

**MINUTES**  
**WARREN COUNTY PLANNING COMMISSION**  
**Warren County Courthouse**  
**Commissioners' Conference Room, 1<sup>st</sup> Floor**  
**August 2, 2022**  
**5:30 P.M.**

The regular meeting of the Warren County Planning Commission was called to order by Vice-Chair Jeffrey Zariczny at 5:30 p.m.

**ROLL CALL:**

Members Present: Andy Brooks, Brian Jennings, Gary Olson, Jacob Pangborn, Sheryl Vanco, Jeffrey Zariczny

Members Absent: Todd Hendricks, Paul Pascuzzi, Gary Wareham

Staff Present: Daniel Glotz, Laurie Burdick, Michael Lyon

Guests Present: Josh Cotton (Times Observer); Brandi Rosselli, Consultant with Mackin Engineers (virtual)

**APPROVAL OF MINUTES:**

The Minutes of June 7, 2022 were approved unanimously with a motion by Gary Olson and a second by Jacob Pangborn. Motion carried.

**NEW BUSINESS:**

1. Comprehensive Plan Update with Consultant from Mackin Engineers

Brandi Rosselli from Mackin Engineers met with the Commission virtually to give an update as to where they are and where they are going. She stated that there have been 204 responses to the survey at this point. The survey will be opened a little longer until they are finished with the public meetings. Some of the highlights of the survey responses that she shared were as follows:

Question 1 – Why do people choose to live in Warren County? Response: Grew up here.

Question 2 – What qualities are the most important to promote, expand, and/or preserve? Response: Public recreation.

Question 3 – Which emerging issues facing Warren County during the next 10+ years are important to address? Response: Loss of industry and business, declining population, and lack of high-speed internet.

Question 4 – How important is the Allegheny National Forest to Warren County? Response: Very important.

Question 5 – Do you agree with Warren County offering tax incentives for development/redevelopment? Response: Most people agreed (over 70%).

Question 6 – Where should development be focused or directed during the next 10 years? Response: Route 6 between Warren and Pittsfield and Route 62 between Warren and NY State line (both around 50%).

Question 7 – Which transportation routes are most important to Warren County? Response: Routes 6 & 62 were at the top of the list.

Question 8 – What unique competitive advantages does Warren County have? Response: Outdoor recreation by far was the first choice.

Ms. Rosselli also shared the public meeting(s) plan for September/October 2022 and the possible location(s), and she also explained how the meetings would be conducted. Following the public meetings, they will develop goals and objectives for the plan, develop a target area map, and then they will come back and share the information with the County staff, Commissioners, Planning Commission, followed by starting work on the draft plan.

2. Review and comments regarding City of Warren's Ordinance for the manufacture and storage of ammunition

Dan Glotz presented this item to the Commission and stated that we need a recommendation to pass along to the City. Following their discussion, a motion was made by Brian Jennings, with a second by Andy Brooks, to voice the Planning Commission's concern to the City of Warren that it appears that the individual homeowner would have to comply with the same regulations as a commercial operation, and it seems excessive for someone who loads their own ammunition and uses it only for personal use (based on what they read in the proposal). A vote was taken and all were in favor; motion carried.

**UNFINISHED BUSINESS:**

Dan Glotz stated that we will keep going with the training sessions and Michael Lyon will present "Zoning" and "The Zoning Hearing Board" at the next meeting. At a future meeting, the final training session will be on the subdivision process.

**SUBDIVISIONS RECENTLY APPROVED:**

No questions on the recent subdivisions.

Hill, Kirk (Sanmar Woodlands LLC)	Sugar Grove Twp.	5/31/2022	YV-3-2737
McElwain, Beverly & Edward (re-approval)	Pleasant	5/31/2022	WN-796-4616/484
Klingler, Keith	Southwest	6/8/2022	TV-6-391/39543/39465/3976
Byler, Daniel J.A. & Lovina J.	Farmington	6/16/2022	YV-3-5952/5931/6715
Daniels, Charles L. & Lila Jean (Robert Kruse)	Columbus	6/16/2022	CY-293-3711/3723
Knisley, Wesley L. & Cristina L.	Farmington	6/16/2022	WN-142-1760
Black, Carol J.	Conewango	7/1/2022	WN-487-3582

**PLANNING DIRECTOR'S REPORT:**

- 1) Grant Administrator, Lorri Dunlap, retired last Friday and they are currently in the process of refilling the position.
- 2) They have a grant from the DCNR and it was to do an early implementation project involving the Grunderville landfill and the girl scout camp. They just received approval on the landfill's closure, but time is running out on this particular grant,

which is to expire the end of this year. Following a discussion with the Commissioners and the consultant, they decided to move the grant to the Farm Colony ball fields. DCNR granted approval of moving the project, and a one-year extension for this project was given. They are presently working with the consultant on the ball field project and they are addressing a stormwater issue at the property.

- 3) The County had the one and only electronics and household hazardous waste event for this year on July 14<sup>th</sup> at Youngsville High School. It was successful, and they ran approximately 130 households through. The company they formerly used went out of business, and they found a new company from the Pittsburgh area. They are hoping to have two (2) recycling events next year.
- 4) The landfill is all buttoned up now. Commissioner Eggleston is working with the Solid Waste Authority to formally disband and turn the closure fund over to the County.

**DEPUTY PLANNING DIRECTOR/ZONING OFFICER'S REPORT:**

Michael Lyon stated that he will present the updates to the Zoning Ordinance recommended by the Planning Commission back in June regarding expanding housing options and the Solar Ordinance to the Commissioners by the end of the month.

**COMMUNICATIONS:**

None.

**OTHER BUSINESS:**

None.

**ADJOURNMENT:**

Meeting unanimously adjourned at 6:38 p.m. with a motion by Jake Pangborn and a second by Andy Brooks. Motion carried.

**NEXT MEETING:**

Tuesday, September 6, 2022 @ 5:30 p.m. in the Commissioners' Conference Room, 1<sup>st</sup> Floor, Warren County Courthouse.

Respectfully submitted,



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