

Warren County Commissioners Public Meeting
November 24, 2021 12:07 p.m.
Jackson Courtroom

Commissioner Tricia Durbin called the Board of Elections meeting to order with Commissioner Jeff Eggleston present, and Commissioner Benjamin Kafferlin present by phone.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Lisa Rivett, Director of Elections, Krystal Ransom, Deputy Director of Elections Phil Gilbert, Director of Tax Claim Margia Hansen, Lorri Dunlap, Grants Administrator, Marcy Jurkowski, Deputy Mark Lehn, Deputy Sheriff Chuck Fetzack, and Sheriff Brian Zeybel

Citizens Present: Josh Cotton (WTO), Andy Close (Titusville Herald), Rick Larson, Kelli Knapp, Sally Beckerink, Jane Dunshie, and Stacie Lehn

Announcements: Commissioner Tricia Durbin stated that the meeting is being recorded.

Meetings held since the last meeting: Commissioner Tricia Durbin stated since the last meeting there has been one executive session to discuss HR related items.

Correspondence: None

Public Comment:

Consent Agenda:

Minutes from the November 10, 2021 Public Meeting and Public Hearing: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director gave the financial report stating that after all expenses paid, to which she reviewed the balance in the general fund is \$3,917,083.00, and in the Erie Bank is \$1,244,979.00.

Citation of Excellence: The Commissioners and the Sheriff presented Deputy Mark Lehn with a Citation of Excellence for his extraordinary roll in de-escalating a domestic situation on November 5, 2021.

Proclamation(s):
No Violence Against Women
Thanksgiving 2021
Small Business Saturday

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the consent agenda as presented. Motion carried unanimously.

Old Business: None

New Business:

Notice to Award the Library Renovation Project: Lorri Dunlap stated that there are four contractors involved in the Library Renovation Project and they are as follows:

Fred L. Burns	\$641,045.00	General Construction
A&MP Electric	\$367,800.00	Electrical Construction/Technology
Citadel Service	\$333,215.00	Mechanical Construction (HVAC)
Citadel Service	\$ 41,640.00	Plumbing

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the awards to the above listed contractors for the Library Renovation Project. Motion carried unanimously.

Homeland Security Grant Program Agreement: Commissioner Tricia Durbin explained that this agreement is for Fiscal Year 2021, in the amount of \$312,380.00 for a period from September 2021 to November 2024.

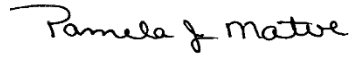
Commissioner Benjamin Kafferlin stated that this is routine.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the Fiscal Year Homeland Security Grant Program Agreement as presented. Motion carried unanimously.

Adjournment: Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:29 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner