

Warren County Commissioners Public Meeting
December 22, 2021 12:00 p.m.
Jackson Courtroom

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Tricia Durbin and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, Warden Jon Collins, Meredith Ketcham, Children & Youth Administrator, Kari Swanson, Sheriff Brian Zeybel, Deputy Cody Sines and Phil Gilbert, Director of Tax Claim

Citizens Present: Josh Cotton (WTO), and Lynn Shultz

Announcements: Commissioner Benjamin Kafferlin stated that the meeting is being recorded.

Citation of Excellence: A Citation of Excellence was presented to Lynn Shultz for Marcus Briggs for his excellent service to our community and to our county jail serving as Chaplain.

Meetings held since the last meeting: Commissioner Benjamin Kafferlin stated there was one executive sessions since the last meeting regarding to legal matters

Correspondence: Commissioner Benjamin Kafferlin stated that a letter was revied from DCED regarding our annual audit of our CDBG program with one minor finding. The DCED also commended Lorri Dunlap on her great work of detail.

Public Comment:

Consent Agenda:

Minutes from the December 8, 2021 Public Meeting and Public Hearing: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director gave the financial report stating that the balance in the general fund is \$2,948,487.00, and in the Erie Bank is \$1,245,001.00.

Proclamation(s):
National Law Enforcement Appreciation Day
Christmas 2021

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

Old Business: None

New Business:

CYS 2022 Fee Schedule: Meredith Ketcham, Children & Youth Administrator state that the Children and Youth fee schedule must be approved at a public meeting each year. She then stated that the fees have increased due to the increase in wages.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the 2022 Children and Youth fee schedule as presented. Motion carried unanimously.

HMPG Grant Designee: Commissioner Benjamin Kafferlin stated that it is time to designate someone to handle the Hazard Mitigation Planning Grant for 2022. Scott Rose has done a good job at this for the past couple years.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve Scott Rose as the designee to handle the HMPT Grant on behalf of the county for 2022. Motion carried unanimously.

Reappointments to various boards: Commissioner Benjamin Kafferlin stated that the following reappointments have been requested:

Todd Hendricks to the Planning Commission for a term from January 1, 2022 to December 31, 2025
Dennis Johnson to the Zoning Hearing Board for a term from January 1, 2022 to December 31, 2026
Pamela Matve to the Redevelopment Authority for a term from January 1, 2021 to December 31, 2026

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the reappointments to the various boards as presented. Motion carried unanimously.

Award of the sale of the ATV: Pamela Matve, Chief Clerk stated that after conversation with the solicitor, we found that the proper steps were not followed, therefore we cannot award the sale of any of the items that were up for sealed bid. Pamela Matve, Chief Clerk requested that this item be removed from the agenda until further notice.

Renewal of the Motorola Radio Maintenance Agreement: Kenneth McCorrison, Public Safety Director stated that this is for the preventative maintenance on the radios. This is the same agreement, with no increase in cost.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the renewal of the Motorola maintenance agreement as presented. Motion carried unanimously.

Certification of the 2022 County Funds to the Farmland Preservation: Phil Gilbert, Director of Tax Claim stated that each year we must report the interest on the clean and green funds that go for farmland preservation, and for 2022 the amount is \$1,518.00.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the 2022 certification of county funds as presented. Motion carried unanimously.

2022 Budget final approval: Lisa Hagberg, Finance Director stated that the budget is balanced at \$2,843,789.00 with no increase in taxes. She stated that the health care cost remains the same and the tax revenues are a little lower due to tax appeals that are on going as of today.

Commissioner Benjamin Kafferlin stated that there have been no changes since this has been put out for public review, therefore, we are here today to adopt the 2022 budget.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the 2022 budget as presented. Motion carried unanimously.

Resolution #3196 Opioid Settlement Agreement Participation: Commissioner Benjamin Kafferlin stated the reason for the executive session was for legal council on the Opioid settlement participation.

Attorney Nathaniel Schmidt reviewed the litigation that is happening with the opioid settlement. He stated that some companies have claimed bankruptcy and counties, municipalities, etc. can participate and receive funds over a three-year period. To move forward, there must be a certain % on board to participate.

Attorney Nathaniel Schmidt recommended that the commissioners approve this resolution and sign the agreements to participate. He then stated that if this should go through, Warren County is due to receive approximately \$970K over three years.

Commissioner Benjamin Kafferlin state that these funds must be used for prevention in drug use.

Josh Cotton (WTO) asked who the settling defendants were? Commissioner Benjamin Kafferlin read the list and Commissioner Jeff Eggleston gave Josh a copy of the Resolution.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve Resolution #3196 authorizing Commissioner Benjamin Kafferlin to settle and release Warren County's claims against the settling defendants as set forth in the settlement agreements and Trust agreement. Motion carried unanimously.

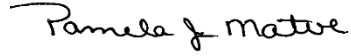
Commissioner Comments: Commissioner Benjamin Kafferlin reviewed the meetings he has attended.

Kenneth McCorrison, Public Safety Director stated that approximately half of the municipalities have signed off on the EMS response plan.

Adjournment: Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:36 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner