

Forest Warren Governing Board

August 15, 2023

Location: Warren County

Forest County Commissioners: Mark Kingston,

Warren County Commissioners: Ben Kafferlin, Tricia Durbin, Jeff Eggleston

FWHS: Adam McNeill, Kathy Lebon, Jennifer Fromknecht, Betsy Miller, Rene Johnson

Meeting called to order 10:05 am.

#### Pledge of Allegiance

1. Approval of governing board minutes from June 20, 2023 Commissioner Eggleston made a motion to approve and Commissioner Durbin seconded. The motion carried.

#### 2. Fiscal

##### Fiscal Reports:

Kathy stated most of the expenses are in. A few programs are still waiting on invoices. The revenue from the new admin claim isn't due until the end of August, it takes 30 days to know what we are getting paid. We can't close until we have that submitted and back. Kathy said we are operating at 83.58%. Kathy said they left a few line items in the negative, she didn't see a need to do a budget revision at this time of year. HSDF expenses shift from one category to another. Commissioner Durbin asked what happens when we have a budget of 6.6 million and we have a million dollars left over, what happens to that million dollars? Kathy stated it goes into carryover at the State. Kathy said these are our county budgets, those are different than the State budgets. Kathy said if you look on the monitoring budget for MH, they left a potential carryover, they knew MH would have a carryover, so they didn't put those dollars in the County budget. Kathy stated that the last 2-3 years, the Counties have been billed on actuals. Kathy will send the final expenses out when they are finalized and closed out. At that time the County will be billed the actual County Match.

##### Cash Flow:

Kathy said the budget was passed, we received letters that our payments are being processed and a few programs have received payments. We have no issues with cash.

Commissioner Durbin made a motion to approve the fiscal reports, and Commissioner Eggleston seconded. The motion carried.

#### 3. Contracts

Betsy stated we had a few 22/23 contract amendments to increase the ceilings. 2 for Early Intervention and 2 for Mental Health. We have a 22/23 Contract renewal for Warren General Hospital, 2 new contracts for MH for 22/23, and a 23/24 New contract for MH. Betsy said we have 4 renewals for D&A, 6 for MH and 2 for ID for fiscal year 23/24. Adam said the new contract for Cambridge Warren for MH is for two CHIP funded individuals who reside there. We are going to pick up a piece of their bill through CHIP dollars. We are also contracting with them for respite. Adam stated that Cambridge Warren is a private paid provider/retirement facility. They have a meal plan, room and board and nursing care. It is about 4-5 thousand dollars a month, depending on their needs. Social Security pays about \$1500.00 a month, the CHIP dollars will pick up the rest.

Adam said the contract for MHY is for the start up funds for MST services, which are beneficial to our families. Commissioner Eggleston made a motion to approve all contracts and amendments, and Commissioner Durbin seconded. The motion carried.

#### 4. Updates

Strategic Plan- Adam stated we have gone through in person interviews and focus groups with the consultants. We have scheduled their next face to face, which is going to be a planning session. August 21<sup>st</sup> will be a community forum. We have been putting out flyers and have advertised for them. August 22<sup>nd</sup> and 23<sup>rd</sup> will be pulling together stakeholders and work out goals and actions. Putting them in a timeline over the next 5 years. We have a survey that will be going out, we are hoping to get many of the community members to take the survey, so we can gather data. Commissioner Durbin asked if there are any stakeholders, persons or agencies that you feel important to connect with, that you haven't and is there something they can do to assist with that? Adam stated he thinks they are doing well. The Judge is scheduled to meet with the consultants, as is the School District. Adam has had conversations with both adult and juvenile probation departments from Forest and Warren Counties. The date to have the Strategic Plan on paper is the end of December. That will be Live on a dashboard for the public to see. Adam said we will be working through the 5-year goals.

Human Services Plan- Adam said the Human Services Plan is due September 20<sup>th</sup>. Everyone has been putting their pieces together so it will be done in plenty of time.

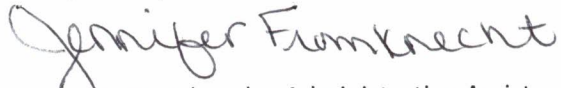
Opioid Money- Adam said that the opioid discussion has been on the table for a while, about what is going to be done with the opioid dollars. There are a lot of different things happening in other Counties. We should push our discussion up to something more project driven. Adam stated he is not sure how long the money can sit. Commissioner Durbin said Adam needs to talk to Lisa Hagberg about that. Commissioner Durbin said she believes it's the end of the year, but the money has to be obligated. Adam stated we want a long term, sustainable plan that he would like to use the dollars for. Adam asked how much they will receive every year? Commissioner Durbin stated \$100,000. Commissioner Eggleston stated the first payment is the largest payment. Commissioner Eggleston said he believes a written plan is due by the end of the year, but it doesn't need to be obligated by then. It is not a state-run program. There was a court decision and there is a commission that runs the funds and they want to know that you are using the funds judicially. Commissioner Eggleston said if we have a plan together by the end of the year we will be in good shape. Adam said one thing on the table is, we have some risk in the jail with individuals detoxing in there. However, with the yearly funds that come through, it would only cover about 4 people for MAPT. Commission said if MAPT is what is decided to use the funds for, then we use what we have the funds for and then contract with a provider. Adam said that is not a bad plan. Adam stated the risk and liability that the jail carries for letting individuals' detox in there is a big deal. Betsy stated comfort medication is given. Commissioner Kingston asked if the plan is to spend the money on this and does that include Forest Counties money as well. Adam stated it's of a discussion right now. Adam said that we could also ask providers to put together project ideas that could potentially use some of the funds. One idea that Adam has been told about is Narcan vending machines. Adam said it might sound strange but, individuals would have access to Narcan at any time. Commissioner Durbin said that they attended a meeting where Armstrong County talked about them and they have one, she believes in the Courthouse. Commissioner Durbin said it would be worth reaching out to them to discuss their program. Adam said it would not be ideal to put one in our courthouse with cameras on them. Nobody would use the vending machine. Rene stated the bike hike trail would be the best place for a Narcan vending machine. Commissioner Durbin agreed. Commissioner Kingston asked if there is talks about using the funds for education in the schools. Adam said that could be put on the table. Commissioner Durbin asked if that would be beneficial in Forest County? Commissioner Kingston said if they save one kid, then it is beneficial. Rene asked if Warren still has Dare to Care, Betsy said the Warren City Police Department still does that at Beaty. Although, they name has changed. Adam said SAP started in the Elementary schools. Betsy said the D&A has funding they could use for the Narcan vending machine. Betsy said the Sheriff's department distributes Narcan to Forest Warren Human Services, and her department packages them into kits and the Certified Recovery Specialist gives them out. Adam said that is all they have.

5. Public Comment  
No public comment

6. Next meeting will be held on October 17, 2023 in Forest County at 10 am.

7. Adjournment  
Commissioner Eggleston made a motion to adjourn the meeting and Commissioner Kafferlin seconded. The motion carried.

Respectfully Submitted,



Jennifer Fromknecht, Administrative Assistant



Mark Kingston, Chair

Tricia Durbin, Chair