

# FOREST WARREN COUNTY HUMAN SERVICES

285 HOSPITAL DRIVE  
WARREN, PA 16365

## Warren County Commissioners

Kenneth Klakamp, Chair

Tricia Durbin

Daniel Glotz

Adam McNeill  
Human Services Director  
Telephone (814) 726-2100  
Fax (814) 726-8438

## Forest County Commissioners

Mark Kingston, Chair

Patrick Kline

Robert Snyder, Jr.

Single County Authority for Drug & Alcohol Services  
Melissa Baxter, SCA Director

## ATOD/MH/DD Advisory Board Meeting Minutes

Tuesday, November 5, 2024

Human Services 12:00 p.m.

**Present:** Amanda Hetrick, Pam Khare, Mark Rhoads, Danell Sowers, Diane Weckerly (via Zoom)

**Absent:** Commissioner Durbin, Dr. Nichole Harrison, Dr. John John, Commissioner Kline, Judy McDaid, Katie Sobkowski, Jessica Uber

**Staff Present:** Adam McNeill, Melissa Baxter, Julie Lacki, Tammy Shippee, Annette Miller (Recording Secretary)

## Ex-Officio:

**Guests:** Heather Stover, Amanda Milliren, Sara Lyon, Jean Berry (via Zoom), Lisa Babo (via Zoom), Kimberly Alfieri (via Zoom), Kim Thurston (via Zoom), Nicole Neukum (via Zoom), Judy Baker (via Zoom), Jen Gesing (via Zoom)

## I INTRODUCTIONS

- Amanda Hetrick called the meeting to order and introductions were made.

## II MINUTES

- There was no quorum present so the minutes from February 6, 2024, the minutes from March 5, 2024, the minutes from April 2, 2024, the minutes from May 7, 2024, the minutes from June 4, 2024, the minutes from July 2, 2024, the minutes from August 6, 2024, the minutes from September 3, 2024, and the minutes from October 1, 2024 could not be approved.

## III TREASURER REPORT

- No change to the balance.
- There was no quorum present so neither the request for funds or name change to the bank account could be voted on.

## IV STATISTICS – Available in packet

- Melissa Baxter shared that we have been paying for more Inpatient and Intensive Outpatient treatment, along with MAT.
- Julie Lacki shared that 302's have been high. September had 12 completed and 4 additional where delegates were involved. Warren State Hospital referrals are up. RTF placements doubled due to nine kids from two families. We are seeing younger kids needing RTF placement.

## **V UPDATES**

- a) ATOD-** Melissa Baxter gave the ATOD update.
  - Continuing to work with Prevention provider on the Prevention Needs Assessment. The first part is due 11/5/24
  - The Prevention provider is down one staff, however have a new staff that lives in and covers Forest County.
- b) MH-** Julie Lacki gave the MH update.
  - Working to get the Consumer Support Program up and running.
  - Julie, Mark Rhoads and staff from other agencies attended the Judicial Summit last week. Our local group identified priorities for the forensic population and will work together towards actionable items.
  - Discussion took place regarding building out local stakeholders and seeing what we as a community can do for those in need.
- c) DD/EI-** Tammy Shippee gave the DD and EI update.
  - A Supports Coordinator retired. The position was filled by a Case Aide and now the Case Aide position is vacant.
  - We have found a placement in Kittanning for one of our individuals that has been in a placement in Philadelphia for the last 20 years.
  - Adam shared that some ideas are coming from ODP relating to transferring financial responsibilities for waivers to the counties. This will give counties more control over who gets waivers.
- d) Managed Care-** Lisa Babo gave the Managed Care update.
  - Currently planning the Spring Advisory meetings.
- e) Human Services/Strategic Plan-** Adam McNeill gave the Human Services/Strategic Plan update.
  - Adam discussed a goal of creating public private partnerships, bringing those people together to create actionable plans for housing and services for consumers.
- f) Other**
  - Nicole Neukum shared that Family Services is fully staffed and has no wait list.
  - Adam shared that a new trauma group is being held weekly at the jail.

## **VI CONSUMER/FAMILY CONCERNS**

- Pam Khare shared a concern regarding a consumer and aide. CRI handled the concern.
- Adam shared that we have had some difficult cases regarding adults that have lived with their parents, but parents now want them out, and they are facing homelessness.
- Jen Gesing discussed some staff changes.

## **VII NOMINATING COMMITTEE UPDATE**

- Danell shared information discussed at the meeting on 10/10/24 regarding upcoming vacancies and officers for 2025. Danell recommended Sara Lyon, Area Agency on Aging to be her replacement, and Amanda recommend Heather Stover, Special Education Supervisor for Forest County School District to be her replacement. Judy McDaid has resigned her seat. Continuing to look for additional members to fill vacancies. The Officers that will be presented for 2025 are Mark Rhoads – Chair, Commissioner Kline – Vice Chair, Diane Weckerly – Secretary.

## **VIII BOARD RESTRUCTURE UPDTE**

- Adam continues to work on the possibility of integrating with the CYS Board to transition to a Human Services Board.

- Will need to form a committee to work on revision of the bylaws.

**IX     Speaker** – There was no speaker.

**XI     ADJOURNMENT**

- Danell Sowers dismissed the meeting.
- Next Meeting is December 3, 2024.

Respectfully submitted,

*Annette Miller, Recording Secretary*