

1. Call to Order Chairman Jeff Labesky called the meeting to order with the Pledge of Allegiance with the following in attendance:

1.1 – Attendance: Supervisors: Jeff Labesky, Jay Fitch, Nathan Lindberg, Kristi Kulka-Leichtenberger, Administrator/Treasurer, Ian Lester, Roadmaster, Chris Kyler and Matthew Eck, Roadcrew.

Guests: Chase Kyler, Debbie Koza, Kim Holden, Kyle McNeal, Roger Dunham, Pam Pederson, Stephen Koper, Renee Samuelson, Matt Bell, Chief SVFD, Tory Fry, Randy Petrune, Scott Barr, Kenneth Baillargeon.

1.2 – Reports of Activities and Announcements

1.2.1 Minutes of the Township Library board on March 9, 2023

1.2.2 Minutes from the COG Meeting on March 1, 2023

2. REVIEW OF PREVIOUS MINUTES

2.1 – March 13, 2023, **ACTION Motion/Second Lindberg/Fitch, all in favor.**

3. BILLS FOR APPROVAL AND MARCH TREASURER'S REPORT

3.1 – Bills for Approval through April 10, 2023, General Fund \$20,977.76; Light Fund \$1,806.00; Fire Fund \$1,552.92; Sinking Fund \$643.51 for a total of \$24,980.19. **ACTION Motion/Second Lindberg/Fitch, all in favor.**

3.2 - March Treasurers Report **ACTION Motion/Second Fitch/Lindberg, all in favor.**

4. COMMUNICATIONS

4.1 Resolution NO 539 Transit Authority of Warren County matching funds grant for budgeted amount of \$750 was passed with **ACTION Motion/Second Lindberg/Fitch, all in favor.**

4.2 Minutes of the February 2, 2023, and March 2, 2023, and Treasurers Report for the Municipal Authority were on hand for review.

4.3 Penn Hills Resources is drilling wells in Howe Township and S-V/ABS Interest Wetmore Project is drilling in Wetmore Township.

4.4 Michael White of MW Property Services & Improvements LLC submits a quote of \$2500 for replacement of 25' of sidewalk corner of Van Etnan Avenue and Whipple Street from recent excavation by the Township. Supervisor Labesky stated that township roadcrew can do this for around \$600.

4.5 We received a bid of \$252 from Eric Hem of "Cheap Lands Inc" for SH 368-114100-000, this is a repository bid and this property is .042 acres in Sheffield Township. This property is located above Barnes Street. **ACTION Motion/Second Lindberg/Fitch, all were in favor.**

4.6 Construction Code Inspectors forwards the monthly permit register for Sheffield Township, two permits were issued, Keenan Crooks for a single-family addition on Route 948 and Ben Lindemuth for a residential demolition of house on Church Street.

4.7 EmeryCare forwards their February report of 6 total calls for the month. Supervisor Fitch asked for a running tally for each month, including yearly amount.

5. OLD BUSINESS

5.1 Answering Ms. Holdens question from prior meeting, in 2018 Sheffield Township and Warren County Conservation District embarked in an agreement to repair a portion of

Henry's Mills Road at a total cost of \$139,700.00. The township's expense to this project was \$29,540.47, which

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included township roadcrew wages, pipe, engineering fees, advertisement fees, National Fuel Gas, and hauling fees from Lee Lewis. The total project was \$169,240.47. Ms. Holden also questioned the amount that was spent in 2021 for Culture and Recreation \$49,536.00. The reason for the increase in 2022 was the \$30,000 worth of rubberized mulch.

5.2 Blighted Property Resolution No 541 declaring 207 Second Street, property owned by Robert Korbar to be in blighted condition is ready for adoption. Supervisor Labesky reviewed this property history with blighted condition. **ACTION Motion/Second Lindberg/Fitch all were in favor.**

5.3 209 West Main Street has been declared blighted by the Warren County Blighted Property Review Committee and the owner is being asked to attend the planning commission meeting on April 4, 2023, at 5:30pm.

6. NEW BUSINESS

6.1 Courtesy letter have been sent to the following property owners for an Ordinance No. 91 Junkyard and Nuisance violation: 8100 Route 6 has until 4/13/2023 to clean up property and 336 Horton Avenue has until 4/7/2023 to clean up. Fitch Disposal has been contacted by the owner of 336 Horton Avenue.

6.2 Ehrlich submits quotes for the vegetation management services that they have offered us in the past. These quotes were reviewed, and they will be contacted stating that we are going in a different direction.

6.3 Tom McNeal is requesting an electrical outlet of some sorts at Epstein Park. He has light that he wants to put there, just needs an electric source. Supervisor Fitch will contact Mr. McNeal.

6.4 Resolution No. 540 John Labesky representing Parks & Recreation Committee to pursue the idea to develop a hiking trail off Tollgate Road, Sheffield Township. Supervisor Labesky reviewed John's proposal for a new hiking trail from Tollgate Road out to the Deerlick Reservoir for a 4.6-mile loop. **ACTION Motion/Second Lindberg/Fitch all in favor.**

6.5 David Kvortek submitted a Recreational Cabin Affidavit for a new camp he's building at 282 Four Mile Road, also submitted a Stormwater Management Plan Application showing 1,348 ft of

new impervious area which results in a \$125 permit from the township. This was approved by the Engineer and Supervisor Labesky.

6.6 First Energy is informing us that the US Department of Transportation is soliciting applications for grants totaling \$700 million under their Charging and Fueling Infrastructure Discretionary Grant Program. The grant money is divided into two categories: 1. Alternative fueling infrastructure located on public roads and other publicly accessible locations; 2. Alternative fueling infrastructure located along designated fuel corridors. Deadline to file is May 30th. More research needs to be done, speak with Brian of First Energy.

6.7 2023 Warren County Spring Convention is Friday, May 19th at the Moose Lodge, 6pm social and 6:30 dinner, \$35 per person. Reservations need to be made by May 10th.

6.8 Spring Clean Up bids were received from Fox & Son's at a cost of \$3,420 for 5 30-yard roll offs which includes 4ton of garbage and one roll off for TV's and Fitch Disposal will

have a compactor truck and 2 workers at a cost of \$1,000 plus tonnage, 2nd bid was from Waste Management for \$7,367.43 which is for 6 roll offs, 1 compactor truck and 2 workers and the tonnage.

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is not included in this price. **ACTION Motion/Second Lindberg/Labesky, Fitch abstained. All in favor to go with Fox & Son's and Fitch Disposal for our Spring Clean-up Day on Saturday, June 17 from 7-2pm.**

6.9 Chase Kyler's Eagle Scouts project presentation: Chase reported that he has 3 possible projects that he is interested in doing around the township: Re-do basketball courts at Memorial Park by scraping up old surface, but doesn't feel he'd have enough time; re-paint and shingle the dugouts and bathroom at Tionesta Ball Park; South Main Street Bridge by All Pit Stop-clean out debris underneath bridge from Center Street Bridge – South Main Street Bridge all debris in water. Chris Joblon is also working on his Eagle Scouts Badge and is looking at the bathroom & dugouts at Tionesta Park. It was decided that any of these projects would be welcomed by the Township and a phone call can make the approval happen.

6.10 Appoint Jim Vile to the Municipal Authority Board of Directors to replace Dick McKown. **ACTION Motion/Second Fitch/ Lindberg all in favor.**

6.11 Advertisement for bids was placed in the Times Observer Saturday's edition for the Signal Improvement Project Green Light Go Grant. We will open bids on May 8, 2023.

7. PUBLIC COMMENT: Kyle McNeal asked who made the decision not to operate the concession stand for track and field, questioning whether a vote was taken or not. He stated there are 150 kids needing to be fed during track events and you chose not to feed them. Supervisor Labesky stated the Supervisor Lindberg's wife is running the concession stand and there is no problem.

Roger Dunham discussed the letter from the township to the authority informing them of the digging soon at Memorial Park informing the authority of the sewer line at the park. Mr. Dunham informed the supervisors that this is a private lateral but let them know when they are going to start digging up the old mulch and they will work with the road crew at this time.

Mr. Dunham asked the Supervisors where they stand with the track project at the Sports Complex. Supervisor Labesky stated that the solicitor for the township stated that we should not be putting money into this project at this time. Supervisor Labesky stated that taxpayers of Sheffield Township are getting hit twice with the taxes at the park. He stated everyone is paying school district taxes and township taxes and the School District should be taking care of this property, but the township is taking care of it instead utilizing taxpayer's dollars. Mr. Dunham didn't understand this concept. Mr. Dunham also discussed the agreement with the boosters that the township has as well. He questions the direction of the school board, and they decide to put 9-12 grades in Warren for 1 year and we get 5 votes coming our way, then they will be putting those grades back in Sheffield. Supervisor Labesky stated that the school district will be in violation of the sports complex agreement if the 9-12 go to Warren because we rely on the gate receipts from the sporting events to maintain the field. For 17 years we have maintained the complex Supervisor Labesky stated. Mr. Dunham

asked the Supervisors to let the sports boosters take over. Mr. Dunham questioned the amount in the complex account. He stated that nothing from the concession stand fund can be used at Memorial Park, stating that the township is in breach of contract. He questioned several purchases being made from the complex fund, check to Foster Wineland for over \$9,000 and checks to Jeff Labesky. Supervisors informed Mr. Dunham that a boom

