

## REGULAR MEETING

JUNE 20, 2022

The regularly scheduled meeting of the Sheffield Township Supervisors was called to order at 6pm by Chairman, Jay Fitch with the pledge of allegiance at the Sheffield Food Pantry with the following in attendance:

Supervisors: Jay Fitch, Nathan Lindberg, and Jeff Labesky  
Administrator/Treasurer: Kristi Kulka-Leichtenberger  
Roadmaster: Ian Lester  
Guests: Dave Winger, Alex Benjamin, Norman Hornburg, Kim Holden, Kathy Geiger, Rick Petruney, Randy Petruney, Dennis Snyder, Debbie Koza, Mike Akers, and Glenn Weaver

Debbie Koza was present complaining about the condition of Jake Spencer's house at 89 Cottage Avenue. She feels that it needs to be boarded up. Blighted property resolution will be ready for next meeting Supervisor Fitch informed the secretary. Ms. Koza also asked about the paving of Bloss Hill Road and 2<sup>nd</sup> Mill Street and 3<sup>rd</sup> Mill Street, she said this road is falling apart, huge piles of dirt on the corner of Bloss Hill and Keystone Avenue. She stated nothing has been done to this road for 20 years or more. Roadmaster Lester corrected her stating that this road was tar and chipped at least 7 years ago. Supervisor Fitch stated that Bloss Hill Road will be paved hopefully next year.

Denny Snyder stated that in the May meeting minutes it was missed that his property was posted, and he wanted the minutes amended and would like copies of the pictures that were taken of his property.

Kim Holden was present complaining about the contents of the minutes and wants them amended to state that an ambulance or fire truck cannot get to her property. She also wanted it to be stated that liquid fuels can be used for dirt roads and black top roads, also it was stated that two oil fields were contacted, and she knows that Mead Oil was not contacted, so the minutes should reflect one oil field was being contacted, Cameron Energy. Supervisor Fitch informed her that these corrections will be in this meeting minutes with her comments.

Rick Petruney was asking about recording the meetings. He has seen where townships use an iPad and have it running during the meeting to record it and it could be put on Sheffield Happenings. Supervisor Fitch stated we are not opposed to it and will discuss it. Mr. Petruney stated that everything is falling apart in Sheffield not enough people to work on the roads. Speed bumps are not in place yet. All the work on the playground was done, but we have roads that need taken care of rather than working on the playground, also ditches that need to be taken care of as well. Supervisor Fitch stated that we prioritize our work.

Randy Petruney was present informing the Supervisors of the knotweed problem that we have in Sheffield. He wanted to know if we had been contacted about the free spraying to get rid of it. Supervisors Fitch stated we spent a fortune on removing it and it comes back year after year.

Rick Petruney asked how much it has cost the township in wages pushing the dirt around on the playground. Supervisor Fitch said that we spent numerous hours, but he could not give him that figure, but he would have the secretary figure it out for him.

Glenn Weaver thanked Supervisor Labesky for the millings placed at the bottom of Henry's Mills Road. He also stated that minutes of meetings are only best if you can go back and say I said this not that. Memories are depleting, so better to get minutes correct.

Debbie Koza wanted to know if anybody checked the drop off at Cottage Avenue coming from High Street onto Cottage Avenue. Supervisor Fitch stated that this would be a PennDOT issue, not township, it is in their right of way.

Kathy Geiger stated how happy she is with how the playground looks and thanked the supervisors for making it look great. It makes her feel so good when she walks her dog around the park every day. The volunteers that have been painting have done an excellent job. Supervisor thanked her for her positive comments, and more is going to be getting done.

Norman Hornburg asked if our code enforcement officer is out of Seneca, PA? Supervisors informed him that they are our building codes inspectors, Construction Code Inspectors, Inc., not code enforcement, but building codes.

With a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried the Minutes of the June 6, 2022, Supervisors Meeting, the Bills for Approval in the amount of \$24,369.20 were all approved and placed on file.

Grass ordinance violations courtesy letter sent to:

- Liberty Alliance Solutions for 14 Tan Street

- Royal W. Ferry, ET AL for 1900 Austin Hill Road
- Cassidy Esslinger for 17 Van Ettan Avenue
- Lee House, Carla Miller for 100 Leather Street

Township received a complaint today from Linda Gregerson of 77 Cottage Avenue about Jake Spencer's property needing mowed. Courtesy letter was signed and will be mailed certified mail.

Resolution No. 528 Establishing Sheffield Township's membership into the Warren County Intergovernmental Co-Op was adopted with a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried. The agreement and bylaws were sent to each of the supervisors for review.

199 Keystone Avenue has a pool in back yard and fence is missing, pictures on hand for review. Pools need to have fences all around them, Kristi sent the Construction Code Inspector the picture and asked them how to manage this. This is the inspector's response: The owner did not get a permit for the pool through Construction Code Inspectors. It could have been from the prior company. It is old and empty, however as it is an existing pool the only way, they can be compelled to fix it, or the fence is through the Property/Maintenance Code. This is the code your municipality would have to adopt to compel people to maintain their property. Supervisors asked the secretary to get a copy of this code to review.

