

## REGULAR MEETING

JULY 5, 2022

Jeff Labesky acting Chairman in the absence of Jay Fitch called the meeting of the Sheffield Township Supervisors to order at 6pm at the Sheffield Food Pantry with the pledge of allegiance and the following were in attendance:

Supervisors:	Jeff Labesky and Nathan Lindberg
Administrator/Treasurer:	Kristi Kulka-Leichtenberger
Roadmaster:	Ian Lester
Guests:	Kathy Geiger, Norman Hornburg, Brady Hornburg, Brandon Hornburg,
	Mary Anne Paris, Dennis Snyder, Randy Petruney, Rick Petruney, Debbie Koza and Kim Holden

Supervisor Labesky had the Administrator take roll and he then reviewed the way the meetings will be carried out from here on out. He informed those in attendance that they will have to contact the township office by Thursday at 4:30pm, when there is a meeting on the following Monday and ask to be placed on the agenda and what the nature of your concern is. Everyone who is on the agenda will have 3 minutes and only 3 minutes to speak during the public comment period.

Denny Snyder asked where the information he asked for regarding his property. Right to know requests forms are available at office.

Rick Petruney questioned the 3 minutes rules. Supervisor Labesky informed him that he has 3 minutes to speak which will start with our next meeting on the 18<sup>th</sup> of July. He asked about the records of violations and citations and why they aren't on file at the township office. Solicitor will be contacted regarding this question.

Debbie Koza requesting copy of 2022 budget, Kristi informed her of the right to know request form. She told the supervisors about a hole in the road in front of her house and the corner of Bloss Hill is cleaned up.

Mary Anne Paris with 3 issues:

- roadcrew was using the front-end loader as a manlift with no harnesses or safety equipment to fix the light in front of township garage,
- no tie downs are being used when moving equipment or pipe on trailers and
- shopping local was addressed with the flowers in the triangle.

Kathy Geiger was present complimenting Shawn Young on how nice Cottage Avenue is getting and that she appreciates what he has done for this town. Sometime people cannot take care of their properties and he keeps them in check.

Kim Holden appreciates guys coming up and working on the road and it is now passable. She wanted to make us aware that a wire was ripped out in the process. The roadmaster stated it's a dead an old, abandoned wire. She wanted to know townships plans for rest of road. Supervisor Labesky stated we have no plans.

Motion/Second Lindberg/Labesky the Minutes of the June 20, 2022, Supervisors Meeting, June Treasurer's Report, Spring Road Inspection from April 9, 2022, Minutes, and the Bills for Approval in the amount of \$36,689.34.

Blighted property resolution No. 529 for 89 Cottage Avenue, Kathy Spencer's property which is the care of Jake Spencer was adopted with a motion/seconded Supervisor Lindberg/Supervisor Labesky.

James Richwalsky owner of 209 Second Street contacted the office regarding his blighted property resolution. He stated he has an opportunity to sell and will be in contact with us.

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Todd Fantaskey responded to the complaint received from DEP regarding Ronald McClellan's property on Griffith Lane. This will be addressed at our next meeting when Supervisor Fitch is in attendance.

Tax Collector, Lorie Corbin is asking about the reimbursement for a purchase of a shredder and verifying that we will be reimbursing her the IRS mileage rate for two trips a week to Warren to make deposits of tax monies in the months of August and September. She is also requesting information about the drain replacement project for Church Street. Motion/Second, Lindberg/Labesky purchase shredder and 2 trips to Warren for deposits in months of August and September.

Playground upgrade quote from GameTime \$101,543.83 for the installation of Prime Time Jax's Place, Ridgeside 5-12 unit, 2 bay swings set, installation of rubber mulch surfacing/curbs, sight preparation and disposal of soil off site and removal and disposal of existing playground equipment.

Courtesy grass letter violation letter was sent to Fairhill North 2 for their property at 63<sup>rd</sup> 2<sup>nd</sup> Mill Street. This property is also vacant and broken windows and a nuisance. Blighted Property Resolution No. 530 for 63 2<sup>nd</sup> Mill Street was adopted with a motion by Supervisor Lindberg, seconded by Supervisor Labesky and duly carried.

The following is the dates that the WCYFL will be using sports complex field: August 7, 14, 21, and 28. We will be billing the WCYFL \$2,100 for lining of the field for these games. Discussion held on the program and Sheffield players going to Kane to play. This has been addressed with Mr. Copley, Athletic Director of SAMSHS.

The blighted property review committee has invited the owners of 320 Church Street, to the next meeting on July 21, 2022, at 12pm, at that time the committee will review the status of the property and any written demolition or renovation plans the owners has. Also, owner of 200 Horton Avenue was given an additional 90 days to address the front porch and windows. Commissioner Eggleston will be attending our next meeting to discuss Blighted properties among other items for our township.

Discussion on increasing property taxes for 2023. Currently we are collecting 8.25 Mills for general purpose, 3 Mills for Fire Tax and \$20 for light tax from all parcels. Maximum tax for general purpose is 14 Mills and maximum tax for fire is 3 Mills.

The Memorandum of Understanding between Sheffield Township and Sheffield Township Municipal Authority was signed and will be given to the authority for approval. This agreement addresses use of township backhoe at \$150/hour or a yearly fee of \$7,500.

Kim Holden requested that the road inspections include the dirt part of Henry's Mills Road.

Rick Petrune reviewed the right to know laws and the 5-day procedure for fulfilling the request.

Other matters discussed:

- Free Lunch program offered through the Warren County School District. Trudy Kulka has volunteered to transport the 20-25 lunches to our playground from Beaty Middle School starting on Monday, July 11<sup>th</sup> and continuing through August 5<sup>th</sup>.
- Cameron Energy is drilling in the Cherry Run Area. Dan Hornburg is drilling in Sheffield Township behind the properties on Route 6 on the old Dickey property currently owned by Hornburgs.

- A driveway pie application was received from Marie Koza at 213 Pickering Street.

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- The next Warren County Intergovernmental CO-OP Meeting is Wednesday, July 6<sup>th</sup> at 7pm at the Elk Township Building. All supervisors are encouraged to attend these.
- Mead Township forwards a bill for \$1,167.35, Sheffield's share for a KERA pump replacement for the Marathon Crack Sealer that we share along with Glade and Pleasant Townships.
- **During the last meeting** Rick Petruney asked how much money we have spent in wages at the playground, \$3,940.00 in gross wages were paid out to the roadcrew
- The Township Pension Plan GASB 68 Report is on hand for your review. The purpose of this report is to provide accounting and financial reporting information under Governmental Accounting Standards Board Statement No. 68 as amended by Statement Nos. 73 and 82 for Sheffield Township.
- Thank you to Dennis Snyder for pit liner that was used during 4<sup>th</sup> of July celebration at playground program.
- 89 Cottage Avenue violation for grass ordinance.
- 336 Horton Avenue and 14 West Main Street will both be turned over to the blighted property review committee. 17 Hall Street will be turned over after July 7, 2022.

The meeting was adjourned at 6:30pm motion/second Lindberg/Labesky until Monday, July 18, 2022 at 6pm at the Sheffield Food Pantry.

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Administrator/Treasurer

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Jeff Labesky, Acting Chairman

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Nathan Lindberg, Supervisor  
SHEFFIELD TOWNSHIP SUPERVISORS