

1. **CALL TO ORDER** – Pledge of Allegiance Supervisor Matt Bell called the special vacancy board meeting to order at 7:00pm at the Sheffield Food Pantry with the following in attendance:
  - 1.1 Attendance: Supervisors - Matt Bell, and Jim Leichtenberger.  
Administrator/Treasurer - Cara Schrader  
Vacancy Board – Roger Dunham  
Guests: - Jim Williams, Katie Sutton, Lorene Benjamin, and David Winger.
2. **REVIEW OF LETTERS OF INTEREST**
  - 2.1 Supervisor Bell read the single letter of interest received aloud and then passed it to Supervisor Leichtenberger and Mr. Dunham to review.
3. **VACANCY TO APPOINT**
  - 3.1 Mr. Dunham made a motion to appoint James McMillen to fill the vacancy created by James Vile’s resignation, seconded by Supervisor Leichtenberger, and all were in favor. Mr. Dunham gave an explanation of his position on the vacancy board to Mr. Williams who asked.
4. **PUBLIC COMMENT**
  - 4.1 Roger Dunham stated he hoped to have a name for the township to fill the vacant Municipal Authority position created by Tom Pastrick’s resignation. We’ve been doing business with four board members; it works but the position will be filled. Supervisor Leichtenberger asked when the next Municipal Authority meeting was, Mr. Dunham answered that it is the first Thursday in June which would make July’s on the 4<sup>th</sup>. That meeting will either be cancelled or moved to a different date.
5. **ADJOURNMENT** with a motion by Mr. Dunham, seconded Supervisor Leichtenberger and all were in favor of adjournment.

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Administrator/Treasurer

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SHEFFIELD TOWNSHIP SUPERVISORS