

MINUTES
WARREN COUNTY LAND BANK AUTHORITY
Warren County Courthouse
Commissioners' Conference Room
Tuesday, August 20, 2024
8:30 A.M.

The meeting of the Warren County Land Bank was called to order by Chair Phil Gilbert, at 9:08 a.m.

ROLL CALL

Members Present: Phil Gilbert, Charles Barone, Mike Boyd, Jim Grosch, Robert Hart

Members Absent: Jeff Labesky, Joe Whipp

Staff Present: Pamela Matve, Executive Director of the Warren County Land Bank;
Michael Lyon; Laurie Burdick; Commissioner Dan Glotz

Guests Present: Norman Whiteley (Freehold Twp. Supervisor)

APPROVAL OF MINUTES

The July 16, 2024 Minutes were unanimously approved by motion of Mike Boyd and second by Robert Hart. Motion carried.

FINANCE REPORT

Pamela Matve explained that the Finance Report for this month includes the addition of the July demo funds. A motion was made by Robert Hart, with a second by Charles Barone, to approve the Finance Report. A vote was taken and all were in favor; motion carried.

UNFINISHED BUSINESS

1. (#83) – 63 Second Mill St., Sheffield Township, Parcel #SH-354-925800 – Fairhill North 2 – declared blighted by BPRC on 10/20/22

Pamela Matve reported that Attorney Andrea Stapleford has done the title search, will do a quiet title deed, and the property is now listed for sale by U.S. Realty, LLC on Zillow. Attorney Stapleford is continuing her work on this item. Robert Hart made a motion, with a second by Mike Boyd, to table this item until next month. A vote was taken and all were in favor; motion carried.

2. (#86) – 106 Cottage Place, Pine Grove Twp., Parcel #WN-281-3174 – Lana Cunningham – declared blighted by BPRC on 2/16/23

Pamela Matve stated that the Pine Grove Township Supervisors were invited to this meeting to have a discussion regarding this property, but no one was available to attend. Further, Pine Grove Township's solicitor was asked by the township what else they could do regarding this property and was told by him that they have done all that they could do. Pamela Matve will contact

Attorney Tim Bevevino directly. This property is scheduled for Upset Sale in September. Following a discussion, Robert Hart made a motion, with a second by Mike Boyd, to table this item until next month. A vote was taken and all were in favor; motion carried.

3. (#90) – Second St., Sheffield, PA, Sheffield Township, Parcel SH-356-572500 – James Martin Richwalsky – declared blighted 12/21/2023

This is in the hands of Mr. Korbar's attorney and has not yet transferred. Robert Hart made a motion, with a second by Charles Barone, to table this item until next month. A vote was taken and all were in favor; motion carried.

NEW BUSINESS

None.

GENERAL DISCUSSION

None.

ADJOURNMENT

Meeting unanimously adjourned at 9:24 a.m. with a motion by Charles Barone and second by Robert Hart.

NEXT MEETING

Tuesday, September 17, 2024 at 8:30 a.m. in the Commissioners' Conference Room, Warren County Courthouse.

Respectfully submitted,



Laurie A. Burdick
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