that the township has usually kept up with this road but for the past 3 years nothing has been done. Supervisor Labesky and Roadmaster Lester looked at the road and from the top of the hill to Ms. Holden's driveway there are three bad spots. He informed her that we are getting fill from Columbia Gas's construction site in Barnes, and he has contacted Arthur Stewart of Cameron Energy and Aaron Mead of Mead Oil for the use of both of their gravel pits for product to put down on this road as well. Both Mr. Stewart and Mr. Mead are willing to help in any way in which they can. She stated liquid fuels can be used to fix this road and why are not we utilize these funds there. Supervisor Fitch stated that there are other roads in the township that need fixed as well.

Rick Petrune was present still mad at Supervisor Fitch for saying he is stirring up trouble along with Ford Beane and he had a problem with that. It bothers Mr. Petrune that Supervisor Fitch made that statement. Supervisor Fitch stated to Mr. Petrune that he was sorry that that upset him, but you do not put information on Facebook unless you want to make trouble for somebody else and this is just what you did. We were in the process of remodeling a building in the township and the storage of the stuff behind the building was only temporary and you posted it on Facebook that we were accumulation a pile of junk. Mr. Petrune also asked about getting the ditch on Cottage Avenue mowed, we always do this because it is in the right of way he stated. Roadmaster Lester stated it was on their list.

Denny Snyder owner of 319 West Main Street was questioning what he was supposed to clean up on his property. He was accusing the constable of trespassing on his property. Constable Young informed him that he is law enforcement, and he is allowed on his property. He posted a violation on the property and informed him that the tires and tv need to be removed and he has 15 days to do so. Mr. Snyder stated he had the tires covered up with a tarp, and the constable told him it is unacceptable the tires need to go because the tarps blow off revealing a mess. He stated that he has a tire business, and he cuts them up and takes them to the landfills. Shawn will clarify everything in a letter to Mr. Snyder.

Ms. Notoro was present because she received a violation for the camper on her property that she uses for a shed and stores her Christmas decorations and other decorations in there. She asked why both she and her husband both received violations and asked who turned them into the township. Constable Young explained why she and her husband both received violations and that she already paid hers and plead not guilty and his fine will be removed now. He informed her that he initiated the letter from the township because of the condition of the camper. She agreed to clean up the camper and even build around it to make it look better.

Kathy Geiger stated that she was present to thank Constable Young for all that he is doing for Sheffield Township. He is doing an excellent job and she is incredibly happy with him and glad he is doing what he is doing.

Denise Pierson and Jena Albaugh were present representing the Sheffield Sports Boosters requesting information about the list of thirteen items that Corey Copley, Athletic Director of Sheffield Area Jr/Sr High School is requested be done at the Sports Complex by the township. They wanted to know if the re-surfacing is being scheduled and when it will be happening. Supervisor Labesky stated we have received conflicting information from two companies for the re-surfacing of the track. One is telling us that they we should get it done and the other states it is in great shape just re-line the track and not resurface it at this time. The javelin throwing area was discussed and asphalt jumping areas being done, but no definite plans. Supervisor Labesky stated the concrete slab for the benches will not be installed players do not need to be sitting on the sidelines, the need to stand be ready to play. Ms. Pierson stated that they have the benches but just wanted cement to put down to get the mud and grass away from them. Mark Hoden was contacted about the electric pole that is standing by the water pump. This cannot be removed because of the underground wires that go to this for the scoreboard. New signs are being ordered and the goal post will be painted prior to the 2022-2023 school year. Ms. Albaugh stated that the sandpits are rotting, and the sand is falling out of them, and they need replaced. They also asked about the playground and where this stand. Supervisor Fitch stated that they met with vendors at the convention in Hershey and they will be scheduling a visit to our playground to discuss what we can do. Supervisor Labesky stated that he met with the representative from Game Time, and he has a report for later in the meeting.

Matt Bell Chief of the Sheffield Volunteer Fire Department gave an update on what the department has been busy with. Vehicle rescue classes and structure burn classes in Kane as well.

