

# FOREST WARREN COUNTY HUMAN SERVICES

285 HOSPITAL DRIVE

WARREN, PA 16365

## Warren County Commissioners

Kenneth Klakamp, Chair  
Tricia Durbin  
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Human Services Director  
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## Forest County Commissioners

Mark Kingston, Chair  
Patrick Kline  
Robert Snyder, Jr.

Single County Authority for Drug & Alcohol Services

Melissa Baxter, SCA Director

## ATOD/MH/DD Advisory Board Meeting Minutes

Tuesday, September 6, 2024

Human Services 12:00 p.m.

**Present:** Amanda Hetrick, Mark Rhoads, Danell Sowers, Diane Weckerly (via Zoom)

**Absent:** Commissioner Durbin, Dr. Nichole Harrison, Dr. John John, Commissioner Kline, Judy McDaid, Katie Sobkowski, Jessica Uber

**Staff Present:** Adam McNeill, Melissa Baxter, Julie Lacki (via Zoom), Tammy Shippe, Annette Miller (Recording Secretary)

## Ex-Officio:

**Guests:** Lisa Babo, Kim Alfieri, Angelica Spence, Erica Bender (via Zoom), Chris Korbar (via Zoom), Amanda Milliren (via Zoom), Levii Beardsley (via Zoom), Melanie Swab (via Zoom), Nicole Neukum (via Zoom)

## I INTRODUCTIONS

- Danell Sowers called the meeting to order and introductions were made.

## II MINUTES

- There was no quorum present so the minutes from February 6, 2024, the minutes from March 5, 2024, the minutes from April 2, 2024, the minutes from May 7, 2024, the minutes from June 4, 2024, the minutes from July 2, 2024, and the minutes from August 6, 2024 could not be approved.

## III TREASURER REPORT

- No change to the balance.
- There was no quorum present so neither the request for funds or name change to the bank account could be voted on.

## IV STATISTICS – Available in packet

## V UPDATES

- a) **ATOD-** Melissa Baxter gave the ATOD update.
  - The D&A program had a table at the overdose awareness event held by Family Services this past Saturday.
  - The SCA virtual meeting with DDAP will be 9/18/24 and the onsite visit will occur 9/25/24.
- b) **MH-** Adam McNeill gave the MH update.
  - Dealing with some critical cases in MH currently.

- The Family Advocate and CASSP programs are getting busier with school back in session.
- c) **DD/EI-** Tammy Shippee gave the DD and EI update.
- They are waiting on rate changes from the State and all plans should be approved.
  - EI has moved the program around a bit to streamline the process.
  - Tammy and Adam have been discussing gaps in services.
- d) **Managed Care-** Lisa Babo gave the Managed Care update.
- The 4<sup>th</sup> quarter meetings are being scheduled.
- e) **Human Services/Strategic Plan-** Adam McNeill gave the Human Services/Strategic Plan update.
- The Human Services Plan for 2024/2025 was submitted on 8/25/24.
  - Continuing to work with EOC on the Madison Avenue property.
  - Will be starting meetings to discuss high risk individuals in EOC housing and the EOC is working on overall crisis/eviction prevention for the community.
- f) **Other**
- There were no other updates.

## **VI BOARD MEMBER DISCUSSION**

- The terms of five board members will end this year. The Nominating Committee will need to meet to draw up a list of potential new members. Discussion was held on the potential of having an onboarding process for new members and changing the meetings to include discussing the stats and trends.

## **VII CONSUMER/FAMILY CONCERNS**

- There were no consumer/family concerns.

## **VIII Speaker** – Captain Angelica Spence gave an overview of The Salvation Army’s services and programs.

## **XI ADJOURNMENT**

- Amanda Hetrick dismissed the meeting.
- Next Meeting is October 1, 2024.

Respectfully submitted,

*Annette Miller, Recording Secretary*