

Warren County Commissioners Public Meeting
March 11, 2020 12:00 p.m.
Jackson Courtroom

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Tricia Durbin and Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Nathaniel Schmidt, Solicitor, Eric Hern, Fiscal Director, Lisa Rivett, Director of Elections, Kim Exley, Human Resource Administrator, Kenneth McCarrison, Public Safety Director, and Kale Asp

Citizens Present: Josh Cotton (WTO)

Announcements: Commissioner Benjamin Kafferlin announced that the meeting is being recorded.

Meetings held since the last meeting: Commissioner Benjamin Kafferlin state that since the last meeting there was a Rouse Executive meeting, we met with the Elections Director regarding voting machines, and on February 27th Commissioner Jeff Eggleston and Commissioner Tricia Durbin met with the elevator project group. He then stated that after this meeting the commissioners will go into an executive session to discuss union negotiations.

Correspondence: Commissioner Benjamin Kafferlin stated that the Commissioners received the 2018 Liquid Fuels Audit from the Auditor Generals Office, and he signed an amendment to the Dam Patrol agreement with the Corp. of Engineers that had no financial bearing.

Public Comment: None

Consent Agenda:

- **Agenda Content:** No changes to the agenda

Minutes from the February 26, 2020 Meeting: No corrections to be made

Fiscal Report: Eric Hern, Fiscal Director stated that balance in the general fund is \$848,516.00 and in the Erie Bank Account, \$449,471.00.

Eric Hern, Fiscal Director stated that we are right in line with past years, and within the next couple weeks we will need to make a draw from the 2020 TAN.

Eric Hern, Fiscal Director stated that he has applied for the PCORP and PCOMP grants to be put towards the parking lot project.

Eric Hern, Fiscal Director then stated that the methodology of figuring the natural gas has shown a savings to the county.

Some of the mats throughout the building will be eliminated saving the county money.

Proclamation(s): Sunshine Week, Public Defender & Public Defender Professional's Week, National County Government Month, Pennsylvania Safe Digging Month, Second Chance Month

Commissioner Benjamin Kafferlin stated that the League of Women Voters was having an event today at 7:00 regarding Sunshine Week, and the 2020 Census.

Commissioner Benjamin Kafferlin then stated in light of Government Month, the Hi-Ed has asked the Commissioners to give a speech in what County Government does, we are also welcome to speak at schools or give tours at the courthouse.

Commissioner Benjamin Kafferlin stated that Second Chance Month focuses on pre-trial initiatives.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve today's agenda, the minutes from the meeting of February 26, 2020, and the proclamations as read. Motion carried unanimously.

Old Business:

New Business:

Award of Ellison & Miley Street Reconstruction Project: Commissioner Benjamin Kafferlin stated that this is a CDBG project.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to award the Ellison & Miley Street reconstruction project to Lindy Paving in the amount of \$160,165.00. Motion carried unanimously.

Agreement between Warren and Forest County for the GIS/Planner position: Commissioner Benjamin Kafferlin stated that this position will be a shared position. This is actually more of an amendment to the shared agreement we have for our 911 dispatching.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with Forest County for the GIS/Planner position. Motion carried unanimously.

Repository Tax Bid(s): Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the following repository tax bids; Parcel WN-575-445200-000 in the amount of \$910.00 from Ayin Jayne, and Parcel Commissioner Tricia Durbin-005563740-011 in the amount of \$300 from David Say Jr. Motion carried unanimously,

Parking Lot Change Order: Commissioner Jeff Eggleston explained that with the weather and the delay of projects last year, the parking lot was not able to get completed. Therefore, the change order is because other areas are not bad, and the bad areas got worse.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Change Order from Huber Blacktop in the amount of \$66,564.00 for the parking lot project. Motion carried unanimously.

Resolution #3154 Supporting CCAP 2020 Initiatives: Commissioner Benjamin Kafferlin stated that each year CCAP takes the initiative to fight on behalf of the counties. This resolution shows our support for their 2020 indicatives' such as Mental Health Funding, Emergency Medical Services Crisis, Comprehensive Property Tax Reform, Infrastructure, and Adult Probation Services.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve resolution #3154 supporting the 2020 CCAP Initiatives. Motion carried unanimously.

Certification of the Maximus Report: Commissioner Benjamin Kafferlin stated that the report from Maximus will allow us to bill departments such as DHS and Domestic Relations for items that were never considered in the past. During the Audit in 2018 the State suggested we do an agreement with Maximus.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to authorize the Chairman, Commissioner Benjamin Kafferlin to sign the certification of the Maximum Report. Motion carried unanimously.

Personnel Report: Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the Personnel Report as presented. Motion carried unanimously.

Closing:

Commissioner Comments:

Commissioner Benjamin Kafferlin gave reports from the various boards that he sits on:

Conservation District: he attended the Land Conference, and a meeting on the spotted lantern fly which is a concern.

Penn State: they meet quarterly therefore will have no report till next month.

Crime Stoppers: They met in February and the District Attorney or representatives would like to attend the Townhall meetings.

EMS Council: He stated that an EMS Task Force has been created and from these sessions a triage poster was presented that helps with skilled nursing facilities to decide when an emergency transport is needed or just a simple transport. EMS Council agreed to pay for having 150 laminated copies of this triage poster for the skilled nursing facilities.

NW Commission came to a meeting with the Innovault group and they have agreed to be the administrator or the micro loan program.

Tricia Durbin gave the following report from the boards that she sits:

Salvation Army: The Salvation Army raised \$1,500 through the polar bear plunge. They are expanding their lunch program and looking for tables and chairs. The 2021 kick off breakfast is starting to be planned.

Visitors Bureau: in 2019 there were 20,000 visitors' guides printed and there are only 100 remaining, they are going to order 30,000 when the new guides go to print. There were discussions on the Dog Park that took place.

Job Connect: The state has five goals, and one is from Aaron Sekarak who would like to start a Junior Achievement program here in Warren. Commissioner Benjamin Kafferlin asked what is Junior Achievement and Commissioner Tricia Durbin explained that there are courses and or classes put into the schools that are taught by volunteers on everyday life things such as balancing a check book, etc.

Area on Aging: The agency is changing the way reimbursements for services is done, unfortunately this will reduce their yearly budget by \$800,000.00. Commissioner Jeff Eggleston stated that he feels this will be a detriment and hopefully they can rebid this.

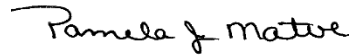
Commissioner Jeff Eggleston gave the following report from the boards that he sits:

At the COG meeting this month, Gary Lester gave a very stirring presentation on Leadership Warren.

Adjournment: Motion was made Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:45 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston, Secretary
Warren County Commissioner