Rick Petruney asked about the ordinance that states you cannot have more than three vehicles that cannot be moved on their own. Supervisor Fitch stated that they any more than three that are not registered or licensed is a violation.

With a motion by Supervisor Labesky, seconded by Supervisor Lindberg and duly carried the Minutes of the May 2, 2022, Supervisors Meeting, and the Bills for Approval in the amount of \$24,991.55 were approved and placed on file at the township office.

Opening of the 2022 Paving Bids was complete as follows:

Glenn O. Hawbaker: Option No. 1 \$104,000.00 Option No. 2 \$199,788.00

IA Construction: Option No. 1 \$84,293.20 Option No. 2 \$157,561.15

With a motion by Supervisor Labesky, seconded by Supervisor Lindberg and duly carried Option No. 2 from IA Construction was accepted. Work will be done by July 15, 2022.

54 2nd Mill Street property owned by Mario Aiello is going to be turned over to the Blighted Property Review Committee along with 320 Church Street property owned by Rodney L. & Alice M. Nicholson with a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried.

With a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried Blighted Property Resolution No 525 was adopted for 209 Second Street, property owned by James Martin Richwalsky of Elyria, OH. And Blighted Property Resolution No. 526 was adopted for 336 Horton Avenue, Jim Winschel property, property is uninhabited, utilities are turned off and house is in bad condition.

Bus drivers complaining about the trees on Utah Road growing across the road, they are asking for the trees and grass to be trimmed back. Roadmaster has discussed this with the bus drivers.

Supervisor Labesky reported on the Willow Street Columbia Gas project. He stated that we received a one call for this project and found that the new proposed gas line is going to be put in from the high school to Willow Street, to Tionesta Street, to Hall Street to North Street. Supervisor Labesky has concerns for our streets and why they are not going right along route 6. A stop project has been put in place by the township and a meeting will be held with Columbia Gas soon.

Henry's Mills Road which was discussed earlier with Ms. Holden. Fill from the Columbia Gas project will now be stocked piled on Henry's Mills Road to be used at the top of this road from top to Ms. Holden's driveway in hopes to build this road back up.

Columbia Gas project on Route 948 fill has been placed around the playground to make less sloped areas. Fill will be placed on the Tan Street parking lot now.

Lorri Dunlap informs us about the possibility of utilizing the CDBG funds for the playground as follows:

The thing with CDBG funds is they must serve a population that is primarily low/mod income (per HUD Section 8 income guidelines for Warren County). These figures are used from Census data. The last census (HUD is still using Census 2010 figures – as are most of us!) showed that **43.72%** of Sheffield Township residents fall under the income limits for Warren County – and to be eligible for CDBG funds – a project must serve a population, where at least **51.1%** of the residents meet the income guidelines.

We all are too wealthy! Go figure! At least for a project that would “serve” ALL the residents of the Township.

When the County DOES fund projects in Sheffield, we send out an income survey to EACH household that might benefit from a project (like all the residents that might use a street, every day, that needs resurfaced. Or everyone who might benefit from a replaced sewer line, etc.). So – income eligibility is determined on a much smaller scale (VS the entire Twp population!).

Chris Cochran is taking care of removing the log and pavilion from Memorial Park and building a new pavilion at that location, he agrees that it is in bad shape and has outlived its usage. He will see that this gets taken care of and will also be looking at what it takes to build a press box on the grandstands with Mike Barr, for welding assistance.

Constable Young has filed citation on Vicky Baily of 101 Hall Street, pictures on hand for your review. He also reports that Powell, Whipple, Jordan, Notoro and Dunham have all pleaded not guilty and hearings are being set up for June 21st. These are accumulations of garbage and debris for Ordinance No. 91.

Complaints about 25 Pratt Street grass violation, S J F, LLC, Sara Flasher and to 109 Foulkrod Street, owned by Jebediah Robinson and Jaclyn McMillen. Courtesy letters will be sent to these individuals.

Security system for playground was discussed because the new fountain has been broken and the damage to the slide. Appearance of a camera may keep kids from doing damages, but they may damage the cameras.

