

Prison Board Meeting Minutes
February 27, 2024, 2:30 p.m.
Commissioner Conference Room

Board Present: Commissioner Kenneth Klakamp, Commissioner Daniel Glotz, Sheriff Scott Neiswonger, and Lisa Barr, Treasurer

Staff Present: Pamela Matve, Chief Clerk, Warden Rusty Barr, Lisa Hagberg, Finance Director, Jessica Arnold, Court Administrator, and Solicitor Nathaniel Schmidt

Citizens Present:

The meeting was called to order by Commissioner Kenneth Klakamp at 2:30 p.m.

Announcements: The meeting is being recorded

Nominations: Commissioner Kenneth Klakamp stated that we need to make nominations for Chair and Vice Chair for 2024.

A motion was made by Commissioner Daniel Glotz, seconded by Lisa Barr, Treasurer to nominate Commissioner Kenneth Klakamp as Chair of the Prison Board.

With no further nominations, for Chair, the nominations were closed and the above motion carried unanimously.

A motion was made by Commissioner Daniel Glotz, seconded by Commissioner Kenneth Klakamp to nominate Sheriff Scott Neiswonger as Vice Chair of the Prison Board.

With no further nominations, for Vice Chair, the nominations were closed and the above motion carried unanimously.

Public Comments/Special Presentations: None

Approval of Minutes

A motion was made by Lisa Barr, Treasurer, seconded by Sheriff Scott Neiswonger to approve the minutes from the December 19, 2024 meeting. The motion carried unanimously.

Finance Report:

Lisa Hagberg, Finance Director stated the jail is running right on budget. The largest expenses are wages, food, and medical services.

A motion was made by Sheriff Scott Neiswonger, seconded by Lisa Barr, Treasurer to approve the financial report as presented. The motion carried unanimously.

Old Business:

Med Pass: Warden Rusty Barr stated that the change in Title 37 regarding the handing out of medications has been moved to the end of 2025. He updated the new board members that when this change takes effect, our Correction Officers will not be able to hand out the medications.

He stated that one vendor may be interested, and he will forward their quote once he receives it.

Sheriff Scott Neiswonger asked if we could contract locally.

Warden Rusty Barr stated that if the county hires the nurses, then the liability rests on the county. He stated that they have reached out to the Rouse and they will be setting up a meeting.

Warden Rusty Barr also stated that our current medical provider does not want to hire nurses. Another question came up as to if Lonnie could prescribe 3 times a day rather than 4.

The warden will look into if a CN can give the meds or does it have to be a registered nurse.

New Business:

Warden's Report

Highlights of the Warden's report are as follows between December 2023 and January 2024:

Male Population at the time of report:	71
Female Population at the time of report:	22
December Average Daily Population:	98
January Average Daily Population:	105
Inmates housed by other facilities:	4 ea. month
Inmates housed for other facilities:	11 (Dec) 9 (Jan)
Inmates sentenced to DOC: October & November	37
Inmates sentenced to County: October & November	2
Community Service Hours:	22 hours

Warden Rusty Barr stated that community service hours are down as this is the time of year and the cemeteries do not need them for cleanup.

Commissioner Daniel Glotz asked if they do the side of the road cleanups to which the Warden stated no, that is done by Probation.

Overtime is higher as there are two inmates in the hospital and therefore 3 Co's are at the hospital 24/7.

Warden Rusty Barr stated that they have upgraded from sheets and blankets to one-piece sheets with blanket attached. The inmates seem to like them as they are warmer.

The Warden discussed the grant that was received during COVID and kiosks can be gotten and programed. One for the front of the jail on one in booking.

Commissioner Daniel Glotz stated will this keep track of who is coming and going from the jail. Warden Rusty Barr stated yes, it will then show who has been there and how long they stayed.

The discussion turned to body cameras for the jail and sheriff office. Sheriff Scott Neiswonger stated that he is seeking out grants that would help pay for these. Currently there is enough in the commissary account to cover the cost.

Commissioner Kenneth Klakamp stated that if he recalls, there are a total of 16 cameras and there is a payment plan for the five-year period. These are necessary for the safety of the officers.

Lisa Barr, Treasurer stated that it may be possible to take the commissary account and invest with our investment group for an account for the commissary account to also earn interest.

Sheriff Scott Neiswonger stated that he has a quote from Motorola. This is a huge liability as our cameras shut off midstream, and they are not reliable. The quote is for \$135,318.00. This would cover cloud storage and charging stations.

Discussions then turned to bidding, is it necessary to bid these out.

When asked how long the cameras usually last the answer is five years.

Capital: None

Control Room Door Controls: Warden Rusty Barr stated the company working to update the doors has finally been able to get the computer chips and will be working with IT to get this started. This is covered by a grant.

Jail Yard Roof: Warden Rusty Barr stated that he has been in contact with the contractor and their ID's have been gotten. As soon as they get their clearances they can start. They are hoping to start in about two weeks.

Spartan Device: Warden Rusty Barr stated that this system need replace.

Announcements and Comments:

Executive Session: Yes

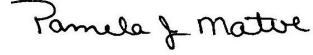
Next Meeting Date: April 23, 2024 at 2:30 p.m.

Adjournment

With nothing further, a motion was made by Commissioner Daniel Glotz, seconded by Lisa Barr, Treasurer to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 3:15 p.m.

Respectfully Submitted,

Handwritten signature of Pamela J. Matve in black ink.

Pamela J. Matve
Chief Clerk

