

**Sheffield Township Board of Supervisors  
Regular Meeting July 18, 2022**

The regular semi-monthly meeting of the Board of Supervisors of Sheffield Township, Warren County, was held Monday, July 18, 2022, at the Food Pantry at 18 Leather Street, Sheffield, Pennsylvania.

Meeting was called to order at 6pm with Jay Fitch, Nathan Lindberg and Jeff Labesky

The Pledge to the flag was recited.

**MINUTES**

On a Lindberg/Labesky motion, the Board of Supervisors accepted the minutes from the June 20, 2022 regular meeting.

**RECOGNITION OF VISITORS**

Gloria Werner representing the Township Library Board of Directors.

Pam Pederson, Peyton Heeter, Cindy Bowley, Marilyn Anderson all present to support all the good work the township does.

Warren County Commissioner, Jeff Eggleston spoke on the Land Bank Initiative and Rural Road Initiative. Jeff first spoke about the Land Bank and how it is an arm of the Redevelopment Authority (RDA). Jeff stated that through ordinances and intergovernmental agreements this transitions the RDA into an active land bank. This will allow municipalities to partner with the RDA to address blight and be more proactive.

Jeff also spoke on Rural Road Initiative. This pertains to a federal government grant for transportation, roads and bridges. Because of the \$5 million minimum project cost, none of our municipalities can accommodate this. The county is proposing that the municipalities build a coalition of projects, and a single application can be developed. The county will submit the application with a draw on these funds.

Debbie Koza- Handi cap accessible mtg sights and constable question. She first thanked the supervisors for fixing the grate on Bloss Hill Road and then much discussion on the handi cap accessibility to the meetings at the food pantry. Constable question, she feels that the township should draft a letter to all township citizens informing them of the code enforcement duties that the constable is doing for us. She also talked about fireworks on Mill street, perhaps donations could be collected to have a 4<sup>th</sup> of July fireworks celebration rather than all the individuals light them off at random times.

Rick Petruney- 2<sup>nd</sup> Class Township. He stated that Mr. Eggleston had good points, but 3 minutes was all he should of spoken for since citizens only get 3 minutes. He feels that freedom of speech is not being addressed. Supervisor Fitch stated we are setting up rules and guidelines per the Sunshine Law to run our meetings now. He also asked about the right to know request from the Constable that he had requested. Kristi stated it was included in the 111 pages that he received.

Kim Holden- Road Inspection and Job Descriptions. Discussion on Henry's Mills Road and the road inspection report.

Art Lane & Tim Korchak, Music on the Mountain committee members- Questioning the amount township is charging for lining the field \$1,200. \$400 3 years ago, understands price is going up. Supervisor stated it takes 6 buckets of paint and 18 hours with 3 of the township roadcrew to do this lining. He is not opposed to donate the cost of labor, and this will be discussed during the meeting.

Matt Bell, Chief of SVFD asking for permission to use the field for the Fireman's Festival on August 14-20. Supervisors granted permission with Labesky/Lindberg motion and duly carried. Stated that they purchased 8 SCBA Bottles, with are equipment that fireman need to go into a burning house.

Tim McElhaney discoinng Code Enforcement officer pay and how a complaint gets enforced.

Corky & Caroline Fry, new owners of the Sheffield Suds Shop wishing to put in an amish shed for a doggy wash and wondering what permit they will need. Kristi will mail him a stormwater management application along with a business card for the Construction Code Inspectors, since this is a commercial property.

Bills in the amount of \$33,246.54 were approved for payment with a Lindberg/Labesky motion and duly carried.

**ROAD DEPARTMENT** Labesky reported 1,000 feet of pipe has been installed so far on Whipple, Horton and Church Streets. IA Construction will be here by the end of August to blacktop Spicer Road, Whipple Street and entrance to Barnes Cemetery Road.

#### **OLD BUSINESS:**

Bids for rubberized mulch at 58 ton for \$26,325, curbs \$6570 and freight \$5400 total cost \$38,475, we have a \$25,000 in donations making the end amount owed \$13,475. The quote from GameTime for the new playground equipment is \$19,299 for PrimeTimeJax's Place, Ridgeside 5j-12 Unit is \$41,450, 2-bay Prime Time Swings with 2 belts and 2 enclosed tot seats is \$3,552, GameTime Installation of new playground equipment and rubber mulch surfacing and curbs is \$18,300, site preparation and trucking includes excavation of approximately 4,100 SF of soil at 6" thickness is \$12,525 and trucking and disposal of soil off site and Game Time removal and disposal of existing playground equipment is \$3,488.00 sub total is \$98,614 with a discount of \$10,900 a material surcharge of \$8,987.48 and freight of \$4,842.35 for a total cost of \$101,543.83. Labesky made motion for township employees to remove old mulch and equipment which would save \$50,000 and get this upgrade on the time table for installation between the two festivals. Old equipment doesn't pass inspection according to Game Time inspections, faded material is breaking down it has turned into a safety issue. Fitch wanted to table this until next meeting.

SEO Report on Ron McClellan's property. SEO move forward with enforcing.

PennDOT extension for Henry's Mills Road: PennDOT not interested in us vacating Henry's Mills Road, so Labesky will be recommending this road along with Cottage Avenue Sewer plant road for the Dirt and Gravel Road Grants in the fall coordinating this with Heather Wilcox of the Warren County Conservation District. Labesky will approach Mead Oil and Arthur Stewart for help.

#### **NEW BUSINESS**

Grass Violations.

1. 30 Foulkrod Street has been mowed
2. Cottage Avenue certified letter not picked up yet

Dead Oak Tree in right of way on Dunham Street near Cherry Street reported by Don Schaffer, tabled until next meeting.

Fire Agreement with Howe Township for \$4,400 for 2022 is tabled until next meeting to check out the number of calls and discuss raising this cost.

Labesky/Lindberg motion and duly carried to hire Christine Porter as the new librarian replacing Alexis MacAvoy on August 31, 2022. Her employment will begin in middle of August in order for Alexis to train her.

Agreement with Music on Mountain for use of sports complex and paying township to line the field for cost of paint only, township will donate the employee cost.

Other items:

Drilling permits for Cameron Energy in Sheffield Township

Drilling permits for American Energy in Mead Township

Minutes & Treasurers Report of the Municipal Authority June Meeting

Blighted Property Meeting July 19, 2022, for 146 Saybrook Road

PennDOT Special Events Permit for parade on August 20, 2022

Extension of blacktopping contract until 8/31/2022

Labesky/Lindberg motion and second and duly carried for a 7:15 adjournment until the next regularly scheduled meeting on Monday, August 1, 2022, at 6pm at the Sheffield Food Pantry.

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Administrator/Treasurer

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J. Jay Fitch, Chairman

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Nathan Lindberg, Supervisor

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Jeff Labesky, Supervisor

**SHEFFIELD TOWNSHIP SUPERVISORS**