

## REGULAR MEETING

**JUNE 6, 2022**

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order with the pledge of allegiance at 6pm at the Sheffield Food Pantry by Chairman Jay Fitch with the following in attendance:

Supervisors:	Jay Fitch and Jeff Labesky
Administrator/Treasurer:	Kristi Kulka-Leichtenberger
Roadmaster:	Ian Lester
Guests:	Sara Flasher, Larry Koza, Debbie Koza, Marilyn Anderson, Pam Pederson,
	Addison Heeter, Peyton Heeter, Jodi Arnold, Rick Petruney, Randy Petruney, Dennis Snyder, Kim Holden, Dave Winger, Alex Benjamin, Glenn Weaver and Susan Mintzer.

Pam Pederson was present complimenting the way that Kane, PA looks and how she would like to see Sheffield look the same and is offering to help in anyway that she can. Supervisor Labesky thanked her for her interest and said he would keep her in mind when they start planting the planters next year. Marilyn Anderson asked what happened to those planters that they use to plant around town. Supervisor Labesky informed her that they got rid of them because they were all falling apart, but we are planning to purchase new ones.

Rick Petruney questioned the constable's role in the township. The Administrator reviewed the constable's role in Sheffield Township.

Dennis Snyder asked about a letter that he was to receive from the constable about what he is supposed to have cleaned up on his property. He also asked about running his tire business at 319 West Main Street. He stated his tire supply guys brings them in and he gets the cut up and going out as fast as he can. The supervisors agreed to allow him to run this business there and to keep the tires moving in and out and any tires that are there keep them covered up.

Kim Holden of 1514 Henry's Mills Road was present asking for a copy of the letter that was sent to the township from PennDOT regarding her road and the condition of it. The administrator will mail her a copy of this letter. She stated she did not want to have to do things this way, but nothing was getting done and she has been there for 37 years and paid over \$100,000 in taxes and the road continues to erode with the township doing nothing to it. She realizes that she is a nobody in this town, but she feels that if we get money to work on the road, then we should be utilizing it for this road. We will work with Arthur Stewart of Cameron Energy for the use of his gravel pit, and we can get this road up to par by the deadline of July 31, 2022. Ms. Holden also asked about the Constable and his role in the township. She wanted to know if the public could obtain copies of any of the citations and if the township sees these citations that Mr. Young gives to individuals, Kristi informed her that we get copies of all of his citations that he issues and with a right to know request this information can be obtained from the township office, but you have to give her 5 days to complete the request.

Debbie Koza was presenting help for Constable Young. She complimented him on the terrific job that he is doing for our town, but the teenagers are becoming a nuisance.

Larry Koza was present asking what was going to be done with the intersection of 1<sup>st</sup> Mill Street and Bloss Hill Road. He stated there is a lot of gravel and storm debris that has been washed down due to the last storm we h

had. The roadmaster will look and get it cleaned it up. Mr. Koza also asked if this was going to be tarred and shipped or blacktopped this year. Chairman Fitch informed him that this on the list for next year.

**PAGE 2**

**JUNE 6, 2022**

Jodi Arnold of 71 Keystone Avenue was present asking for a time frame for a ditch to be completed in front of her house. She stated that pipe was dropped off and then it was gone, she contacted the township office to make sure somebody did not steal it. The Roadmaster informed her that there is too much water coming off the hill for a pipe to be placed in there.

Sara Flasher owner of 305 Church Street and 25 Pratt Street informed the Supervisors that she is planning to put new roofs on both homes and has mowed the property at 25 Pratt Street, but this property has a lot of cement block on the property, so she must use a weed eater on it. She also touched base on the duties of a Code Enforcement Officer or Constable. She stated that a Code Enforcement Officer is not carrying a weapon and the Constable does. She stated we might want to clarify the duties of Mr. Young for the citizens of the township.

Dave Winger and Alex Benjamin were present requesting to be the new Emergency Management Coordinator and Deputy EMC replacing Doug Repine in 2023. Dave had copies of all his qualifications and Alex is currently attending Pennsylvania School of Technology obtaining his degree in Emergency Management. Dave is the safety manager for FCI Forest in Marienville for over 5 years now. Chairman Fitch stated that if there are any expenses in his training the township can reimburse him. He stated that there are new orientation classes coming up that he is planning on attending, but these are free.

Susan Mintzer of 672 West Main Street was present complaining about her neighbor, Norman Hornburg, and his welding business. She stated he deliberately plays his music loud and works all hours of the night just to get to her and her husband. Chairman Fitch stated if you can get a recording of this loud noise that Mr. Hornburg is making, we will send him a nuisance ordinance violation letter. He also informed Mrs. Mintzer that this is a civil matter between the two of them and the township will not get involved.

Glenn Weaver asked about Henry's Mills Road and why all sudden are we taking care of this road, it has been a problem for years, he can barely get to his property because of the condition. Supervisor Labesky stated that we are hoping to work with the conservation district in the fall to help us obtain some grants to fix it, but now we must have it in repair by July 31, 2022, because PennDOT has been contacted. Kim Holden stated that she is tired of nothing getting done, so therefore she contacted PennDOT for help.

With a motion by Supervisor Labesky, seconded by Supervisor Fitch and duly carried the Minutes of the May 16, 2022, Supervisors Meeting, the Treasurer's Report for May, and the Bills for Approval in the amount of \$17,821.80 were all approved and placed on file at the township office.