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mower was purchased for mowing the banks at the sports complex. Supervisor Lindberg was questioned as to whether he was aware of these items being purchased. Supervisor Lindberg does not remember this vote. Mr. Dunham stated he's not happy as a community member, he approached a Pratt Street resident about his property not being property reclaimed after the township worked on ditching. His property is still a mess. He stated that the road foreman is supposed to set his daily duties and do his work and maybe the supervisors should let him do his job and work on what he wants to work on. Supervisor Labesky stated that nobody has any restraints on them for performing their duties.

Scott Barr stated that softball practice will begin at Memorial Park next week. Porta John has been moved in and is being restrained so it doesn't get turned over. Two teams will be utilizing the field this year and they will take care of the baselines and pitching mounds. Schedules were given to the supervisors.

Deb Koza stated she wishes to put together for the last weekend in May crafters and local bands events at Memorial Park. The administrator had informed Deb that the park is available. She's talking to the Lions Club to see if they will run the concession stand. Supervisor Labesky suggested maybe just doing 2 days rather than 3 to see how it goes and perhaps ask the fire department for a list of crafters that were at their last craft show. All the supervisors were on board and stated this is a great idea. She asked Supervisor Fitch as a business owner to sponsor this event. Mrs. Koza also spoke of her efforts in putting together a 20-50 years of age softball league. She's not able to play herself, but would like to see something like this happen, so she is working on getting the right people in line. She stated that Bloss Hill road ditch is getting trenches again, you sink if you get off the road. Supervisor Labesky stated that Spring Road Inspection is this Saturday and widening and catch basins will be part of the inspection. Mr. Baillergeon owns the house at the bottom of Bloss Hill Road, and he complained that the last storm took off the back wall of his garage and he would like to see something happen real soon.

Renee Samuelson stated that the last meeting comments were made about raising taxes and the supervisors stated it's our option and she feels there is a lack of transparency and speakers need to be considerate of the comments being made by the tax collectors. She also asked about the end of Tan Street where the trees were taken down, this property has broken pieces of rusty pipe and vegetation waste at edge of the bank. She is concerned because people are dumping stuff there and adding to this mess. Supervisor Labesky stated that Mealy Excavating and Allegheny Contractors are utilizing this property for their projects in our township and when they are done, they have stated that they will gravel this parking lot for us, making it a nice-looking area. Mr. Eck of the roadcrew will be putting chains and pipes to chain off this area once it's cleaned up, graveled, and rolled. She also had

concerns for Memorial Park and asked if the festivals pay for the use of the park and what the festival benefits.

Kim Holden reiterated Mr. Dunham's comments regarding Mr. Lester not being able to help when he's being told not to do so. She questioned why the government grant that we received for Henry's Mills and why we only went so far. Roadmaster Lester reviewed how Heather Wilcox of WCCD determines

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a road for a grant project. Ms. Holden asked why we aren't looking for more grants. Ms. Holden also questioned Four Mile Road, Bloss Hill and asked if the supervisors had driven up Henry's Mills lately. Supervisor Labesky stated that grant writing costs money and referred to the recent grant that the fire department hired a grant writer, which cost over \$4,000 and they didn't even receive the grant.

Randy Petruney asked about metal detecting on township property. Supervisors approved as long as if anything that is found of value is turned over to the township.

Ken Baillargeon stated that during the last rain Bloss Hill Road unloaded 2 feet of dirt in his garage taking out his back wall of his garage. Ditching really needs to be done to eliminate this. Supervisor Labesky stated that Bloss Hill is included in one of the 3 options for Spring Road Inspection for blacktopping. Mr. Baillargeon also asked Supervisor Fitch why we got rid of the recycling in this town. Supervisor Fitch stated it cost the township too much money to haul the recycling away and a lot of the time it was garbage and non-tax paying residents utilized it.

Supervisor Lindberg asked that the proposal of \$2500 for a website be placed on the agenda for the next meeting.

8. ADJOURNMENT **ACTION Motion/Second Lindberg/Fitch all were in favor.** Next meeting will be Monday, May 8, 2023, at 6pm at Sheffield Food Pantry.

Administrator/Treasurer

Jeff Labesky, Chairman

Nathan Lindberg, Supervisor

J. Jay Fitch, Supervisor

SHEFFIELD TOWNSHIP SUPERVISORS