

**Warren County Commissioners Public Meeting  
February 19, 2025, 12:00 p.m.  
Commissioners Conference Room**

Commissioner Kenneth Klakamp called the public meeting to order with Commissioner Tricia D. Durbin and Commissioner Daniel Glotz.

Staff Present: Pamela Matve, Chief Clerk, Josh Cotton, Grant Writer, Kenneth McCorrison, Director of Public Safety, Brian Bull, Chief Assessor, Lenore Glotz, Kord Kinner, Public Defender, and Mark Falvo, Assistant Public Defender, and Solicitor Nathaniel Schmidt

Citizens Present: Rich Barrett, Sally Beckerink, and Rob Dickson, Penn State Extension

**Announcements:** Commissioner Kenneth Klakamp announced that this meeting is being recorded.

**Executive meetings held since the last meeting:** One since the last meeting to review a legal issue.

**Correspondence:** None

**Public Comment:**

**Penn State Ext:** Rob Dickinson gave an update on Penn State Extension. They are watching the migratory birds very close and the areas that are hit with disease.

4H has 145 members and 41 volunteers; this program is going strong.

Susan Whitter, Master Gardener Coordinator updated the group on the program. There will be a winter program at the library and a plant sale on May 17<sup>th</sup>. The plant sale helps to keep the master gardener program running.

**Public Safety:** Kenneth McCorrison, Director of Public Safety spoke on the update needed for the radio tower and radios. This project started in 2018, but Phase II never got started. This all started because of the inoperability between various departments in an emergency.

A study on our towers was completed, and our tower sites are not environmentally safe. This study done by DCED was done to find deficiencies in our system along with coverage, and how to get away from older equipment with poor connectivity. This phase includes some major upgrades.

Ken McCorrison went on to state that he is very passionate that this project moves forward. He then highlighted two incidents that he was involved in where he was talking to another agency and did not know they could not hear him.

Rich Barrett stated that there are several incidents in Pine Grove Twp. where there is no coverage; radio or phone. He spoke on an incident on Akley Road, that they had to drive a mile to get radio coverage to get additional help or to let other agencies know the situation.

Ken spoke on the counties and the cost of other counties that have upgraded their systems: McKean, 8.4 million, Venango, 6.1 million, Crawford, 20-22 million, and Erie 20 million.

He then mentioned the Watson Tower and the condition it is in.

**Consent Agenda**

**Minutes from the January 15, 2025, public:** No corrections or additions to be made.

**Finance Report:** None

**HR Report:** In your packet for review

**Monthly Department Reports:** In your packet for review

**Proclamation(s):**  
Red cross Month

Recognition of Public Defenders and Public Defender Professionals  
Sunshine Week Open Government

Commissioner Kenneth Klakamp took a moment to thank the Public Defender and his staff for the hard work they do.

Commissioner Tricia D. Durbin asked how many cases a year does your office handle to which Kord Kinney stated 400.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the consent agenda as presented. The motion carried unanimously.

**Unfinished Business:** None

**New Business:**

**Confirmation of 2025 Millage Rate:** A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the 2025 Millage rates at 25 for Real Estate and 1.25 for Debt Service. The motion carried unanimously.

**Award of the PHMC Main Courtroom Ceiling Project:** Josh Cotton, Grant Writer stated that this project came in way under what we were expecting at \$75,000.00. He has spoke with the architect, talked to references and it was decided that using Buffalo Architectural Casting is the way to go.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to award the PHMC Main Courtroom Ceiling Project to Buffalo Architectural Casting at a cost of \$75,000.00. The motion carried unanimously.

**Resolution #3295 Planning & Zoning Fee Schedule:** Commissioner Daniel Glotz spoke on this resolution stating that the rates have not changed in years, and while we are recouping all costs, it is time to update the fees.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve Resolution 3295 as presented. The motion carried unanimously.

**Resolution #3297 Appoint & Authorize Administration of Refunding Project:** Commissioner Kenneth Klakamp stated that many projects over the years have been held together by band-aids, those band-aids no longer stick. This resolution authorizes Dinsmore & Shohl along with PNC Bank to review our financials etc. and advise us on a Revenue Bond and the costs associated.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve Resolution 3297 as presented. The motion carried unanimously.

**Resolution #3298 Abatement/Recovery Rate Schedule:** Kenneth McCorrison, Director of Public Safety stated that they are not getting the costs back that it takes to get our equipment restocked after an incident, and our fees have not been raised in a few years.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve Resolution 3298 as presented. The motion carried unanimously.

**Resolution #3299 Housing Trust Fund:** Josh Cotton, Grant Writer stated that this program helps moderate to low-income households with home repairs. Over the years it has only helped with roof replacement or repairs. This update in the resolution will allow us to help with other types of projects like furnace repairs, windows, etc.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve Resolution 3299 as presented. The motion carried unanimously.

**Approve the EATON agreement for one year renewal of the UPS Service at 911:** A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the renewal of the maintenance agreement with EATON for \$7,816.67 that is for the UPS Battery system at Public Safety. The motion carried unanimously.

**Approve the State Homeland Security Grant Program Agreement for FY 2024:** Commissioner Daniel Glotz stated that this is a renewal agreement for Fiscal Year 2024 in which the county will receive \$271,531.00 to help offset certain costs.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the renewal of this agreement as presented. The motion carried unanimously.

**Approve the addition of cleaning of Laura Bauer office with Bonded Services:** Laura Bauer has requested to add her office to the list of facilities cleaned by Bonded Services and the cost is \$600.00 per month for three days a week of cleaning.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the amendment to the current cleaning contract as presented. The motion carried unanimously.

**Approve the Interoperability and Site Sharing Agreement with PSP:** This agreement with PA State Police is for operability on both sides so that if something is needed, we do not have to do a new agreement.

A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to approve the Inoperability and Site Sharing Agreement with PSP as presented. The motion carried unanimously.

**Approve Settlement Agreement with SFP Portfolio:** Brian Bull, Chief Assessor stated that after discussions with Attorney Musone, they feel that this is the best route to go at this time.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the settlement agreement with SFP Portfolio as presented. The motion carried unanimously.

**Approve Settlement Agreement with Ellwood Realty:** Brian Bull, Chief Assessor stated that after discussions with Attorney Musone, they feel that this is the best route to go at this time.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the settlement agreement with Ellwood Realty as presented. The motion carried unanimously.

**Resolution #3300 Liquid Fuels Allocation for 2025:** Commissioner Daniel Glotz explained that while the county gets liquid fuels funds from the gas tax, and the fact the county does not own any roads, we allocate this to the municipalities along with reimbursing for 20% of their bridge inspection costs. This year we are allocating a total of \$142,439.00; \$140,000 liquid fuels and \$2,439.00 bridge inspection reimbursement.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve Resolution 3300 as presented. The motion carried unanimously.

**Renewal of the Employee Assistance Program:** Commissioner Daniel Glotz stated that this program has been in place for our employees for quite a few years, and it is utilized often.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Tricia D. Durbin to approve the renewal of the Employee Assistance Program as presented. The motion carried unanimously.

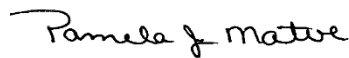
**Commissioner Comments :** Commissioner Kenneth Klakamp took a moment to speak on the Tower project as well as others that are in dire need of repairs.

Commissioner Daniel Glotz thanked Mr. Dickinson of Penn State Extension for all the services his office provides.

**Adjournment:** A motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Daniel Glotz to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 12:55 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Daniel Glotz  
Warren County Commissioner