

Warren County Commissioners Public Meeting
November 22, 2023, 12:00 p.m.
Jackson Courtroom

Commissioner Tricia D. Durbin called the Public Hearing to order with Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Solicitor Nathaniel Schmidt, Kim Slocum, Grant Writer, and Danielle Flasher, CDBG Grants Admin.

Citizens Present: Josh Cotton (WTO), and Andy Close (YourDailyLocal), John Papalia, Jim Decker, And Wendy Wilcox

Announcements: Commissioner Tricia D. Durbin announced that this meeting is being recorded.

Executive meetings held since the last meeting: there was one executive session since the last meeting to discuss legal matters

Correspondence: One letter was received from Youngsville Borough requesting funding

Presentation: None

Public Comment:

Youngsville Borough: Wendy Wilcox explained that Youngsville Borough is requesting funding in the amount of \$265,000.00 for the repair of the reservoir as it is leaking. They will apply for a grant, but it needs to be fixed sooner than later and she asks that the Commissioners consider the request.

Commissioner Tricia D. Durbin asked if they knew the reservoir needed repaired to which Wendy stated no, they did not know.

Warren Worx: James Decker started by thanking Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston for their service to the community and wished them well.

He then went onto give an overview of Warren Worx program and the benefits it will have on the county.

Jim then went into discussing the cost of \$340,000.00. It would require to people for administration and marketing in the amount of \$140,000.00, \$80,000 for a third-party marketing consultant, and \$20,000.00 for marketing.

The group is asking that for the first three years, WCCBI, The City of Warren, and the County Commissioners each give 1/3 of the cost. Thereafter, they will get grant funding and other support.

Commissioner Jeff Eggleston asked about the cost to the chamber; will this be for the additional two people? Jim Decker stated yes, it will be a contract situation, and hopefully after three years this is how we will do business and the funding will be there.

Commissioner Jeff Eggleston asked about the consultant and how they were chosen. Jim stated that the consultant is the one that did the comprehensive plan and this program is included in the plan.

Commissioner Tricia D. Durbin asked if the city had any comment to which Jim stated they presented to the City on Monday evening, and there was positive feedback but no solid commitment.

Commissioner Tricia D. Durbin stated that we are in the 2024 budget preparation now so we can discuss it.

Commissioner Benjamin Kafferlin stated that he felt that the funding could come from the Erie Bank Account.

Consent Agenda:

Minutes from the November 8, 2023, Public Meeting: No corrections or additions to be made.

Finance Report: None

Proclamation(s): Small Business Saturday, Thanksgiving

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. The motion carried unanimously.

Old Business:

New Business:

Resolution #3258 # 3259 Approve Budget Revisions for the FY 2020 &2021 CDBG funds: Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolutions #3258 and #3259 authorizing the CBDG Budget modifications as explained in the public hearing. The motion carried unanimously.

Agreement with MCM Consulting for the update of the 2020 Hazard Mitigation Plan: Commissioner Tricia D. Durbin explained that it is time to do the five-year update on the Hazard Mitigation Plan. MCM has been part of updating the last two plans. The cost is a total of \$75,491.25

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with MCM Consulting as presented. The motion carried unanimously.

Agreement with GSS for the printing of the 2023 Homestead/Farmstead Applications: Commissioner Tricia D. Durbin stated that this agreement is for the printing of the Homestead/Farmstead applications at a cost of .40 per mailer prepared.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with GSS as presented. The motion carried unanimously.

Agreement with EATON UPS Service for 2024: Commissioner Tricia D. Durbin stated that this agreement is for the power protection coverage at our 911 center. The cost is \$7,589.29.

Commissioner Benjamin Kafferlin stated that this is for the battery backup system.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with EATON as presented. The motion carried unanimously.

Appointments to the Land Preservation Board: Commissioner Tricia D. Durbin explained that this board has been in place for many years, and recently they realized that the board members have never been reappointed or appointed in quite some time, therefore they are not active.

Pamela Matve, Chief Clerk explained that the funding that comes from the county comes from Greenways/easements, and there have not been any for a while.

A motion was made by Commissioner Benjamin Kafferlin seconded by Commissioner Jeff Eggleston to approve the appointment of Mark Lawson, Jack Angove, Debbie Haines, Ed Sekerak, Geri Fox, and Robert Sleeman to the Warren County Agricultural Land Preservation Board effective January 1, 2024 through December 31, 2026. The motion carried unanimously.

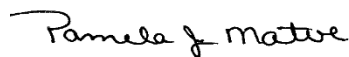
Commissioner Comments:

Commissioner Tricia D. Durbin announced that the budget will be out for public review in the Commissioner's Office on December 5, 2023.

Adjournment: A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting.

The meeting adjourned at 12:41 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner