

MINUTES
WARREN COUNTY LANDBANK AUTHORITY
Warren County Courthouse
Commissioners' Conference Room
Tuesday, October 17, 2023
8:30 A.M.

The meeting of the Warren County Landbank was called to order by Chair Phil Gilbert, at 8:36 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Charles Barone, Mike Boyd, Phil Gilbert, Jeff Labesky, Joe Whipp

Members Absent: Robert Hart

Staff Present: Pamela Matve, Executive Director of the Warren County Landbank; Dan Glotz; Laurie Burdick

Guests Present: Josh Cotton (Times Observer), Robert Nelson & Doug Smith (Pine Grove Township Supervisors)

APPROVAL OF MINUTES

The Minutes of September 19, 2023 were unanimously approved by motion.

FINANCE REPORT

Nothing new to report.

PRESENTATION

Lisa Stromenger did not show. She buys properties and rehabs the structures. Pamela Matve will call her. Pamela Matve will do research on rules to advertise properties via bids.

OLD BUSINESS

1. (#83) – 63 Second Mill St., Sheffield Township, Parcel #SH-354-925800 – Fairhill North 2 – declared blighted by BPRC on 10/20/22

This went through Upset Sale and now is scheduled for Judicial Sale, which will take place next May. Phil Gilbert will look into the title work and Pamela Matve will contact Fox & Sons to get an estimate for demolition of the structure. Jeff Labesky will obtain updated photos of the property. Mike Boyd made a motion, with a second by Charles Barone, to table this item until next month. A vote was taken and all were in favor; motion carried.

2. (#86) – 106 Cottage Place, Pine Grove Twp., Parcel #WN-281-3174 – Lana Cunningham – declared blighted by BPRC on 2/16/23

Phil Gilbert stated that the 2021 taxes have been paid with the 2022 taxes still due. Robert Nelson, Pine Grove Township Supervisor, was in attendance and said, according to the neighbors, there has been no action taken on this property. Doug Smith, Pine Grove Township Supervisor, stated that the structure is collapsing on its own. Pamela Matve previously contacted the owner's daughter, who said they would send a family member out to clean up the property and that they were willing to sell it. Pamela Matve will try to contact the owner's daughter again to see what their intentions are for the property since they have not yet cleaned the property up. Pamela Matve will also contact the landbank group for direction since there is a federal lien on the property. The neighbor had been interested but doesn't want to buy the property because the liens are more than what the property is worth. Charles Barone made a motion, with a second by Jeff Labesky, to table this item until next month. A vote was taken and all were in favor; motion carried.

NEW BUSINESS

None.

ADJOURNMENT

Meeting unanimously adjourned at 8:57 a.m. with a motion by Charles Barone and a second by Joe Whipp; motion carried.

NEXT MEETING

Tuesday, November 21, 2023 at 8:30 a.m. in the Commissioners' Conference Room.

Respectfully submitted,



Laurie A. Burdick
Department Secretary
Warren County Planning & Zoning
204 Fourth Avenue
Warren, PA 16365
814-728-3512
814-728-3517 (fax)