

Warren County Commissioners Public Meeting
April 10, 2024, 12:00 p.m.
Main Courtroom

Commissioner Kenneth Klakamp called the Public Hearing to order with Commissioner Tricia D. Durbin and Commissioner Daniel Glotz present.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Solicitor Nathaniel Schmidt, Kale Asp, Danielle Flasher, CDBG Grants Admin., Michael Lyon, Director of Planning & Zoning, Phil Gilbert, Director of Tax Claim, and Kim Slocum, Grant Writer, and Ken McCarrison, Director of Public Safety, and Jeremiah Hepler

Citizens Present: Josh Cotton (WTO), Alice Pedersen, Tressa Sweeney, Susan Stout, and Kristy Wallace

Announcements: Commissioner Kenneth Klakamp announced that this meeting is being recorded.

Executive meetings held since the last meeting: Two to discuss legal and personnel matters.

Correspondence: Letter from PEMA stating that the recertification review of Warren County's training and certification program was conducted on February 21, 2024, and our program is in full compliance.

Public Comment:

Youngsville Public Library: Kristy Wallace, Director of the Youngsville Public Library, gave the commissioners their library cards, and talked about some of the programs available at the library.

Consent Agenda:

Minutes from the March 27, 2024, public meeting: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director stated that there is \$2,230,163.00 combined in our savings account and general fund.

Monthly Department Reports: Commissioner Daniel Glotz stated that while these reports are in the packet for review, we are asking that one department head come and talk about their department. Today we have Phil Gilbert, Director of Tax Claim.

Phil Gilbert stated that this year is the first year that the tax collectors have started taking e-payments and credit cards. There are still a couple tax collectors that we are trying to get on board.

This year's tax sale so far has 11 properties, this is the lowest it has ever been. Also, the posting that normally is done in July each year has been moved to June.

Commissioner Tricia D. Durbin thanked all the department heads for submitting their monthly reports.

Proclamation(s): Motorcycle Safety Awareness Month, and National Telecommunicator Week

The Commissioners thanked the Telecommunicators for their hard and dedicated work. Kenneth McCarrison, Director of Public Safety thanked the commissioners for recognizing the staff, as their work is behind the scenes and goes unnoticed.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the consent agenda as presented. The motion carried unanimously.

Unfinished Business: None

New Business: None

Warren/Forest EOC ERAP program: Teresa Sweeney gave an overview of the ERAP program, along with who qualifies.

Commissioner Tricia D. Durbin then stated that if you know of anyone who may qualify and could use help, please have them call the EOC. There is funding remaining, and if not spent it will have to be sent back to Harrisburg.

Notice to proceed with IA Construction: Danielle Flasher, CDBG Grants Admin. stated that all the vetting has been done on the Center St. Reconstruction Project and we are ready to give IA Construction the notice to proceed. The work will need to start on or before May 1, 2024, and be completed by August 2, 2024, with the final seal to be performed by May 31, 2025.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the notice to proceed with IA Construction as presented. The motion carried unanimously.

Intergovernmental Agreement with PA State Police for Talkgroup(s): Kenneth McCorrison, Director of Public Safety stated that this is done annually to allow agencies of Warren County to be able to talk on designated channels for communication purposes.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the IGA with the PA State Police for Talkgroup(s) as presented. The motion carried unanimously.

Resolution #3265 Supporting Discovery of location and cost of a regional emergency management training center along with an MOU: Commissioner Daniel Glotz made the motion to table this resolution/grant as there are still some questions. Commissioner Tricia D. Durbin seconded the motion. The motion carried unanimously.

Resolution #3266 Supporting DCED COVID-19 ARPA Community Multi-Purpose Grant App.: Kim Slocum, Grant Writer stated that this grant will broaden WIFI access here in our courthouse and allow for some building repairs so that we can offer this to the public. There is no county match for this grant.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve Resolution #3266 as presented. The motion carried unanimously.

Hazard Mitigation Designation of Agent Resolution: Kenneth McCorrison, Director of Public Safety stated that Scot Rose was the designated agent, and with his retirement, we need to name myself.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the appointment of Kenneth McCorrison, Director of Public Safety to be the signatory Hazard Mitigation Agent for Warren County. The motion carried unanimously.

Transportation Agreement with TAWC: Solicitor Nathaniel Schmidt stated that he requested changes be made to the section of Hold Harmless. Pamela Matve, Chief Clerk stated she is waiting for the updated agreement.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the agreement contingent on the changes being made by Solicitor Nathaniel Schmidt. The motion carried unanimously.

Recycling Agreement with the Warren School District: Michael Lyon, Director of Planning & Zoning stated that this agreement is so that we can hold our recycling event at the Youngsville school parking lot in July.

Commissioner Daniel Glotz stated that the city will hold a recycling event at Betts Park and the date will be announced at a later time.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the agreement with the Warren County School District as presented. The motion carried unanimously.

Ratification of the SEIU union contracts: Commissioner Daniel Glotz stated that this has been a long time coming.

Commissioner Tricia D. Durbin stated that SEIU covers three groups, Court Related, Court Appointed, and Residual.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve and ratify the three union contracts that cover 2022-2025 as stated above. The motion carried unanimously.

Commissioner Comments:

Commissioner Daniel Glotz took a moment to thank the library for all the programs they offer in the community.

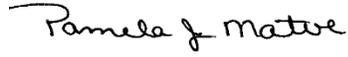
Kenneth McCorrison, Director of Public Safety stated that this morning there was a county wide tornado drill to test the sirens. All sirens activated as expected.

He then stated that he received many calls from residents outside our siren testing; if this were a real tornado, they would have gotten alerted and radios, cell phones etc. This was a drill just to test the sirens.

Adjournment: A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to adjourn the meeting.

The meeting adjourned at 12:32 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Daniel Glotz
Warren County Commissioner