

MINUTES
WARREN COUNTY LANDBANK AUTHORITY
Warren County Courthouse
Commissioners' Conference Room
Tuesday, July 16, 2024
8:30 A.M.

The meeting of the Warren County Landbank was called to order by Chair Phil Gilbert, at 8:49 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Phil Gilbert, Joe Whipp, Charles Barone, Robert Hart, Jeff Labesky

Members Absent: Jim Grosch, Mike Boyd

Staff Present: Pamela Matve, Executive Director of the Warren County Landbank;
Michael Lyon; Laurie Burdick

Guests Present: Mr. Korbar

APPROVAL OF MINUTES

The June 18, 2024 Minutes were unanimously approved by motion of Charles Barone and second by Robert Hart. Motion carried.

FINANCE REPORT

Pamela Matve explained the Finance Report including the plywood that was purchased. A motion was made by Charles Barone, with a second by Jeff Labesky, to approve the Finance Report. A vote was taken and all were in favor; motion carried.

UNFINISHED BUSINESS

1. (#83) – 63 Second Mill St., Sheffield Township, Parcel #SH-354-925800 – Fairhill North 2 – declared blighted by BPRC on 10/20/22

Pamela Matve reported that Attorney Andrea Stapleford is working on this item and her expenses are capped at \$5,000.

2. (#86) – 106 Cottage Place, Pine Grove Twp., Parcel #WN-281-3174 – Lana Cunningham – declared blighted by BPRC on 2/16/23

This property is scheduled for Upset Sale in September. Following a discussion, Charles Barone made a motion, with a second by Robert Hart, to invite Pine Grove Township to the next meeting. A vote was taken and all were in favor; motion carried.

3. (#90) – Second St., Sheffield, PA, Sheffield Township, Parcel SH-356-572500 – James Martin Richwalsky – declared blighted 12/21/2023

Mr. Korbar was in attendance and said he is working with the attorneys and there are several deeds that are in executors' hands. He said he knows the structure needs to come down, and it will come down. He is hoping by the end of the year that the structure will be down. His hands are tied until he gets ownership. He will contact Pamela Matve before next months' meeting to give her an update. Charles Barone made a motion, with a second by Robert Hart, to table this item until next month. A vote was taken and all were in favor; motion carried.

NEW BUSINESS

None.

GENERAL DISCUSSION

None.

ADJOURNMENT

Meeting unanimously adjourned at 9:04 a.m.

NEXT MEETING

Tuesday, August 20, 2024 at 8:30 a.m. in the Commissioners' Conference Room, Warren County Courthouse.

Respectfully submitted,



Laurie A. Burdick
Department Secretary
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