

**Prison Board Meeting Minutes  
October 22, 2024, 2:30 p.m.  
Commissioner Conference Room**

Board Present: Commissioner Kenneth Klakamp, Commissioner Tricia D. Durbin, and Sheriff Scott Neiswonger.

Staff Present: Pamela Matve, Chief Clerk, Warden Rusty Barr, Deputy Warden Ryan Tipton, Cody Brown, Jaclyn Coefield, HR Generalist, Holly Wescott, Director of Finance, and Solicitor Nathaniel Schmidt

Citizens Present:

The meeting was called to order by Commissioner Kenneth Klakamp at 2:30 p.m.

**Announcements:** The meeting is being recorded

Because there is no quorum today, we can discuss items and take no action until the next meeting.

**Public Comments/Special Presentations:** None

**Approval of Minutes**

Minutes from the August 27, 2024 meeting was reviewed

**Finance Report:** Holly gave out the overall jail budget for review. The jail is in line with their budget.

**Old Business:**

**New Business:**

**Warden's Report**

Highlights of the Warden's report are as follows between August 2024 and September 2024:

Male Population at the time of report:	56
Female Population at the time of report:	22
August Average Daily Population:	95
September Average Daily Population:	86
Inmates housed by other facilities:	1 August, 1 September
Inmates housed for other facilities:	51 August, 0 September
Inmates sentenced to DOC: August & September	5
Inmates sentenced to County: August & September	26

Commissioner Tricia D. Durbin asked the Warden if he was going to go out for RFP on the jail meal program. Warden Rusty Barr stated not at this time, as now there is no county employees working in the kitchen and the costs are down a little.

Deputy Warden Ryan Tipton stated that he attended a conference and the MAT Program was a topic of discussion. In 2026 there will be induction required. This will increase the costs for the jail as it will make it easier for anyone to join the program.

Solicitor Nathaniel Schmidt stated that on his solicitor list serve someone sent their RFP for going out for bid on the MAT Program that he will share.

**Capital:** None

**Announcements and Comments:**

**Executive Session:** None

**Next Meeting Date:** December 17, 2024 at 2:30 p.m.

**Adjournment**

With nothing further, a motion was made by Solicitor Nathaniel Schmidt, seconded by Commissioner Tricia D. Durbin to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 2:40 p.m.

Respectfully Submitted,

*Pamela J. Matve*

Pamela J. Matve  
Chief Clerk