The Ruth M. Smith Center has offered up their facility to put camera's on to watch the playground. The B building looks right down onto that area of the playground where the mischief has been happening.

Grass violation courtesy letters went out certified to the following:

- Northwest for 332 Horton Avenue and 101 South Main Street-mowed

- Patrick Kiser for 502 West Main Street-mowed
- Kim Darr for 212 West Main Street-mowed
- Michael Gurdak for 602 West Main Street-mowed
- Tops Markets, LLC for 9 Leather Street, back parking lot-mowed
- Ronald Mocny for 101 Oak Street-mowed

### **PAGE 3**

**JUNE 6, 2022**

- Stephen Barth for 27 1<sup>st</sup> Mill Street including a animal control ordinance violation for ducks in filthy water and feces all over the property making the neighborhood stink. Mr. Barth was in the office today and stated he would like drainage to put behind his house due to the wet grounds he cannot get his lawn mowed like it should be? He did buy a new lawn mower and is attempting to mow.

We have received nothing in return from the owner of the post office property. The letter was dated April 13, 2022. I have sent a copy of the letter to the Postmaster of Sheffield, PA for further assistance.

We received \$3,727.25 for the replacement of the slide. New slide will not be ordered yet until we hear from the representative from Game Time Abby Mich who is working on an estimate for a new playground.

Concession stand usage for the Warren County Youth League 4 Sundays in August was denied because the concession stand will be stocked for the Wolverine football games. Four picnic tables with one being handicap accessible will be purchased for the Sports Complex from Kirby Built at a cost of around \$5,000.00.

We received a letter from PENDOT regarding the condition of Henry's Mills Road. We have until July 31, 2022, to complete repairs or this road will be removed from our liquid fuel's allocation. Jon Wilson our PennDOT Rep stated that we are utilizing fill from Cameron Energy's gravel pit, and this will be okay.

Blighted Property Resolution No. 527 for Dennis Peterson's property at 17 Hall Street. House is uninhabited and falling. Grass is high as well a courtesy letter will be sent. We had this on for blight a while ago, but ownership has now changed to the brother who lives in Warren.

Staci Faulhaber owner of 144 Griffith Lane, the old Larry Griffith property has contacted the office informing us that she will be tearing down this property and asked for an extension to August 31, 2022, for demolition of the buildings on the property.

The roof of 20 Leather Street has lost three shingles on the side towards the bowling alley. Jack Rice stopped and looked at them and said he was calling the manufacturer, because there was at least ten nail holes in the shingle. He spoke with Jay. Mr. Rice has started a claim with the manufacture of the shingles.

The 2012 Fire Truck was damaged during the fire on May 26<sup>th</sup>. The driver crossed the tracks to fast and tore off something underneath. Pictures are on hand. This has been called into our insurance agent. Roadmaster contacting the railroad to fix this problem.

Construction Code Inspectors forward the monthly permit report for May:

- Demolition permit of attached wood building for Sheffield Beer & Ice
- Single Family Addition for Walt Elmquist for Pratt Street

Other matters discussed:

- Snell Landscaping has landscaped the Veteran's Memorial Sight at the playground.
- Municipal Authority May Treasurer's Report and May minutes meetings are on hand for your review.
- Thursday, June 16<sup>th</sup> is the Municipal Secretaries cog meeting at the Conewango Club at 10am. Kristi will be attending this.
- Amy Bailey has been invited to the next Blighted Property Review Committee meeting on June 16 at 12pm. Contact Dan Glotz that this property is no longer uninhabited, 2 people have moved in.
- Bull Run Resource LLC is drilling in Cherry Grove Township.
- We have received \$1,525.00 so far in playground contributions.

**PAGE 4**

**JUNE 6, 2022**

- Warren County Fire Commission meeting on Thursday, June 30<sup>th</sup> at 4pm at the City of Warren Fire Department, this meeting will be in person or on zoom. Link has been sent to the Supervisors.
- Kathy Geiger contacted office requesting trimming of Cottage Avenue entrance.
- Arbor Day Celebration was held on Wednesday, June 1<sup>st</sup> at the elementary school with twenty-nine students in the fifth-grade class, the essay contest winners read their winning essays. Next year hope to get it back to the playground. Township and Johnny Appleseed Festival planted 2 Red Blaze Maple trees in the park.
- Paul Higby is asking for any fill that we can spare at the bottom of his driveway, where we have put it in the past, please.
- Patsy Repine asking for millings on the berm in front of their house on Utah Road. Supervisor Labesky stated that they daylighted Utah road with the new boom mower and found her drop off needs some millings.
- 54 2<sup>nd</sup> Mill Street has occupants, so I have removed this from the blighted property list.
- July 18<sup>th</sup> Commissioner Jeff Eggleston will be attending our township meeting
- Fire hydrant on Mill Street is not working needs to be addressed by the Municipal Authority.

There being no further business the meeting was adjourned at 7:15pm with a motion by Supervisor Labesky, seconded by Chairman Fitch and duly carried to an executive session to discuss personnel matters. The next meeting will be Monday, June 20, 2022, at 6pm at the Sheffield Food Pantry.

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Administrator/Treasurer

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J. Jay Fitch, Chairman

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Jeff Labesky, Supervisor

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Nathan Lindberg, Supervisor