

**MINUTES**  
**WARREN COUNTY REDEVELOPMENT AUTHORITY**  
**Warren County Courthouse**  
**Commissioners' Conference Room**  
**Tuesday, August 20, 2024**  
**8:30 A.M.**

The meeting of the Warren County Redevelopment Authority was called to order by Chair Phil Gilbert, at 8:35 a.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Charles Barone, Phil Gilbert, Robert Hart

Members Absent: Jeff Labesky, Joe Whipp

Staff Present: Pamela Matve, Executive Director of the Warren County Landbank;  
Michael Lyon; Laurie Burdick, Commissioner Dan Glotz

Guests Present: Jim Grosch, Michael Boyd, Norman Whiteley (Freehold Twp. Supervisor)

**APPROVAL OF MINUTES**

The July 16, 2024 Minutes were unanimously approved by motion of Charles Barone and second by Robert Hart. Motion carried.

**FINANCE REPORT**

Nothing has changed since last month.

**UNFINISHED BUSINESS**

1. (#64) - 1465 Route 62, Irvine, PA, Pleasant Township, Parcel #YV-932-9463 – Bradley Mason - (previously owned by Lawrence Nuhfer & Stephen Smith) – declared blighted by BPRC on 2/18/21

This item was previously tabled until October 2024 and is scheduled for the Upset Sale in September 2024.

2. (#89) – 2016 Jackson Ave., Warren, PA, Glade Township, Parcel #WN-583-2574 – BSRE Holdings LLC – declared blighted by BPRC on 8-17-23

Pamela Matve stated that Supervisor Rusty Zigler from Glade Township was planning on attending today's meeting but was not able to be present. She further reported that the Glade Township Secretary talked to one of the property owners and they stated that they just received the approval letter two weeks ago. However, Pamela Matve stated that she sent it to them a couple of months ago with a letter. They are ready to move forward, but there is no plan, so Pamela

Matve will contact them again. Robert Hart made a motion, with a second by Charles Barone, to table this item until next month. A vote was taken and all were in favor; motion carried.

3. (#91) – 59 Grant St., Tidioute, PA, Tidioute Borough, Parcel #TD-271-825300 – James Struck & Whitney Kong – declared blighted by BPRC on 11-16-23

Pamela Matve reported that this property has not yet been transferred, so she will try to contact the owner (Struck and Kong) for a status report. She will also try to contact the previous owner for information. Charles Barone made a motion, with a second by Robert Hart, to table this item until next month. A vote was taken and all were in favor; motion carried.

#### NEW BUSINESS

1. (#93) – 887 Route 958, Pittsfield, Pa., Freehold Twp., Parcel #YV-432-368600 – Julia Skinner – declared blighted by BPRC on 5-16-24

Pamela Matve stated that she sent a letter to the owner inviting her to today's meeting, but she did not attend. She also sent her the donation form. The owner responded to Michael Lyon in the Planning & Zoning Office and talked with him. She also informed Mr. Lyon that there is someone who wants to purchase the property. The taxes are being paid on this property. Mr. Whiteley stated that they are disposing of trash on her property. Pamela Matve will get an opinion from the solicitor regarding this item, will try to find out if the property is in the process of being sold, and will contact the owner, Julia Skinner, again. Robert Hart made a motion, with a second by Charles Barone, to table this item until next month. A vote was taken and all were in favor. Motion carried.

#### ADJOURNMENT

Meeting unanimously adjourned at 9:08 a.m. with a motion by Charles Barone and second by Robert Hart. All in favor.

#### NEXT MEETING

Tuesday, September 17, 2024, at 8:30 a.m., in the Commissioners' Conference Room, Warren County Courthouse.

Respectfully submitted,



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