Brennen Lester is interested in playground position. Walker Kyler is interested in our seasonal maintenance position, but he is planning to go back to school. Both will be discussed during executive session after the meeting.

Doug Repine is concerned about his replacement. Dave Winger expressed a willing to serve as our EMC. Matt Bell, Chief of the SVFD will speak with Dave Winger. Mr. Bell stated that Mr. Winger does this type of work for the FCI Marienville.

Athletic Director Corey Copley forwards the list of events that will be going on at the Sports Complex this summer so that we can be sure to have it mowed and lined if necessary.

July 5th, 6th, & 7th - Youth Track & Field Clinic

July 26th - 29th - Music on the Mountain

August 5th - Big 30 Football Practice

August 7 - WCYFL Games

August 14 - WCYFL Games

August 21 - WCYFL Games

August 28 - WCYFL Games

Rebecca Cook's parking issues with the neighbor were discussed and is a civil matter between property owners. Supervisors agreed to look a parking ordinance regarding boats, campers and other items parked in township right of way.

Ed W. Spencer property possible blighted was discussed

Power Puff football games on June 4th at the Sports Complex, Police against the Fire Dept and Cheerleaders against football team.

Denise and Jenna asked for a timeline for the playground project where the sports boosters \$10,000, which is in the township savings account will be used. Supervisor Labesky reported that he met with Abby Misch of Game Time the representative for our area, and they inspected the playground area. She stated that the equipment is over 20 years old. The faded colors show the wear on the equipment. They discussed moving the little kids' area over to the big kids' area making a smaller area for reconstruction. Eliminating the little kids' area, using black rubberized mulch (black cheaper than color) and the cheapest playground unit would cost around \$75,000. We have \$25,000 set aside for this work. Earliest period would be fall. The price has doubled.

Supervisor Labesky stated he attended the authority meeting on May 5th and some of the items that he brought to their attention is the painting of the hydrants, weed eating the well area at Memorial Park, road to sewer plant on Cottage Avenue possible Dirt & Gravel Road project from end of Cottage Avenue to turn around area. Payment for use of backhoe was discussed and a memorandum agreement between township and authority will be developed by our solicitor.

Other matters discussed:

- Warren County Fire and Emergency Committee Meeting on Wednesday, May 25th at 4pm at the City of Warren Fire Department 2nd floor meeting room or on zoom. Link was sent to supervisors.
- Todd Fantaskey, Northwest Soil Services has sent a certified letter to Ronald McClellan for a complaint about his malfunctioning wastewater system.
- The Commissioners are having a townhall meeting at the Sheffield Lion's Den on June 2 at 6pm.
- Alexis McAvoy, Township Librarian has submitted her letter of resignation effective August 25, 2022.
- Authority has sent three sewages shut off notices affective June 9, 2022, to the following individuals: Terry & Rori Phinney of 105 Sawmill Road, Betsy Lindsey of 138 Hathaway Lane and Jason and Sabrina Anderson of 120 High Street. Todd Fantaskey, Sewage Enforcement officer has been notified as well.
- Cameron Energy is drilling in Sheffield Township in the Martin Run area
- We received notification from the ANF that we will be receiving \$53,590.12 in forestry earnings this year. We budgeted \$47,000
- Library Minutes from the May 10, 2022, meeting is on hand for review.
- Minutes from the April 7, 2022, Municipal Authority Meeting and the April Treasurers Report for the Municipal Authority are on hand for your review.

There being no further business the meeting was adjourned at 7:15 to an executive session with a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried until Monday, June 6, 2022, at 6pm at the Sheffield Food Pantry.

Administrator/Treasurer

J. Jay Fitch, Chairman

Nathan Lindberg, Supervisor

Jeff Labesky, Supervisor
SHEFFIELD TOWNSHIP SUPERVISORS

Executive Session:

\$10 and hour for the playground employees, Brennin Lester and Susan Isaaco will be offered the job 1 Playground area instead of 2.

Option No. 2 Spicer Road, Barnes Cemetery Road, and Whipple Street for \$157,561.15