

MINUTES
WARREN COUNTY REDEVELOPMENT AUTHORITY
Warren County Courthouse
Commissioners' Conference Room
Tuesday, September 17, 2024
8:30 A.M.

The meeting of the Warren County Redevelopment Authority was called to order by Chair Phil Gilbert, at 8:32 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Charles Barone, Phil Gilbert, Joe Whipp

Members Absent: Robert Hart, Jeff Labesky

Staff Present: Pamela Matve, Executive Director of the Warren County Landbank;
Michael Lyon; Laurie Burdick, Commissioner Dan Glotz,

Guests Present: Jim Grosch

APPROVAL OF MINUTES

The August 20, 2024 Minutes were unanimously approved by motion of Charles Barone and second by Joe Whipp. Motion carried.

FINANCE REPORT

The only change from last month was a payment to Andrea Stapleford for legal services on 9/3/24 in the amount of \$36.25. Balance is \$13,175.06. Charles Barone made a motion, with a second by Joe Whipp, to approve the Finance Report.

UNFINISHED BUSINESS

1. (#64) - 1465 Route 62, Irvine, PA, Pleasant Township, Parcel #YV-932-9463 – Bradley Mason - (previously owned by Lawrence Nuhfer & Stephen Smith) – declared blighted by BPRC on 2/18/21

This item was previously tabled until October 2024 and is scheduled for the Upset Sale in September 2024.

2. (#89) – 2016 Jackson Ave., Warren, PA, Glade Township, Parcel #WN-583-2574 – BSRE Holdings LLC – declared blighted by BPRC on 8-17-23

Pamela Matve stated that she talked to one of the owners who is in charge of the permits, who is done with his part, and the permits have been issued. She also got a hold of the contractor for the septic system, and they are hoping to be done by the first week of October. Jo Whipp made a motion, with a second by Charles Barone, to table this item until November. A vote was taken and all were in favor; motion carried.

3. (#91) – 59 Grant St., Tidioute, PA, Tidioute Borough, Parcel #TD-271-825300 – James Struck & Whitney Kong – declared blighted by BPRC on 11-16-23

Pamela Matve reported that she talked to the gentleman that holds the mortgage and who has an attorney in Titusville and they are waiting on receipt of a check from Whitney Kong. The buyer has signed all of the paperwork, but the deed has not yet been recorded. Michael Lyon stated that he talked with Paul Miles, the buyer, and he is planning on rehabbing the house. Charles Barone made a motion, with a second by Joe Whipp, to table this item until next month. A vote was taken and all were in favor; motion carried.

NEW BUSINESS

1. (#93) – 887 Route 958, Pittsfield, Pa., Freehold Twp., Parcel #YV-432-368600 – Julia Skinner – declared blighted by BPRC on 5-16-24

Pamela Matve presented new photographs that she had taken recently, and she said the structure is in worse condition now than it had been originally. She said Mrs. Skinner came to her office recently but does not want to donate the house to the RDA. Since that time, Mrs. Skinner is now in a home, but her daughter, who lives in Oklahoma, stopped to visit Ms. Matve and visited the house. She was not previously aware of the condition of the house. Her brother is not interested in the house, but she is going to ask him if he can help her clean it up. She will be back to Pennsylvania on September 29th and is hoping her brother will help her clean the house up. Charles Barone made a motion, with a second by Joe Whipp, to table this until next month. A vote was taken and all were in favor; motion carried.

GENERAL DISCUSSION

Pamela Matve stated that she recently met with Freehold Township, and they agreed to join the Landbank.

ADJOURNMENT

Meeting unanimously adjourned at 8:46 a.m. with a motion by Charles Barone and second by Joe Whipp. All in favor.

NEXT MEETING

Tuesday, October 15, 2024, at 8:30 a.m., in the Commissioners' Conference Room, Warren County Courthouse.

Respectfully submitted,



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