

**Prison Board Meeting Minutes
December 20, 2022 2:30 p.m.
Commissioner Conference Room**

Board Present: Commissioner Benjamin Kafferlin, Commissioner Tricia Durbin, Commissioner Jeff Eggleston, and District Attorney Robert Greene

Staff Present: Pamela Matve, Chief Clerk, Warden Rusty Barr, Deputy Warden Ryan Tipton, Lisa Hagberg, Finance Director, and Attorney Nathaniel Schmidt

Citizens Present: Lonnie Heeter

Meeting called to order by Commissioner Tricia Durbin at 3:00 p.m. stating that the meeting is being recorded.

Executive Session: None

Public Comments/Special Presentations:

2022 Medical Report: Lonnie Heeter presented the 2022 Medical Report that covers a period of January through November 2022.

He comes in six days per month, for acutes and new intakes., Dr. Horner comes in two days per month, there is a full-time nurse on staff 40 hours per week, and one nurse that works 16 hours per week. He is also available 24/7 if there is an emergency.

During these eleven months there were 379 intakes, 370 acutes, 872 COVID tests done, 531 nursing visits, and 300+ Tuberculosis tests.

Lonnie then reviewed the different categories of items that they attend to:

Chronic – hypertension migraines, and medicines

Acute – COVID, UTI, coughs and allergies

OBGYN

Psychological and mental health

Orthopedics

Abscesses, MERCA, cellulitis

Commissioner Benjamin Kafferlin commented that the TB seem high. Lonnie stated that this is a standard test with new intakes.

Lonnie stated that there were three outbreaks of COVID.

Commissioner Jeff Eggleston asked, “what constitutes an intake?” Lonnie stated that when they come into the jail, they get an intake physical and medical history done.

Attorney Nathaniel Schmidt stated that there have been some litigation cases dealing with non-medical staff, and calling after hours. What can we do to better educate our staff.

Lonnie stated that most calls are from his nurse on staff; 70-80% of communication comes from the two nurses.

Commissioner Jeff Eggleston asked about the increase in female inmates, and what can we do to make sure their needs are met.

Lonnie stated that we used to contract with Adagio; surprisingly we do not have a lot of female complaints. If they need to see an OBGYN, there is one two miles up the road.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the 2022 medical report given by Lonnie Heeter. Motion carried unanimously.

2023 Medical Care Agreement: Lonnie stated that he and Dr. Horner have not had an increase in their contract in four years. With the cost of insurance increasing, and keeping nurses on staff he stated that the new agreement gives an increase of \$150.00 per month for Dr. Horner and himself, and an increase of \$1.00 per hour for each of the nurses.

The 2023 agreement is for \$10,688.00 monthly to Lonnie Heeter, and \$1,700.00 per month to Dr. Horner totaling \$148,656.00 annually.

Commissioner Benjamin Kafferlin stated that this agreement will be placed on the December 28th public meeting agenda.

Approval of Minutes

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the minutes from October 25, 2022. Motion carried unanimously.

Finance Report:

Lisa Hagberg, Finance Director stated that the revenue is below normal and the expenses are what was expected. Food is the largest cost item.

The medical line item has increased due to some in stay hospital cases, this then increases the overtime.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the finance report as presented. Motion carried unanimously.

Old Business – None

New Business:

Commissioner Benjamin Kafferlin stated that it is time to vote in the new Chair and Vice Chair of the Prison Board for 2023.

Motion was made by District Attorney Robert Greene, seconded by Commissioner Jeff Eggleston to nominate Sheriff Brian Zeybel as Chair.

With no other nomination, motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to close nominations for Chair. Motion carried unanimously.

Commissioner Benjamin Kafferlin stated that Sheriff Brian Zeybel will be Chair of the Prison Board in 2023.

Motion was made by Commissioner Jeff Eggleston, seconded by District Attorney Robert Greene to nominate Commissioner Tricia Durbin as Vice Chair.

With no other nomination, motion was made by Commissioner Jeff Eggleston, seconded District Attorney Robert Greene to close nominations for Vice Chair. Motion carried unanimously.

Commissioner Benjamin Kafferlin stated that Commissioner Tricia Durbin will be Vice Chair of the Prison Board for 2023.

Warden's Report

Warden Rusty Barr emailed the Warden's report to the board for their review.

Highlights of this report are as follows for the period of October 1 – November 30, 2022:

Average Housing Unit Searches:	65
Male Population at time of report:	64
Female Population at time of report:	28
October Average Daily Population:	119
November Average Daily Population:	104
Inmates housed by other facilities:	2
Inmates housed for other facilities:	11
Inmates sentenced to DOC:	8
Inmates sentenced to County:	100
Community Service Hours:	212

Warden Rusty Barr stated that they have the 2023 training schedule ready to go.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the Warden's Report as presented. Motion carried unanimously.

Announcements and/or Comments:

Commissioner Benjamin Kafferlin stated that the 2023 meeting dates are February 21, April 25, June 27, August 22, October 24 and December 12; if all are in favor, he asked for a motion to approve the meeting dates for 2023.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the 2023 meeting dates as presented. Motion carried unanimously.

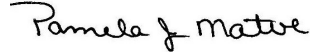
Next Meeting Date: February 21, 2023 at 2:30 p.m.

Adjournment

With nothing further, motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 2:56 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Pamela J. Matve".

Pamela J. Matve
Chief Clerk