

1 **CALL TO ORDER** – Pledge of Allegiance Supervisor Bell called the special meeting to order at 7:00pm at the Sheffield Food Pantry with the following in attendance:

- 1.1 Attendance: Supervisors – Matt Bell, Jim Leichtenberger, and Jim McMillen
Administrator/Treasurer – Cara Schrader
Solicitor – Rachael Glasoe
Guests – Renee Samuelson, Kim Holden, Katie Sutton, April Hayes, and
Jeremy Hayes.

2. **NEW BUSINESS**

- 2.1 Supervisor Leichtenberger reviewed the executive session that occurred directly prior to the public meeting. He noted the results of the meeting with PSP on the credit card usage and the discussion of the events with the Solicitor, reporting that at this point we will be making one more call to the regional deputy attorney general. This will be to verify that no further actions should be taken at this point, however we will still have an incident report from PSP for our records. Solicitor Glasoe reviewed the legal aspects of the situation confirming there is not enough evidence of criminal activities to pursue anything further at this time.

3. **PUBLIC COMMENT**

- 3.1 **Kim Holden** asked the Solicitor questions in relation to the outcome of the review. The Solicitor reiterated from a legal standing that the evidence is not enough. Cara noted as stated in prior meetings, there is no indication of monetary theft, which is what would be needed for a criminal case, and it just isn't there.

4. **OTHER MATTERS AND BOARD MEMBER COMMENTS** – items not in the agenda but came up during the meeting:

5. **ADJOURNMENT** with a motion by Supervisor Leichtenberger, seconded by Supervisor McMillen, all were in favor of adjournment at 7:48pm. Next meeting is Monday, April 7, 2025, at 6:30PM.

Administrator/Treasurer

SHEFFIELD TOWNSHIP SUPERVISORS