

MINUTES
WARREN COUNTY REDEVELOPMENT AUTHORITY
Warren County Courthouse
Commissioners' Conference Room
October 18, 2022
8:30 A.M.

The meeting of the Warren County Redevelopment Authority was called to order by Chair Phil Gilbert, at 8:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Charles Barone, Phil Gilbert, Robert Hart, Pamela Matve, Joe Whipp

Members Absent: None

Staff Present: Dan Glotz, Laurie Burdick, Commissioner Jeff Eggleston

Guests Present: Josh Cotton (Times Observer)

APPROVAL OF MINUTES

The September 20, 2022 Minutes were unanimously approved with a motion by Charles Barone and second by Robert Hart. Motion carried.

NEW BUSINESS

UNFINISHED BUSINESS

1. 58 Bush Lane, Tidioute, Limestone Township, Parcel #TD-199-3714 – Rachel Watson (previously Berenbrok et al.) - declared blighted by BPRC on 12/20/18

This item is tabled.

2. 1465 Route 62, Irvine, PA, Pleasant Township, Parcel #YV-932-9463 – Bradley Mason - (previously owned by Lawrence Nuhfer & Stephen Smith) – declared blighted by BPRC on 2/18/21 (Tracking No. 64)

This item is tabled.

3. 34 E. Main St., Columbus Township, Parcel #CY-371-524800 – Christopher R. Adams – declared blighted by BPRC on 1/20/22

This item is tabled.

OTHER BUSINESS

1. Strategic Planning

Commissioner Jeff Eggleston handed out several documents, including the Policies and Procedures, By-laws, Resolution draft, and Intergovernmental Cooperation Agreement draft. These documents have been reviewed by Attorney Andrea Stapleford and edited with very few changes. Mr. Eggleston read aloud through the By-laws, section by section. It was suggested that on Page 2, Article III – Meetings, Section 4, would be changed to “The Chair of the Land Bank Board may call special meetings by written or electronic notice...” and Page 3, Article VI – Amendments, Section 2, would be changed to “No such amendment shall be valid unless written or electronic notice thereof...”.

Charles Barone made a motion, with a second by Robert Hart, to adopt the By-laws of the Warren County Redevelopment Authority’s Land Bank with the changes that were recommended, i.e., changing “written” in two places to “written or electronic”. A vote was taken and all were in favor. Motion carried.

The RDA then reviewed the Policies and Procedures for the RDA’s Land Bank. Mr. Eggleston read aloud through the document, section by section.

Pamela Matve made a motion, with a second by Charles Barone, to adopt the Policies and Procedures with the changes that were recommended, i.e., on Page 1, Section 2 – Property Acquisitions by the WCLB, Sources of Property, item (e) adding Upset Sale, and on Page 6, Section 4.9 – Prescribed Process for Conveying Properties – remove the language “in excess of \$25,000” in the language “Conveyances to transferees in excess of \$25,000 shall be approved...”. A vote was taken and all were in favor. Motion carried.

The Intergovernmental Cooperation Agreement and the Resolution were both reviewed by Attorney Stapleford. Pamela Matve made a motion, with a second by Charles Barone, to approve the Intergovernmental Cooperation Agreement and the Resolution. A vote was taken and all were in favor. Motion carried.

The Intergovernmental Cooperation Agreement and the Resolution can now be circulated to the municipalities.

2. Anzietta C. DiPierro property at 146 Saybrook Road in Sheffield Township

Laurie Burdick reported that she had written a letter to the Sheffield Township Supervisors requesting an update. Their secretary, Kristi Kulka, responded via email and stated that they were informed that Mr. Clark, the tenant, was taken by Area Agency on Aging and placed in a facility, and National Fuel Gas has cut the line to the house. Dan

Glutz will go to the property and check the gas line to see if it was disconnected.

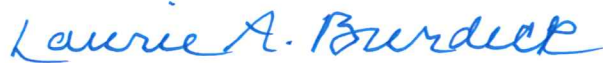
ADJOURNMENT

Meeting unanimously adjourned at 9:02 a.m. with a motion by Charles Barone and second by Robert Hart. Motion carried.

NEXT MEETING

Tuesday, November 15, 2022, at 8:30 a.m., in the Commissioners' Conference Room, Warren County Courthouse.

Respectfully submitted,



Laurie A. Burdick
Department Secretary
Warren County Planning & Zoning
204 Fourth Avenue
Warren, PA 16365
814-728-3512
814-728-3517 (fax)