Matt Eck and Walker Kyler have been hired as our seasonal maintenance workers at \$12 an hourly rate. Scottlyn Barr and Brenninn Lester are running the summer playground program. Scottlyn is going to be off from June 17<sup>th</sup> -July 4<sup>th</sup> though. Prior vacation planned. Brenninn is okay with doing it by himself for this time.

Francesco Gangemi has purchased 92 3<sup>rd</sup> Mill Street and will be cleaning up and remodeling this house to live in. He realizes the horrible condition of this house but intends to fix it up. He reached out to the township asking about water/sewer/electric services, etc.

Minutes of the May 17<sup>th</sup> Warren County Redevelopment Authority are hand the following is regarding Sheffield Township:

Anzietta C. DiPierro property at 146 Saybrook Road in Sheffield Township

Mr. DiPierro attended today's meeting. The board questioned whether his house is occupied because they have heard some conflicting information. They stated that there has been a padlock on the outside of the door. Mr. DiPierro stated that his tenant, Harry Clark, padlocks the door on the outside when he goes to visit his girlfriend in Ludlow. Mr. DiPierro further stated that Mr. Clark gets his mail every day or two and he takes the bus to Ludlow. Mr. DiPierro was asked who pays the utilities and he responded that he pays the electric bill and Mr. Clark pays the gas bill, which he stated is turned on. Following a discussion, Charles Barone made a motion, with a second by Joe Whipp, to table this item for thirty (30) days and to send a letter to Harry Clark and request a copy of his gas bill. A vote was taken, and all were in favor; motion carried. Mr. DiPierro said he would see Mr. Clark today. Laurie Burdick will send a letter to Mr. Clark.

The next Redevelopment Authority meeting is tomorrow morning at 8:30am, Tuesday, June 21<sup>st</sup> at the Commissioner's Conference Room.

Parks and Tree Commission Report: Supervisor Labesky reported that the playground has a few things going on. They are making it more accessible by rolling the banks at a 45-degree angle now. Chris Morse did seven ½ hours of community service hours painting the basketball hoops and John Whipple did 16 hours painting some of the fifty-one fire hydrants around town. Four new picnic tables have been purchased for the sports complex and were assembled by the Tayler Diversion guys. Concession stands at Memorial Park is getting some electrical upgrades by Mark Hoden. Tionesta Park trails have been cleaned up with trees being pruned and the trails cleaned up, this was also done by the Taylor Diversion group.

Thank you to Lonny Heeter for removal of a tree of Utah Road.

Bids for rubberized material for playground came in at \$33,075. \$26,325 for 9,000 sq at 6" depth of black rubber mulch and 75 x 8" rubber curbs at \$6,750. Still waiting on a quote from Abby Mich of Gametime for moving the smaller playground into the larger playground making one area.

Football field Goal posts, the uprights or white parts will be covered with PVC pipe and the bottom orange posts will be painted with the assistance of Dale from Westpa.net and the bucket truck.

Insurance proposals were reviewed and with a motion by Supervisor Labesky, seconded by Supervisor Lindberg, the quote from our current insurance agent Matson Insurance Agency out of Brookville was accepted. Supervisor Labesky stated better coverage for less money.

Ms. Holden contacted Senator Hutchinson's office regarding the condition of the road on Henry's Mills Road, Mary from Senator Hutchinson's office contacted the office today requesting information on how we are going to fix this road. Secretary informed her of our plans.

Much discussion on the possibility of the township vacating Henry's Mills Road. If township vacates the road the property owners would have to approve before it can be done. Road would need to be brought up to PennDOT specifications before doing so. The Forestry would need to be brought into the discussion as well. Supervisor Fitch stated we are going to get the road up to PennDOT specifications and we will go from there. Ms. Holden invited all the township employees to take a ride up there and see just how bad it is.

Rick Petruney mentioned the broken fire hydrant on 1<sup>st</sup> Mill Street. Supervisor Labesky stated he has made the authority aware of this.

Others matters discussed:

- The next Multi-Municipal EMS Commission meeting is July 20<sup>th</sup> at Mead Township at 7pm. Mr. Pascuzzi has requested each of the supervisors' emails, so they are given a direct invitation from him to these meetings.
- Nikki & Jeff Fiscus of 308 Church Street are building a 24 x 24 pole building and a permit is on hand for signature.
- Matson Lumber will be utilizing their existing road bond for Sawmill Road, Keystone Avenue, and 1<sup>st</sup> Mill Street, removing timber.
- New hood was ordered for the Memorial Park Concession stand at a cost of \$2,893.79.
- Gary Weleski of 1824 Four Mile Road called on June 13<sup>th</sup> complaining about the condition of the road on Four Mile Road and wanted to know our plan for this road.
- Jack Rice replaced the 3-missing shingles on the side towards the bowling alley and stated that a warranty claim has begun with the manufacturer of the shingles, Tamko.
- We received our Forestry Earnings \$53,590.12.

With A motion by Supervisor Labesky, seconded by Supervisor Lindberg and duly carried the meeting was adjourned at 7:10pm until Tuesday, July 5, 2022, at 6pm at the Sheffield Food Pantry.

---

Administrator/Treasurer

---

J. Jay Fitch, Chairman

---

Nathan Lindberg, Supervisor

---

Jeff Labesky, Supervisor

SHEFFIELD TOWNSHIP SUPERVISORS