

Warren County Commissioners Public Meeting
January 10, 2024, 12:00 p.m.
Jackson Courtroom

Commissioner Kenneth Klakamp called the Public Hearing to order with Commissioner Tricia D. Durbin and Commissioner Daniel Glotz present.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Kim Slocum, Grant Writer, Phil Gilbert, Director of Tax Claim, Michael Lyon, Director of Planning & Zoning, Solicitor Nathaniel Schmidt

Citizens Present: Josh Cotton (WTO), Dee Klakamp, and Jane Dunshie

Announcements: Commissioner Kenneth Klakamp announced that this meeting is being recorded.

Executive meetings held since the last meeting: None

Correspondence: Mr. Williams regarding the tax increase, and a letter from Sen. Hutchinson on the land purchased by the Game Commission.

Public Comment: Keith Klingler, a Venango County resident who owns land in Warren County, spoke to the board regarding the Game Commission buying land. Is it necessary for this much game land. When counties allow this purchase, you are losing transfer tax, and lower taxes are paid; there is a huge revenue loss.

Commissioners, PSATS, and CCAP, should all be looking into this. He stated that Venango County did a study on how much land was owned by the Game Commission; this is something Warren County should be doing.

Commissioner Kenneth Klakamp asked what farm are you speaking of? Keith stated that he is referring to the Clough farm in Spring Creek Township.

Commissioner Daniel Glotz stated that a quick calculation could be done using the GIS mapping system.

Commissioner Tricia D. Durbin stated that the Game Commission is a public body; have you talked to them? Keith stated that Spring Creek had asked them for a meeting.

Keith stated that Venango County put something in their comprehensive plan concerning this issue.

Consent Agenda:

Minutes from the December 27, 2023, and January 2, 2024 Reorganizational meeting: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director stated that in the general fund, there is \$1,152,128.00 and in the Erie Bank, there is \$1,178,368.00.

HR Report & Monthly Dept. Reports: Commissioner Kenneth Klakamp stated that these are in your packet to review.

Commissioner Tricia D. Durbin suggested that Pamela Matve, Chief Clerk send the department reports a couple of days before the meeting so we can highlight items of interest.

Proclamation(s): School Choice Week and PA 2-1-1 Recognition

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the consent agenda as presented. The motion carried unanimously.

Old Business:

New Business:

Approve CYS 2024 Fee Schedule: Meredith Ketcham stated that each year the Commissioners approve the fee schedule for such things as Subpoenas for testimony, home evaluations, supervised visitation etc.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the 2024 Children & Youth fee schedule as presented. The motion carried unanimously.

AFCARS Upgrade & Maintenance Agreement: Meredith Ketcham stated that this is the software for data reporting that must go to the state.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the AFCARS Maintenance & Upgrade agreement. The motion carried unanimously.

Certification of County Funds for 2024 Program Year: Pamela Matve, Chief Clerk stated that this is the interest collected from the Clean & Green Act 319. This is done annually. The amount for the 2024 program year is \$674.00.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the certification of funds as presented. The motion carried unanimously.

PA SAVIN Agreement for 2024: Commissioner Kenneth Klakamp stated this is an annual agreement for the victim notification software for the period of January 1, 2024 through December 31, 2024.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the PA SAVIN agreement as presented. The motion carried unanimously.

Appointment of Michael Lyon to the Transportation Advisory Committee: Commissioner Daniel Glotz explained that he sat on the committee as the Planning Director representative, and Jeff Eggleston sat as the county commissioner representative. Therefore, he will be sitting on the committee as the commissioner rep. and we need to appoint Michael Lyon as the Planning Director rep. and Mike Holtz as the alternate representative.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the appointments as requested by the Transportation Advisory Committee. The motion carried unanimously.

Resolution #3261 Postponement of Tax Duplicates: Commissioner Tricia D. Durbin stated that this is done annually. Research was done and it is still feasible with the cost of postage etc. to send one tax duplicate rather than two each year.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve Resolution 3261 Postponement of Tax Duplicates for 2024. The motion carried unanimously.

Approve the 2024 Tax Millage Rate: A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the 2024 Tax Millage Rate at 23.75 for real estate. The motion carried unanimously.

Avenue Agreement Amendment #2: Pamela Matve, Chief Clerk explained that this agreement is being edited by the suggestion of Solicitor Nathaniel Schmidt. The newly edited agreement has not been received at this time.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to table this agreement until the time in which the agreement is ready for approval. The motion carried unanimously.

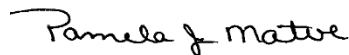
Agreement with Knox Law – Ellwood Realty: A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the agreement with Knox Law for representation in the tax appeal by Ellwood Realty. The motion carried unanimously.

Commissioner Comments:

Adjournment: A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to adjourn the meeting.

The meeting adjourned at 12:31 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Daniel Glotz
Warren County Commissioner