

**Prison Board Meeting Minutes  
December 21, 2021 2:30 p.m.  
Commissioner Conference Room**

Board Present: Commissioner Benjamin Kafferlin, Commissioner Tricia Durbin, Commissioner Jeff Eggleston, Sheriff Brian Zeybel, and District Attorney Robert Greene

Staff Present: Pamela Matve, Chief Clerk, Warden Jon Collins, Kaylan Miller, Employee Benefits & Risk Administrator, Lisa Hagberg, Finance Director, Kim Exley, Employee Relations Administrator, Attorney Nathaniel Schmidt, Kari Swanson, MH Specialist, and Nicole Eckman

Citizens Present: Jen Gesing and Kari Salapek, Beacon Light

Meeting called to order by Commissioner Benjamin Kafferlin at 2:30 p.m.

**Announcements:** Commissioner Benjamin Kafferlin announced that the meeting is being recorded.

**Public Comments/Special Presentations:** Jen Gesing and Kari Salapek gave the annual report from Beacon Light. In reviewing the numbers, they stated that in April the policy was changed so that there were more med checks, and in September, October and November policies changed to give more therapy time, common ground support and second day therapy.

District Attorney Robert Greene asked for an explanation of Med Check. Kari Salapek stated that there is a psych evaluation with the doctor, then they meet with the Physician Assistant to review how meds are working. Therapy is separate from med checks.

District Attorney Robert Greene then asked if they work with the problem inmates once they are released and Kary stated yes, they do.

Commissioner Jeff Eggleston asked if they have reached out to Betsy Miller regarding funding that may be available so that they can hire a forensic case manager. This is a pilot program for at least two years.

Jen Gesing then stated that just because you have med check, does not mean that inmate needs therapy.

**Executive Session** – 2:52 pm – 3:3. 2pm

**Approval of Minutes**

Motion was made by District Attorney Robert Greene, seconded by Commissioner Jeff Eggleston to approve the minutes from October 19, 2021. Motion carried unanimously.

**Finance Report:** Lisa Hagberg, Finance Director stated that the budget is overall flat for the year, and medical expenses are higher.

Commissioner Benjamin Kafferlin stated that this could be due to the COVID in the jail. But asked Warden Jon Collins to review this with PIMCC.

Commissioner Benjamin Kafferlin asked that Lisa Hagberg, Finance Director provide a report to be placed in the packets from here on out.

**Old Business** - None

**Warden's Report**

Warden Jon Collins emailed the stats for August and September 2021:

	Total Inmates Male	Total Inmates Female	Average Population	Work Release	Housed for other facilities	Housed by other facilities	Sentenced Inmates County	Sentenced Inmates State	Total Community Service Hours
October	78	19	97	0	4	1	31	3	0
November	80	19	99	0	5	1	28	10	0

Warden Jon Collins stated that if things stay the way they are, the tentative plan is to reopen visitations and work release on January 23, 2022.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the Warden's Report as presented. Motion carried unanimously.

**New Business:**

**Nominations for 2022 Chair of the Prison Board:** Commissioner Jeff Eggleston nominated Commissioner Benjamin Kafferlin as Chair, seconded by Commissioner Tricia Durbin. With no further nominations this was closed. And nominations carried unanimously.

**Nominations for 2022 Vice Chair of the Prison Board:** District Attorney Robert Greene nominated by as Vice Chair, seconded by Commissioner Jeff Eggleston. With no further nominations this was closed. And nominations carried unanimously.

**Meeting Schedule for 2022:** Commissioner Benjamin Kafferlin stated that the list of meeting dates is listed as the third Tuesday, every three months at 2:30 p.m. He stated that this follows the same time frame as in 2021.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the 2022 schedule as presented. Motion carried unanimously.

**Announcements and/or Comments:** Attorney Nathaniel Schmidt stated that he would like an executive session to discuss legal matters and personnel.

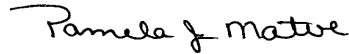
**Next Meeting Date:** December 21, 2021 at 2:30 p.m.

**Adjournment**

With nothing further motion was made by District Attorney Robert Greene, seconded by Commissioner Tricia Durbin to adjourn the regular meeting and move to the executive session. Motion carried unanimously.

Meeting adjourned at 12:51 p.m.

Respectfully Submitted,



Pamela J. Matve  
Chief Clerk

