

**Warren County Commissioners Public Meeting  
December 27, 2023, 12:00 p.m.  
Main Courtroom**

Commissioner Benjamin Kafferlin called the Public Hearing to order with Commissioner Jeff Eggleston present, and Commissioner Tricia D. Durbin present by phone

Staff Present: Pamela Matve, Lisa Hagberg, Finance Director, Solicitor Nathaniel Schmidt, Danielle Gardner, Michael Lion, Mike Grubbs, Kathleen Jones, Levi Stanko, Chris Stuart, Scott Neiswonger, Deputy Uplinger, Deputy Sines, Dan Glotz, Laurie Burdick, Michael Lyon, and Detective Kibbey.

Citizens Present: Josh Cotton (WTO), Alice Peterson

**Announcements:** Commissioner Benjamin Kafferlin announced that this meeting is being recorded.

**Executive meetings held since the last meeting:** there were two executive sessions since the last meeting to discuss legal matters

**Correspondence:** None

**Presentation:** Presentations were made to two retiring employees of Warren County; Dan Glotz, and Kathleen Jones.

Commissioners thanked them for their service to the county.

**Public Comment:**

**Consent Agenda:**

**Minutes from the December 13, 2023, Public Hearing and Public Meeting:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director reported that in all the accounts the balance is \$4,400,000.00

She then stated that we are hoping to have the 2022 audited financials very soon.

**Proclamation(s):** National Law Enforcement Appreciation Day

A motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia D. Durbin to approve the consent agenda as presented. The motion carried unanimously.

**Old Business:**

**New Business:**

**Ratify the SEIU Agreement:** Commissioner Benjamin Kafferlin stated that we have not gotten the final copy of the agreement therefore we will need to table this item.

A motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia D. Durbin to table the ratification of the SEIU agreement until further notice.

**Agreement with SBM Electronic Service:** Commissioner Benjamin Kafferlin stated that this is for the Verint Maintenance agreement for six months as we will then transition to another program. The cost is \$4,675.00.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the six-month agreement with SBM Electronic Services as presented. The motion carried unanimously.

**Agreement with Tyler Tech. for Sheriff Records Mgmt.:** Commissioner Benjamin Kafferlin stated that this program was billed through Elk County and we are transitioning to pay Tyler Direct for the software. The cost for the period of July 1, 2023 through June 30, 2024 is \$8,900.22 and the period of January 1, 2025 will be \$17,800.43.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Tyler Tech. agreement for the Sheriff Records Management software as presented. The motion carried unanimously.

**Agreements with Knox Law – Tax Appeals Representation:** A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with Knox Law for representation in the tax appeals by SPF Portfolio. The motion carried unanimously.

Commissioner Benjamin Kafferlin noted that SPF Portfolio is the strip malls located by Walmart.

**Resolution #3260 Authorizing the 2024 Tax Anticipation Note:** Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution 3260 Authorizing the 2024 Tax Anticipation Note with Northwest Bank not to exceed \$4,000,000.00. The motion carried unanimously.

**Adoption of the 2024 Budget:** Commissioner Benjamin Kafferlin stated that the 2024 budget is ready to be adopted and this does include a 2-mil tax increase. While we have been diligent on our spending over the past years, it is a necessity to raise the taxes for 2024.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the adoption of the 2024 budget with a 2-mil tax increase. The motion carried unanimously.

**Commissioner Comments:**

Commissioner Tricia D. Durbin stated that she is looking forward to 2024, and wished both Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston best of luck on the next chapter. She also stated that it has been a pleasure working with both.

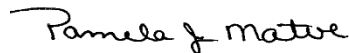
Commissioner Jeff Eggleston took a moment to thank everyone for the hard work they put forth for Warren County. Every department and every employee does their best to provide services to the community and for that he is grateful

Commissioner Benjamin Kafferlin gave thanks to everyone for their services. He then gave a brief overview of the projects that were accomplished during his time with the county.

**Adjournment:** A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting.

The meeting adjourned at 12:32 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Daniel Glotz  
Warren County Commissioner