

- 1 **CALL TO ORDER** –Supervisor Matt Bell called the special meeting to order at 7:00pm at the Sheffield Township Office with the following in attendance:
- 1.1 Attendance: Supervisors – Matt Bell, Jim McMillen, and Jim Leichtenberger.
Administrator/Treasurer – Cara Schrader.
Guests – Brandi Bell.
2. **REVIEW BUDGET INFORMATION**
- 2.1 Supervisor Bell started with discussion of each line item for General Fund revenues. Discussion occurred on if Prior Year and Delinquent Real Estate Tax distinguishments were needed or if they could be combined, Administrator Schrader will research and follow up. While reviewing, it was determined that ARPA Funds, Marcellus Shale Impact Fee, Use and Occupancy Permits, as well as Music At The Park can be removed from the line items as they are no longer in use. The board also discussed possible tax rates for 2025 while determining what amount of revenue would be best for operations.
3. **PUBLIC COMMENTS**
- 3.1 No public comments to record.
4. **ADJOURNMENT** with a motion by Supervisor Bell, seconded by Supervisor McMillen and all were in favor of adjournment at 10:00pm.

Administrator/Treasurer

SHEFFIELD TOWNSHIP SUPERVISORS