

Sheffield Township Board of Supervisors
Regular Meeting August 15, 2022

The regular semi-monthly meeting of the Board of Supervisors of Sheffield Township, Warren County was held Monday, August 15, 2022, at the Food Pantry at 18 Leather Street, Sheffield, Pennsylvania.

Meeting was called to order at 6pm by Chairman Jay Fitch with Supervisor Jeff Labesky. Supervisor Nathan Lindberg was absent and other staff present: Administrator/Treasurer, Kristi Kulka-Leichtenberger and Roadmaster, Ian Lester.

The Pledge to the flag was recited.

MINUTES

On a Labesky/Fitch motion, the Board of Supervisors accepted the minutes from August 1, 2022, regular meeting.

RECOGNITION OF VISITORS

Nadine Pollock, Scott Paris, Randy Petruney, Kathy Geiger, Barb Bullock, Mabel Munoz,

Patti Blum discussed township prioritizing, she questioned the speed bumps and township working on playground and not on storm water drains.

Rick Petruney questioned the minutes of the meetings and right to know. He feels the minutes should reflect what is said at the meetings.

Debbie Koza suggested for law enforcement in our community the township could hire a retired police part time. She also complained about several properties on 1st Mill for Nuisance violations, 27 1st Mill Street, 13 1st Mill Street, 23 1st Mill Street, 26 1st Mill Street, 18 1st Mill Street and 12 1st Mill Street and Jake Spencer's property on Cottage Avenue has been weed wacked but is it on the blighted property list she asked?

Supervisor Fitch stated that it was being turned over after this meeting to the blighted property review committee of Warren County. She stated that Governor Wolfe passed a bill to help people like the owners of the nuisance violation properties and we could reach out to help them with the use of this bill. Supervisor Fitch suggested that she contact the governor's office and help her neighbors with this information.

Kim Holden spoke on the sunshine laws and minutes of the meetings. She feels minutes are not reflecting what she has said at meetings, and she is being attacked by the township and nothing is being done on Henry's Mills Road. Supervisor Fitch stated that we are working with the Henessey's on a cost of fixing the road. We tried to utilize the product from the oil companies' pits, but we cannot do this because it is not PennDOT approved product. We can use our millings though per an email from our Municipal Representative.

Glenn Weaver discussion on Henry's Mills Road improvements, concerns for what has been done so far is already washed down to his property at the bottom of Henry's Mills Road, he continues to keep his ditches cleaned out in front of his house, but it continues and will continue to wash down until something is done. Years ago, township use to cut away with the Ford Tractor this road, but nothing has been done and this is what is happening now because of neglect.

Bills for Approval in the amount of \$21,529.93 was approved with a motion/second by Labesky/Fitch

Correspondence:

- a. ARP Payments can be expected in August per the PSATS News Bulletin
- b. Received Insurance check from Argonaut for damages done to the 2012 International Fire Truck on Barnes Street, this is a partial payment of \$8,394.20, the estimate without labor was \$19,080.90. A new quote including labor is being sent to the insurance adjuster.
- c. The GASB 68 Report for the Sheffield Township Police Pension Fund is on hand for review
- d. Multi-Municipal EMS Commission Meeting is August 17, 2022, at 7pm at Mead Township, Supervisor Fitch will be attending this meeting.

Road Department: Roadmaster Lester reported on the following items that have been completed by the Roadcrew:

- a. Sloped bank at Playground
- b. Daylighted Four Mile Road
- c. IA Construction Company finished the berming
- d. Concession Stand renovation at Memorial Park is complete
- e. Patching potholes, found hole at corner of Hall Street and First Street by Marilyn Anderson's house
- f. Lined Football field for Music on the Mountain and the WCYFL
- g. New sluice pipe at 10 1st Mill Street
- h. One Calls for 101 Hall Street for handicap signs
- i. One Call for 213 Pickering Street for new driveway pipe
- j. One Call for Church Street pipe being replaced from Donna McDonalds to Amanda King's property

Old Business

- a. Playground Bid, Gametime inspected playground, insurance company going to send an inspector out too. Supervisor Fitch asked to table again until September 6th mtg. Supervisor Labesky stated this is in our window of four ½ weeks until Johnny Appleseed Festival.
- b. Howe Township Fire Agreement The last time this was addressed was 2013 when the rate was \$3,500 and it increased in 2014 to \$4,400. Tabled until next meeting due to Fire Department Chief not in attendance.
- c. Henry's Mills Road: PennDOT informs us that we cannot utilize the gravel pit for Cameron Energy or Mead Oil due to this product not being PennDOT approved products. Requesting that we not vacate road either. They need a date that we are meeting with Heather Wilcox of Warren County Conservation District for Dirt and Gravel Roads grant for this road.
- d. Jake Spencer's property on Cottage Avenue is not being demolished as reported at the last meeting, it was the camp that was burned by fireworks owned by Robert Trax of Finleyville, PA
- k. New Business
 - a. Bridge Inspection from Stiffler, McGraw & Associates, Inc for Saybrook Road following findings total estimation cost of repairs \$76,500:
 - i. Priority 2 Install Piles or concrete abutments at each of the structure to support the superstructure
 - ii. Priority 2 Replace the deteriorated deck timbers in the left wheel path at the 4th structure guide rail
 - iii. Priority 3 Re-Align hazard clearance markers with front face of w -beam guide rail
 - iv. Priority 3 Remove old abutment and install proper scour protection
 - v. Priority 3 Sand, prime and paint superstructure
- l. Grass Violations
 - a. 4031 Route 6 letter not received yet
 - b. 1113 Route 6/old Limberlost property.... Owner will try to get somebody to mow or get here himself before end of month
 - c. 23 Willow Street letter not received yet
 - d. 101 Oak Street violation being filed at Magistrates Office
 - e. 12 1st Mill Street letter not received yet
 - f. 612 West Main Street property mowed
 - g. Cottage Avenue letter returned unclaimed
 - h. 63 2nd Mill Street letter not received yet
 - i. 22 Leather Street letter not received yet

- j. 7312 Route 6 has until 9/5/2022 to be mowed
- k. 300 High Street has until 9/5/2022 to be mowed
- m. Solid Waste Ordinance Violations: 13 1st Mill Street property
- n. Blighted Property Resolutions moving to Blighted Property Review Committee of Warren County
 - a. 89 Cottage Avenue
 - b. 209 Second Street
 - c. 63 2nd Mill Street
 - d. Route 948
- o. Other Matters
 - a. Library Board Meeting Minutes from July 12, 2022
 - b. Curtis Oil Inc is drilling in Howe Township

Public Comment

Marcy Byers thanked the township for the work on her back yard, but why did take a neighbor to tell them to do it.

Glenn Weaver spoke about years ago the township had a Building Commission that he sat on, and we could get a group of people together to help the township lessen the load.

Debbie Koza suggested a CPA should be auditing the township books. Kim Holden stated that a number of townships that she has contacted utilize CPA firms and not elected auditors.

With a Labesky/Fitch motion meeting was adjourned at 6:45 pm until Tuesday, September 6, 2022, at 6pm at the Sheffield Food Pantry.

Administrator/Treasurer

J. Jay Fitch, Chairman

Jeff Labesky, Supervisor

SHEFFIELD TOWNSHIP SUPERVISORS