

Warren County Commissioners Public Meeting
September 11, 2024, 12:00 p.m.
Jackson Courtroom

Commissioner Kenneth Klakamp called the public meeting to order, with Commissioner Tricia D. Durbin and Commissioner Daniel Glotz present.

Staff Present: Pamela Matve, Chief Clerk, Holly Wescott, Director of Finance, Jaclyn Coefield, HR Generalist, Warden Rusty Barr, Dep. Warden Ryan Tipton, Solicitor Nathaniel Schmidt, Brenda Franklin, Director of Veterans Affairs, and Meredith Ketcham, CYS Director

Citizens Present: Josh Cotton (WTO), and Alice Peterson

Announcements: Commissioner Kenneth Klakamp announced that this meeting is being recorded.

Executive meetings held since the last meeting: There has been one executive session in the Prison Board meeting.

Correspondence: None

Public Comment: Holly Wescott, Director of Finance, welcomed our new Human Resource Generalist, Jaclyn Coefield. We are glad to have her aboard

Consent Agenda

Minutes from the August 28, 2024, public meeting: No corrections or additions to be made.

Finance Report: None

Monthly Dept. Reports: Brenda Franklin attended to update on the Veterans Affairs Office. She stated that they are still averaging 30 veterans per month who come in to make claims. They are working with the Veteran's Council on the Veterans Day Dinner, and she and Mary have completed their annual training to keep their licenses.

Commissioner Tricia D. Durbin highlighted a few things in the Elections Department. From August 2023 to August 2024 there is an increase in voter registrations. Of those 140 came from PennDOT when people renewed their licenses.

Proclamation(s): Remembrance & Commemoration of 9-11-21

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the consent agenda as presented. The motion carried unanimously.

Unfinished Business: None

New Business:

CYS New Placement Home Agreement: Meredith Ketcham stated that there was a group home that had to close due to structure issues. Therefore, CYS is asking for approval to do an agreement with Dream Big Group Home at a rate of \$311.00 per day. There are two youths that we need to place there.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the agreement with Dream Big Group Home as presented. The motion carried unanimously.

Agreement with Dickinson Center: Warden Rusty Barr explained that this agreement is for the Long-Term Structured Residence (LTSR) program, which is a step down from a half-way house. We do use their services.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the agreement with Dickinson Center as presented. The motion carried unanimously.

Armor Fire Sprinkler Inspection Agreements: Pamela Matve, Chief Clerk stated that there are two agreements one for the Rouse Annex and the other for the courthouse. The term of the agreement is from September 2024 through August 2027 and includes four inspections per year.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve both agreements with Armor for our fire sprinkler inspections. The motion carried unanimously.

Agreement with Middleware Software: This agreement is for the building access program (FOB System) for the annual service agreement at a cost of \$1,550.00.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the agreement with Middleware Software as presented. The motion carried unanimously.

Commissioner Comments :

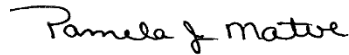
Commissioner Daniel Glotz thanked the Veterans Affairs office for their work.

Commissioner Kenneth Klakamp stated that today is a sacred day. Please take a moment from your day to think about that day, and those who were involved along with their families.

Adjournment: A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to adjourn the meeting.

The meeting adjourned at 12:15 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Daniel Glotz
Warren County Commissioner